



## MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

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### DEPARTMENT OF COMMERCE

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Monday, 18<sup>th</sup> August, 2025

### Session on Etiquette Isn't Old School: Its Career Fuel

#### Academic Year: 2025-26

**Name of event:** Etiquette Isn't Old School: Its Career Fuel

**Organized by:** Ms. Diksha Singh, Assistant Professor, Department of Commerce

**Date of the Event:** 18<sup>th</sup> August, 2025

**Time of the Event:** 12:00 P.M. onwards

**Location:** Seminar Hall, 9<sup>th</sup> Floor, MAIMS

**Number of Students Participated:** 80

#### Objectives of the session:

- To help students develop practical communication and interpersonal skills.
- To help students enhance their networking and relationship building skills.
- To equip students with confidence and skills required for impactful presentations, refined body language and proper etiquettes.
- To prepare students for the real-world workplace experience by introducing them to professional behavior standards, cross-cultural sensitivity and global business manners.

## **Session on Etiquette Isn't Old School: Its Career Fuel**

On 18th August 2025, Maharaja Agrasen Institute of Management Studies conducted an insightful session titled "Etiquette Isn't Old School: It's Career Fuel" organized by the Department of Commerce, the event focused on the significance of professional etiquette and soft skills in today's competitive career landscape. It aimed to educate students on how interpersonal skills, workplace behaviour and communication etiquette play a critical role in shaping successful professional journeys.

The session was conducted at the 9th floor seminar hall and featured **Ms. Shriya Sahni**, Team Lead at American Express, as the keynote speaker. Ms. Sahni is a dynamic professional with extensive experience in the corporate sector. Her practical insights and real-world examples provided attendees with a deeper understanding of how soft skills contribute to career growth and workplace success.

With a strong command over team dynamics, leadership and client engagement, Ms. Sahni shared actionable tips on workplace communication, email etiquette, professional conduct, and virtual collaboration. Her engaging presentation style and interactive discussions made the session highly informative and relatable for students preparing to enter the workforce.

Through her work, Ms. Shriya Sahni has continually empowered young professionals to bridge the gap between academic learning and real-world expectations. Her passion for fostering professional excellence was evident throughout the session, leaving a lasting impression on all attendees.

Participants included students and faculty members eager to gain practical insights into soft skills. The event stood out as a powerful reminder that etiquette and soft skills are not outdated—they are, in fact, career fuel. The Department of Commerce continues its commitment to holistic education through such impactful sessions that blend academic excellence with practical wisdom.

### **Key Topics Covered in the session:**

- 1. Understanding the Value of Etiquette in Career Growth-** How etiquette directly influences career advancement and leadership potential. Real-life examples where soft skills have outweighed technical knowledge in hiring decisions.
- 2. Dress Code and Personal Grooming-** Importance of dressing up appropriately for the workplace. Students also understood how grooming influences perception and credibility.

3. **Bridging the Campus-to-Corporate Gap-** Common student habits to unlearn before entering the workforce. Developing a proactive, professional attitude early on.
4. **Team Collaboration & Interpersonal Conduct-** Being respectful, inclusive, and empathetic with colleagues. Managing disagreements professionally.
5. **Handling Criticism and Feedback-** Receiving feedback with a growth mindset. Responding professionally to constructive criticism.
6. **Interactive Q&A Session** – Participants engaged with the resource person, discussed about adopting these etiquettes in their daily life. It helped attendees understand that technical qualifications and degrees alone are not enough professional behavior, communication, and soft skills are essential for success.

### **Student Engagement**

The students actively participated in the session, asking questions and engaging in discussions. The session was interactive, with students encouraged to share their thoughts and opinions regarding the workplace conduct and etiquettes.

### **Conclusion**

Overall it was a insightful and valuable session for the students. The interactive nature of the session allowed participants to gain practical insights from expert and apply learned concepts to real-world corporate scenarios. The event concluded with positive feedback from attendees, highlighting the importance of soft skills in the corporate sector and general life.

## GLIMPSES OF THE SESSION



*Resource person explaining the importance of soft skills to students.*



*Resource person explaining the objectives to the students by giving real life examples.*



*Students understanding the value of etiquette in career growth.*



*Students understanding the soft skills and asking questions regarding working of corporate sector.*