



# Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

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Ms. Sarita Bansal Garg  
IQAC Coordinator

## Internal Quality Assurance Cell (IQAC)

December 28, 2023

### Minutes of Meeting

An IQAC Meeting was held on December 22, 2023 at 11:00 AM. Following members of IQAC were present in the meeting:

1. Prof. (Dr.) Rajni Malhotra Dhingra, Director, MAIMS – IQAC Chairperson.
2. Mr. Anand Gupta, Director Indian Packways Pvt. Ltd. – Employer Representative, Maharaja Agrasen Institute of Management Studies – Member
3. Mr. Rajnish Gupta, Secretary Administration – MATES Management Representative, MAIMS – Member.
4. Prof. (Dr.) Manju Gupta, Head, Department of Commerce – Member.
5. Dr. Praveen Kumar Gupta, Head, Department of Law – Member.
6. Dr. Umesh C. Pathak, Head, Department of Journalism – Member.
7. Dr. Manoj Verma, Head, Department of Business Administration – Member.
8. Dr. Gaurav Agarwal, Head, Department of Economics – Member.
9. Dr. Sumedha Dutta, Associate Professor, Department of Business Administration – Member.
10. Dr. Nisha Dhanraj Dewani, Associate Professor, Department of Law – Member.
11. Ms. Rashi Aggarwal, Assistant Professor, Department of Business Administration – Member.
12. Mr. Deepak Sharma, Administrative Officer – MAIMS
13. Dr. Simran Kaur, Alumni Representative – Member.
14. Ms. Sarita Bansal Garg, Associate Professor, Department of Business Administration – IQAC Coordinator.

Agendas of the meeting are:

- 1. Approval of Minutes and Action Taken Report (ATR) from Previous Meeting:**
  - a. The minutes and ATR of the IQAC meeting held in August 2023 were presented.
  - b. Members reviewed and appraised the ATR and expressed satisfaction with the progress and actions taken.
- 2. Filing for Autonomous Status:**
  - a. Members were informed that, on the suggestion of Shri S. P. Aggarwal, Executive Chairman, MATES, MAIMS is initiating the process of applying for Autonomous Status.
  - b. The benefits of obtaining autonomous status, including academic flexibility and enhanced reputation, were discussed.
- 3. Application for New Program (BCA) and Additional Intake in B. Com (H):**
  - a. It was decided to apply for the introduction of the BCA program with an intake of 60 seats.

- b. Additionally, approval for 60 seats in the second shift of B. Com (H) was sought.
  - c. Members were informed that BBA and BCA programmes will now fall under the governance of AICTE.
- 4. International Conference on “Re-Imagining Business with Focus on Sustainable Development”:**
- a. The Institute is planning to organize an international conference in February 2024.
  - b. Departments concerned were tasked with coordinating the event and raising adequate sponsorship to cover the conference expenses.
- 5. Review of the Odd Semester (AY 2023–24) and Action Plan for Improvement:**
- a. The teaching of the odd semester has concluded, and heads of departments (HoDs) were asked to review its progress.
  - b. HoDs highlighted that delayed admissions by GGSIPU, finalized in late September 2023, reduced the time available for first-year students to complete the syllabus and prepare for end-term exams.
  - c. To address this, extra classes were arranged to ensure syllabus completion and adequate preparation for students.
- 6. Tenure Completion of Current IQAC Coordinator:**
- a. The tenure of the current IQAC Coordinator was set to conclude on 31st December 2023.
  - b. The Coordinator informed the committee about the same.
  - c. All members unanimously decided to extend the tenure for another two years in recognition of her valuable contributions.

Meeting ended with thanks to the chair.



Sarita Bansal Garg

IQAC Coordinator