



Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

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Ms. Sarita Bansal Garg

IQAC Coordinator

Internal Quality Assurance Cell (IQAC)

Wednesday April 19, 2023

Minutes of the IQAC Meeting held on April 19, 2023

A meeting of IQAC was held in Committee Room No 902 at 11:00 AM on Wednesday, April 19, 2023. The followings attended the meeting:

1. Prof. (Dr.) Rajni Malhotra Dhingra, Director, MAIMS – IQAC Chairperson.
2. Mr. Anand Gupta, Director Indian Packways Pvt. Ltd. – Employer Representative, Maharaja Agrasen Institute of Management Studies – Member
3. Mr. Rajnish Gupta, Secretary Administration – MATES Management Representative, MAIMS – Member.
4. Prof. (Dr.) Vinita Gupta, Head, Department of Journalism – Member.
5. Prof. (Dr.) Manju Gupta, Head, Department of Commerce – Member.
6. Dr. Praveen Kumar Gupta, Head, Department of Law – Member.
7. Dr. Manoj Verma, Head, Department of Business Administration – Member.
8. Dr. Gaurav Agarwal, Head, Department of Economics – Member.
9. Dr. Sumedha Dutta, Associate Professor, Department of Business Administration – Member.
10. Ms. Rashi Aggarwal, Assistant Professor, Department of Business Administration – Member.
11. Ms. Sakshi Gupta, Assistant Professor, Department of Economics – Member.
12. Mr. Deepak Sharma, Administrative Officer – MAIMS
13. Ms. Sarita Bansal Garg, Associate Professor, Department of Business Administration – IQAC Coordinator.

The Meeting started with seeking blessings of God by reciting Gayatri Mantra.

Ms. Sarita Bansal Garg, IQAC Coordinator welcomes the members and the minutes and action taken report of previous IQAC Meeting held on 12 Dec., 2022 were briefed to the members present and approved.

The items of the agenda were discussed and approved:

1. Reporting about the filing of SSR

IQAC Coordinator appraised the members of IQAC that the institute has successfully filled the SSR for NAAC accreditation. On 14 Feb., 2023, IIQA was filled, for which approval came on 16 Feb., 2023. After the approval of IIQA, it is mandatory to upload the SSR within 45 days. An extension of 15 days was sought from NAAC because of major national events institute was hosting. IQAC has successfully uploaded the SSR on 13th April 2023.

IQAC coordinator also informed the cell about the further process of NAAC Accreditation. Within 15 days, through NAAC portal we will be receiving the queries related to DVV (Data Verification and Validation) for which we need to submit our

response within the time frame. After the completion and approval of DVV, NAAC will seek three time slots for NAAC peer team visit to the institute.

Members present appreciates and congratulates the efforts of all the faculty and staff members engaged in the activity.

Meeting ended with thanks to the chair.

A handwritten signature in black ink, appearing to read "Sarita", written over a horizontal line.

Sarita Bansal Garg

IQAC Coordinator