

MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

Counselling Schedule for Admission under Management Quota 2024-2025

Candidates who have registered for admission under Management Quota Seats for **BBA, B.COM (H), BA(ECO)(H), BAJMC, BCA, BBA-LLB (H), BA-LLB (H)** and **LLM** (1st Year) program shall report for document verification/counselling/admission as per the details given below:

Schedule of Counselling/Admission:

| S.No. | Schedule | Date & Time |
|-------|---|---|
| 1 | <p>**Counselling Participation Fees of Rs. 1000/- (non- refundable) to be paid through Online Portal as per the details mentioned below: Click the link to login using your previous registered E-mail Id and Password created at the time of registration. Click if registered online: MAIMS online portal Click if registered offline: MAIMS offline portal</p> | 31.07.2024 (8:00 PM) to 01.08.2024 (11:50 PM) |
| 2 | <p>A. Physical Verification of entitlement documents to claim benefit of Reserved Categories (SC/ST/DEF /PH) of both Delhi and Outside Delhi Region as per GGSIPU Norms from the list of the students applied for MAIMS either through online portal of the Institute or Offline after downloading and submitting the Application form in the Institute.</p> <p>B. Physical Verification of entitlement documents to claim admission of Un-Reserved Category of Delhi and Outside Delhi Region from the list of the students applied for MAIMS either through online portal of the Institute or Offline after downloading and submitting the Application form in the Institute.</p> | <p>02.08.2024 For B.COM (H), BA(ECO)(H), BAJMC, BCA, BBA-LLB (H), BA-LLB (H) and LLM (Adhere to the Timing Schedule as mentioned below): i) All Reserved Category- From 9:00 AM to 10:00 AM ii) Un-Reserved Category of Delhi & Outside Delhi Region- From 10:00 AM to 11:00 AM Venue for Document Verification: B.COM (H) - Room No. 984 (Block-9) BA(ECO)(H) - Room No. 995 (Block-9) BAJMC- Room No. 902 (Block-9) BCA- Room No. 902 (Block-9) BA/BBA-LLB (H) and LLM- R.No. 947(Block-9)</p> |
| 3 | <p>A. Physical Verification of entitlement documents to claim benefit of Reserved Categories (SC/ST/DEF /PH) of both Delhi and Outside Delhi Region as per GGSIPU Norms from the list of the students applied for MAIMS either through online portal of the Institute or Offline after downloading and submitting the Application form in the Institute.</p> <p>B. Physical Verification of entitlement documents to claim admission of Un-Reserved Category of Delhi and Outside Delhi Region from the list of the students applied for MAIMS either through online portal of the Institute or Offline after downloading and submitting the Application form in the Institute.</p> | <p>03.08.2024 For BBA (Adhere to the Timing Schedule as mentioned below): i) All Reserved Category- From 9:00 AM to 10:00 AM ii) Un-Reserved Category of Delhi & Outside Delhi Region- From 10:00 AM to 11:00 AM Venue for Document Verification: BBA - Room No. 911 & 912 (Block-9)</p> |
| 4 | Display of the merit-wise list of the eligible students applied for MAIMS either through online portal of the Institute or Offline after downloading & submitting the Application form in the Institute and attended the Physical Verification of Documents on August 2 & 3, 2024 | 03.08.2024 (On or before 11:50 PM) |
| 5 | 1 st Round of Counselling (Entry Time: 10:00-11:00 AM) | <p>04.08.2024-For B.COM (H), BA(ECO)(H), BAJMC, BCA, BBA-LLB (H), BA-LLB (H) and LLM 05.08.2024-For BBA</p> |
| 6 | Display of vacant seats (if any) | <p>04.08.2024-Except BBA & 05.08.2024-BBA (On or before 11:50 PM)</p> |
| 7 | 2 nd Round of Counselling, if required (Entry Time: 10:00-11:00 AM) | <p>05.08.2024-For B.COM (H), BA(ECO)(H), BAJMC, BCA, BBA-LLB (H), BA-LLB (H) and LLM 06.08.2024-For BBA</p> |

The Candidates will assemble in Maharaja Agrasen Auditorium (For S.No. 5 & 7)

***For further updates/notifications, kindly keep on visiting the Institute website www.maims.ac.in**

**** For ratification of any problem/discrepancy, feel free to contact in person to Incharge (Admissions) of the Institute from 10 AM-12 N only on August 1, 2024.**

Important Points to be Noted:

