



Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

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Ms. Sarita Bansal Garg

IQAC Coordinator

Internal Quality Assurance Cell (IQAC)

September 8, 2023

Action Taken Report of the IQAC Meeting held on July 4, 2023

1. Result Sharing: Accreditation with A++ Grade

- A celebratory event was organized on 4, September 2023.
- Faculty and staff members were honored with mementos as a token of appreciation for their contributions.
- Chairman Shri Vineet Lohia announced a cash prize of ₹5100 for all faculty and staff members to recognize their efforts in achieving A++ accreditation.
- High tea was arranged for all attendees by the management, fostering a sense of community and appreciation.

2. Review of Admission Status

- All available seats for the academic session 2023-24 were successfully filled.

3. Ensuring Smooth Conduct of Classes

- A *Class Monitoring Committee* was formed, comprising faculty members from the departments.
- Regular feedback was collected from students to address any disruptions.
- Minor infrastructural issues were resolved promptly, ensuring uninterrupted teaching-learning processes.

4. Discussion on Academic Calendar for 2023-24

Decision:

The academic calendar was approved with minor modifications and shared with all departments.

Action Taken:

- The finalized academic calendar was circulated to all departments and uploaded on the institute's website.
- Departments incorporated departmental and inter-departmental activities as per the schedule.
- Assessment dates and events like cultural fests and sports meets were planned and executed as per the calendar.

5. Suggestions for Enhancing Co-Curricular and Extra-Curricular Activities

- All departments submitted activity plans, which were reviewed and approved by IQAC.

- Various inter-college competitions, workshops, and guest lectures will be conducted.
- Collaboration with industry and alumni was strengthened, leading to skill-based workshops in multiple departments.

6. Miscellaneous

- Faculty Development Program would be organized during the AY to enhance teaching methodologies.
- Additional digital tools, including smart boards and collaborative platforms, were integrated into classrooms.



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