

## MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES



(A unit of Maharaja Agrasen Technical Education Society)  
Affiliated to GGSIP University; Recognized u/s 2(f) of UGC  
NAAC Accredited with Grade "A++"

Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution  
Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA  
Tel. Office: 8448186947, 8448186950 - www.maims.ac.in



Thursday, 14<sup>th</sup> August, 2025

### NOTICE- "Etiquette Isn't Old School: It's Career Fuel" 2025-26

In consultation with the Director, MAIMS, "Etiquette Isn't Old School: It's Career Fuel" a session on soft skills is to be organized by the Department of Commerce, MAIMS under the Aegis of IQAC on 18<sup>th</sup> August, 2025.

<b>Title</b>	Etiquette Isn't Old School: Its Career Fuel
<b>Objective</b>	<ul style="list-style-type: none"><li>To help students develop practical communication and interpersonal skills.</li><li>To help students enhance their networking and relationship building skills.</li><li>To equip students with confidence and skills required for impactful presentations, refined body language and proper etiquettes.</li><li>To prepare students for the real-world workplace experience by introducing them to professional behavior standards, cross-cultural sensitivity and global business manners.</li></ul>
<b>Organized By</b>	Department of Commerce, MAIMS
<b>Date of Activity</b>	18 <sup>th</sup> August, 2025
<b>Time</b>	12:00 P.M. onwards
<b>Venue</b>	Seminar Hall, 9 <sup>th</sup> Floor, 9 <sup>th</sup> Block
<b>Registration Link</b>	<a href="https://forms.gle/ExcgcrFZrev8uMpD6">https://forms.gle/ExcgcrFZrev8uMpD6</a>
<b>Program Head</b>	Prof. (Dr.) Manju Gupta, Head, Department of Commerce, MAIMS
<b>Convenor</b>	Ms. Diksha Singh, Assistant Professor, Department of Commerce
<b>Student Convenors</b>	Hansika Ghai, Student Convenor, B.Com. (Hons.), 2 <sup>nd</sup> Year Drishti Bansal, Student Convenor, B.Com. (Hons.), 2 <sup>nd</sup> Year

**Prof. (Dr.) Rajni Malhotra Dhingra**  
**Director**  
**MAIMS**