1. It is mandatory for the candidate to pay the Counselling Participation Fees of Rs. 1000/- (non-refundable), if not paid during the stipulated time period as mentioned above will not be entitled/eligible for document verification and as well as for allotment of seat during counselling.
2. After paying the counselling fees the candidate must present in person for document verification along with all relevant documents in original. If candidate fails to attend the document verification then he/she will not be eligible for seat allocation during counselling.
3. Candidate whose name will exist in the Merit-wise list to be displayed on 03.08.2024 is only eligible to attend the counselling as per the schedule given above.
4. Adhere strictly to the entry/reporting timings as mentioned above. No one is allowed to enter after the prescribed timings.
5. Along with candidate either his/her father or mother can only be allowed to enter the Institute premises. No relatives are allowed. (For verification of Identity at the entry point, kindly carry original Photo ID such as Adhar Card/Passport/PAN Card/DL etc)
6. Laptops, mobile phones, or any other electronic gadgets are strictly prohibited in the Institute premises except water bottle. So, it's your responsibility not to carry such items or make a proper arrangement to keep them outside the campus before entering. Institute has no responsibility for the same.
7. All Reserved category (SC/ST/DEF/PH) and Un-reserved category candidates of Delhi/Outside Delhi region shall present physically along with the desired documents for verification as per the date and time mentioned above.
8. It is mandatory for the Candidate to be present in person for physical verification of documents (Original + two self-attested photocopies) otherwise he/she will not be entitled for participation in the offline counselling for allotment of seat.
9. Only Candidates with **NOT Admitted Status** are eligible to take part in the Counselling for management quota. (Not admitted means a candidate who has not taken admission in any of the Institutes affiliated to GGSIPU nor in University Schools of GGSIPU) or admitted under Management Quota. **Original admit card of CLAT/CET/CET Mains 2024 is mandatory.**
10. Candidate shall submit an affidavit / undertaking on e-stamp paper (Rs. 10/-) that he/she has not taken admission and will not seek admission anywhere else in any of the college affiliated to GGSIP University once the seat is allotted under Management Quota.
11. Candidate who has already taken admission through online counselling or under Management Quota in any of the Institutes affiliated to GGSIPU shall not be eligible for consideration of seat allotment under Management Quota.
12. Candidates once admitted under Management Quota seat will not be eligible to take admission in any other college affiliated to GGSIPU.
13. The student to whom seat is allotted during the counselling must present with original documents along with two set of self-attested copies (to be deposited in the Institute).
14. The management quota seats will only be filled up on the merit basis derived from the aggregate percentage scored in the qualifying examination and then the seat will be allotted as per the preference of the course or program opted by the candidate.
15. Admission is confirmed only after the submission of the Institute fees in full by the candidate on the same day of the allotment of seat.
16. The entire session of Counselling/Admission will be video graphed.
17. Candidates will be called strictly on merit of the qualifying examination based on the Aggregate percentage of Class 12th.
18. Seat Matrix for Management Seats for B.COM(H), BA (ECO)(H), BAJMC, BCA, BBA-LLB (H), BA-LLB (H) and LLM Programs is also attached.
19. In the inter-se-merit of candidates securing equal aggregate percentage in class 12th, following criteria will be adopted to determine the merit:
 - (i) In case of candidates securing equal aggregate percentage, then the candidate older in age shall rank higher.
20. All admissions are provisional subject to the ratification by the University.
21. For further notification/s, applicants are advised to regularly visit the Institute website www.maims.ac.in.
22. Institute fees once submitted after accepting the seat under management quota will not be refunded.

Incharge (Admissions)

Director

Candidates shall bring the following documents in Original along with two self-attested copies for verification/deposition in the Institute on the Day of Physical Counselling/Allotment of seats under Management Quota

