



# Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

NAAC A++ accredited; Autonomous Status from UGC;

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

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Dr. Sarita Bansal Garg

IQAC Coordinator

## Internal Quality Assurance Cell (IQAC)

February 17, 2025

### Minutes of Meeting

An IQAC Meeting was held on Feb. 17, 2025 at 11:00 AM. Following members of IQAC were present in the meeting:

1. Prof. (Dr.) Rajni Malhotra Dhingra, Director, MAIMS – IQAC Chairperson.
2. Mr. Anand Gupta, Director Indian Packways Pvt. Ltd. – Employer Representative, Maharaja Agrasen Institute of Management Studies – Member
3. Mr. Rajnish Gupta, Secretary Administration – MATES Management Representative, MAIMS – Member.
4. Prof. (Dr.) Manju Gupta, Head, Department of Commerce – Member.
5. Dr. Praveen Kumar Gupta, Head, Department of Law – Member.
6. Dr. Umesh C. Pathak, Head, Department of Journalism – Member.
7. Dr. Manoj Verma, Head, Department of Business Administration – Member.
8. Dr. Gaurav Agarwal, Head, Department of Economics – Member.
9. Dr. Sumedha Dutta, Associate Professor, Department of Business Administration – Member.
10. Dr. Nisha Dhanraj Dewani, Associate Professor, Department of Law – Member.
11. Ms. Rashi Aggarwal, Assistant Professor, Department of Business Administration – Member.
12. Mr. Deepak Sharma, Administrative Officer – MAIMS
13. Ms. Disha Moitra, Alumni Representative – Member.
14. Ms. Mimansa, BALLB Final Year, Student Representative - Member
15. Dr. Sarita Bansal Garg, Associate Professor, Department of Business Administration – IQAC Coordinator.

Agendas of the meeting are:

#### **1. Approval of Minutes and Presentation of Action Taken Report (ATR) of Previous Meeting**

- The IQAC Coordinator presented the minutes and Action Taken Report (ATR) of the previous IQAC meeting.
- Members reviewed the same and expressed satisfaction with the actions taken on the decisions made earlier.

#### **2. Filling of AQAR for AY 2023–24**

- The IQAC Coordinator apprised the members about the status of the Annual Quality Assurance Report (AQAR) for the academic year 2023–24.

- Members were informed that the AQAR was prepared in a timely manner with inputs from all departments.
- The final reviewed AQAR was submitted on 27 January 2025 after due verification and approval.
- The acceptance of the AQAR by NAAC was received on 17 February 2025, indicating successful and timely compliance with NAAC requirements.
- Members appreciated the coordinated efforts of the IQAC and all departments in ensuring timely submission.

### **3. Information about MAIMS International Conference 2025**

#### **“Global Convergence of Law, Media, Commerce & Economics in the Perspective of Viksit Bharat” (27th & 28th March 2025 – Hybrid Mode)**

- Members were informed about the upcoming international conference scheduled for March 27–28, 2025.
- Details regarding the theme, objectives, organizing committees, and hybrid mode participation were shared.
- Emphasis was laid on faculty and student participation and publication opportunities.

### **4. Information about MAIMS Alumni Meet – Aviral Dhara (March 8, 2025)**

- The IQAC Coordinator informed the members about the organization of the MAIMS Alumni Meet titled “Aviral Dhara”, scheduled to be held on March 8, 2025.
- Members were briefed about the objectives of the alumni meet, including strengthening alumni–institution linkages, fostering mentorship opportunities, and encouraging alumni participation in academic and career guidance activities.
- The proposed schedule, activities, and expected alumni participation were discussed.
- Members emphasized the importance of alumni engagement in institutional development and quality enhancement initiatives.

### **5. Information about MAIMS Scholarship – ‘Pragati’**

- The IQAC Coordinator apprised the members about the MAIMS Scholarship “Pragati,” aimed at supporting meritorious and economically weaker students.
- Eligibility criteria, selection process, and benefits of the scholarship were discussed.

### **6. Shifting of Law Department to Block 11**

- Members were informed about the progress regarding the shifting of the Law Department to Block 11. Maximum classes of law are already being held in block 11.
- Infrastructure readiness and logistical arrangements were reviewed.

### **7. Information about ‘MAIMS 5th Justice J. S. Verma ADRCC & Navitas Law Fest’**

*(8th March 2025 to 23rd March 2025)*

- Members were informed about the schedule and activities planned under the MAIMS 5th Justice J. S. Verma ADRCC and Navitas Law Fest.
- The objectives of promoting legal awareness, dispute resolution skills, and student engagement were highlighted.

## **7. Any Other Item with Permission of the Chair**

- No additional items were raised.

Meeting ended with thanks to the chair.

A handwritten signature in black ink, appearing to read "Sarita", written over a diagonal line.

Dr. Sarita Bansal Garg

IQAC Coordinator