



Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

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Internal Quality Assurance Cell (IQAC)

December 24, 2024

Action Taken Report of the IQAC Meeting held on December 18, 2024

1. Review of the Odd Semester (AY 2023–24) and Action Plan for Improvement

Action Taken:

- Departments reviewed student performance and attendance records.
- Remedial and extra classes for students requiring academic support were arranged by the faculty.
- Departments identified the need for enhanced digital tools (smart boards) to improve teaching effectiveness and submitted requirements to the IQAC.

2. Internal Assessment and End-Term Exam Preparation

- Internal assessments were conducted as per the Academic Calendar.
- Internal marks were evaluated transparently and submitted to the university within stipulated timelines.
- Practical end-term examinations were conducted smoothly as per the university date sheet.
- GGSIP University allotted MAIMS as the examination centre for conducting end-term examinations for BBA and MCA programs, which were conducted successfully.

3. Preparation for Accreditation and Quality Benchmarking

- Different committees were revised and constituted related to NAAC, JAC, SFRC, NIRF, Academic Audit, etc.
- Departments initiated systematic compilation of data and evidences.
- HoDs were advised to schedule regular Internal review meetings to monitor compliance progress.

4. Feedback from Students about the Course Objectives

- Student feedback on course objectives and content delivery was analyzed department-wise.
- Faculty members were advised to incorporate more practical examples, case studies, and experiential learning components in classroom teaching.
- Departments planned field visits, case discussions, and project-based learning activities where applicable.

5. Review of Accreditation and Compliance Requirements

- Departments updated documentation and supporting evidences related to accreditation and regulatory requirements.
- IQAC monitored the maintenance of records and emphasized timely data updation.
- Internal reviews were conducted to ensure preparedness for future accreditation-related submissions.

6. Additional Intake in BA Economics

- The application for additional intake of 30 seats in BA Economics for both shifts was submitted to the concerned authorities.
- Faculty requirements, classroom availability, and infrastructure readiness were assessed to support the increased intake.

7. Student Progression and Placement Updates

- Placement statistics were compiled and reviewed, showing positive trends in BBA, B.Com, and Law programs.
- Career guidance and counseling sessions were organized for students aspiring for higher studies and competitive examinations.
- Soft skills training, mock interviews, and interview preparation sessions were planned by the Placement Cell.

8. Curriculum Review and Academic Planning for Even Semester (AY 2024–25)

- Academic activities such as guest lectures, workshops, and co-curricular events were scheduled for the even semester.
- Industry-oriented modules were planned to enhance curriculum relevance and employability.

9. Introduction of Newly Appointed Student Representative and Alumni Representative

- A Student Representative and an Alumni Representative were formally appointed and their details were updated in the IQAC composition records and institutional documentation.
- The newly inducted members actively participated in the meeting proceedings, marking effective stakeholder involvement in quality assurance processes.



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