- 1 Proof of registration/application submitted for Management Quote Seat applied for MAIMS either through online portal of the Institute or Offline after downloading and submitting the Application form in the Institute.
- 2 Receipt/ proof of submission of Registration cum enrolment Fees.(Rs. 1,500/- Non-refundable)
- 3 Receipt/ proof of submission of Counselling Fees.(Rs. 1,000/- Non-refundable)
- 4 CET/CLAT/CUET 2024 Admit Card (Original & Photocopy).
- 5 Copy of Rank obtained in CET/CLAT/CUET 2024.
- 6 Original Certificates and Mark sheets of qualifying examination along with two sets of self-attested photocopies.
- 7 Reserved category candidates shall bring original reserved category certificates along with two sets of self-attested photocopies.
- 8 Physical Fitness Certificate. All students shall be required to submit a Medical Certificate as given in Admission Brochure 2024.
- 9 Undertaking by the student with respect to Anti Ragging is to be filled and submit the Printout of the same using the below link:
https://antiragging.in/affidavit_registration_disclaimer.html
- 10 Undertaking by the parents with respect to anti ragging (as prescribed in the admission brochure provided by GGSIP university)
- 11 Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original), not more than 6 (six) months old.
- 12 Six Recent Photographs (Size 1.5 Inch X 2 Inch) In Coloured Showing Front View of Full Face with White Background is Required (Black & White Photograph with Colour or Dark Glasses Dark Background, Polaroid Prints or Computer Prints will Not Be Accepted)
- 13 Copy of Aadhar and PAN card
- 14 In case of gap year, the candidate is also required to submit a notarized Gap Year Affidavit on stamp paper of Rupees Ten along with one self-attested photocopy.
- 15 Candidate shall submit an **affidavit** on stamp paper of Rupees Ten that he/she has not taken admission and will not seek admission anywhere else in any of the college affiliated to GGSIP University once the seat is allotted under Management Quota.
 - i. Candidates who has already taken admission through online counselling shall not be eligible for consideration under M.Q seats.
 - ii. Candidates once admitted under Management Quota seat will not be eligible to take admission in any other college affiliated to GGSIPU.
- 16 The program-wise academic fee as mentioned below for the academic session 2024-25 is to be paid either through Pay Order / DD payable at Delhi in favour of Maharaja Agrasen Institute of Management Studies OR through RTGS/NEFT/IMPS (Account Holder Name: Maharaja Agrasen Institute of Management Studies, Account No: 604201010050168, Union Bank of India, IFSC Code: UBIN0560421, Address: Plot no 1 Rohini Sec 22 New Delhi -86) (additional fees will be charged from the student's subject to revision of the fees as per Department of Higher Education, Govt. of Delhi /GGSIPU if any). (No cash payment will be accepted)

| Program | Academic fee for the Academic Session 2024-25 |
|----------------|---|
| BA ECO (Hon.) | 146300 |
| B.COM(Hon.) | 146300 |
| BBA-LLB (Hon.) | 153000 |
| BA-JLB (Hon.) | 153000 |
| BA(JMC) | 151300 |
| BBA | 151300 |
| LLM | 153000 |
| BCA | 149400 |

Maharaja Agrasen Institute of Management Studies
Seat Matrix for Admissions in BBA, B.COM(H), BA (ECO)(H), BAJMC, BCA, BBA-LLB (H),
BA-LLB (H) and LLM First year
Under Management Quota 2024-25

| Branch | Total No. of Seats | No. of Seats reserved for Delhi Region (85%) | | | | | | No. of Seats reserved for Outside Delhi Region (15%) | | | | | |
|---------------------------|--------------------|--|-----|----------|---------|---------|----------|--|-----|----------|-----------|---------|----------|
| | | Seats for Delhi Region | Gen | SC (17%) | ST (1%) | PH (5%) | Def (5%) | Seats for Outside Delhi Region | Gen | SC (15%) | ST (7.5%) | PH (5%) | Def (5%) |
| BA ECO (Hon.)-1st Shift | 3 | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| BA ECO (Hon.)-2nd Shift | 3 | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| B.COM(Hon.)-1st Shift | 12 | 10 | 8 | 2 | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 |
| B.COM(Hon.)-2nd Shift | 12 | 10 | 8 | 2 | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 |
| BA(JMC)-1st Shift | 6 | 5 | 4 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| BA(JMC)-2nd Shift | 6 | 5 | 4 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| BCA | 6 | 5 | 4 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| BA LLB (H) | 18 | 15 | 11 | 3 | 0 | 0 | 1 | 3 | 3 | 0 | 0 | 0 | 0 |
| BBA LLB (H) | 12 | 10 | 8 | 2 | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 |
| LLM-Corporate Law | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LLM-ADR | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LLM-IPR | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| BBA-1 st Shift | 24 | 20 | 16 | 3 | 0 | 0 | 1 | 4 | 4 | 0 | 0 | 0 | 0 |
| BBA-2 nd Shift | 18 | 15 | 11 | 3 | 0 | 0 | 1 | 3 | 3 | 0 | 0 | 0 | 0 |

Incharge (Admissions)

Director

(On Stamp Paper of Rs.10/-)

AFFIDAVIT/UNDERTAKING

I, _____ S/o, D/o Shri _____

R/o _____

having IPU Application No. _____ CLAT/CET/CUET Rank _____

do hereby solemnly affirm and declare as under:-

That I have neither taken admission in any of the Institute affiliated to GGSIP University nor in University Schools through online counselling or Under Management Quota in B.COM(H)/ BA (ECO)(H)/BAJMC/BCA/BBA-LLB (H)/BA-LLB (H)/LLM Program in the Academic Session 2024-25.

DEPONENT

Verification:

Verified at Delhi on this.....day of, 2024 that the contents of the above Affidavit are true and correct to the best of my knowledge and belief no part of it is false and nothing material has been concealed there from.

DEPONENT