

# Maharaja Agrasen Institute of Management Studies

(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001:2015 Certified Institution

Sector- 22, Rohini, Delhi- 110086, India



## EXTENDED PROFILE

### *2. Teachers*

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# Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi – 110086, INDIA [www.maims.ac.in](http://www.maims.ac.in)

## Extended Profile

**List and Appointment Letters/Transfer Orders/Promotion Letters of Teaching Staff / Full Time Teachers during the last five years (Without repeat count):**

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Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



## List and Appointment Letters of teaching staff / full time teachers during the last five years (Without repeat count):

S.No.	Name of Faculty Members
1	Dr. Bharti Chaudhary
2	Dr. Charu Mohla
3	Dr. Deepak Dagar
4	Dr. Ekta Dargan
5	Dr. Gaurav Aggarwal
6	Dr. Geetanjali Gupta
7	Dr. M.K. Bhat
8	Dr. Manju Gupta
9	Dr. Manoj Verma
10	Dr. Nidhi Chaudhry
11	Dr. Nisha Jindal
12	Dr. Nisha Singh
13	Ms. Preeti Bansal
14	Dr. Rachna Jain
15	Dr. Sangeeta Malik
16	Dr. Sangeeta Rawal
17	Dr. Sanjeev Kumar
18	Dr. Shilpee Aggarwal
19	Dr. Sumedha Dutta
20	Dr. Sushila Gupta
21	Dr. Umesh Chandra Pathak
22	Dr. Usha Nair
23	Dr. Vijay Kumar Khurana
24	Dr. Vinita Gupta
25	Mr. Bharat Banga
26	Mr. Chandra Mohan
27	Mr. Inderpal Singh
28	Mr. Jitender Vig
29	Mr. Manoj Sharma
30	Mr. Nakul Anand
31	Mr. Neeraj Sharma
32	Mr. Nitin Walia
33	Mr. Praveen Kumar Singh
34	Mr. Rajiv Jain
35	Mr. Sachin Kumar Garg

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Sector-22, Rohini, Delhi-86





# Maharaja Agrasen Institute of Management Studies

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S.No.	Name of Faculty Members
36	Mr. Shridul Gupta
37	Mr. Vijay Pal Singh
38	Mr. Vipin Kumar
39	Ms. Arpita Manchanda
40	Ms. Kalpana Sharma
41	Ms. Neetu Agarwal
42	Ms. Anu Goyal
43	Ms. Diksha Goel
44	Ms. Kamna Vaid
45	Ms. Mansi Sachdeva
46	Ms. Priyanka Garg
47	Ms. Purnima Gupta
48	Ms. Rachita Aggarwal
49	Ms. Rashi Aggarwal
50	Ms. Riya Sharma
51	Ms. Sanam Sharma
52	Ms. Sarita Garg
53	Ms. Shifali Ahuja
54	Ms. Shikha Sharma
55	Ms. Shilpa Bsl
56	Ms. Shruti Sharma
57	Ms. Shweta Rastogi
58	Ms. Sumati Kohli
59	Ms. Taranpreet Kaur
60	Ms. Shruti Yadav
61	Mr. Surender Garg
62	Mr. Mukesh Kalwani
63	Mr. Madhav Gupta
64	Mr. Deepak Sharma
65	Dr. Varuna Kharbanda
66	Dr. Anitha G
67	Dr. Anuradha Asthana Singh
68	Dr. Nirdosh Kumar
69	Dr. Nisha Dhanraj Dewani
70	Dr. Praveen Kumar Gupta
71	Dr. Ravi Kumar Gupta
72	Dr. Shallu Aggarwal
73	Dr. Neeru Gupta
74	Dr. Anju Bharti

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S.No.	Name of Faculty Members
75	Dr. Anoop Kumar Gupta
76	Mr. Vivek Kuchhal
77	Mr. Chirag Mittal
78	Ms. Meenakshi Gupta
79	Dr. Sanjay Mangla
80	Dr. Monika Jain
81	Dr. Bhavna Saighal
82	Mr. Ayush Goel
83	Dr. Tanu Aggarawal
84	Mr. Nishant Gaur
85	Dr. Kamal Gupta
86	Dr. Gulshan Gupta
87	Mr. Parveen Malik
88	Ms. Kshama Aggarwal
89	Ms. Apoorva Thakur
90	Ms. Saumya Sharma
91	Dr. Shaveta Gagneja
92	Dr. Suresh Kumar Garg
93	Mr. Ankur Ahuja
94	Ms. Aarushi Agarwal
95	Ms. Kajal Mittal
96	Ms. Kriti Johri
97	Ms. Neelam Nanda Prabhat
98	Ms. Neha Bhagat
99	Ms. Nikita Jain
100	Ms. Ritika Bhatia
101	Ms. Sakshi Gupta
102	Ms. Arunima Bansal
103	Ms. Aastha Narula
104	Ms. Durga Aryal
105	Ms. Akanksha Gupta
106	Ms. Divisha Gupta
107	Ms. Lalita Raheja
108	Ms. Prisha Gupta
109	Ms. Sakshi Goel Gupta
110	Ms. Seema Saini
111	Ms. Sunidhi Gupta
112	Dr. Monica Sharma
113	Dr. Rajni Malhotra Dhingra

  
Director  
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of Management Studies  
Sector-22 Rohini, Delhi-86





## Maharaja Agrasen Institute of Management Studies

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S.No.	Name of Faculty Members
114	Ms. Mansi Juneja
115	Mr. Alok Sharma
116	Ms. Shreya Garg
117	Mr. Amit Sharma
118	Dr. Swati Bajaj Seth
119	Mr. Surya Saxena
120	Ms. Ananya Dutt
121	Ms. Bharti Chauhan
122	Ms. Deepti
123	Ms. Madhura Mohan Nikalje
124	Ms. Nirati Gupta
125	Ms. Preeti Goel
126	Ms. Priyanka Tyagi
127	Ms. Rajneet Bhatia
128	Ms. Richa Gupta
129	Ms. Smriti Sharma
130	Ms. Tanvi Gera
131	Dr. Anil Kumar Goyal
132	Dr. Ankit Goel
133	Dr. Reema Aggarwal
134	Dr. Sheetal Badesra
135	Dr. Lokesh Jindal
136	Dr. Parul Kumar
137	Dr. Sunita Tank
138	Dr. Ashok Kumar Bagriyal
139	Mr. Mayank Tyagi
140	Ms. Nitika Sharma
141	Mr. Varun Bansal
142	Ms. Shalini Agnihotri
143	Ms. Kriti Goel
144	Dr. Munish Kumar
145	Mr. Ravi Jain
146	Dr. Vipul Pratap

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2005

Date: August 01, 2005

Ms. Bharti Chaudhary

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Bharti Chaudhary is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from **August 01, 2005** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Bharti Chaudhary shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-85



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
New Delhi-68







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2008

Date: August 01, 2008

Ms. Charu Mohla

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Charu Mohla is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from August 01, 2008 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Charu Mohla shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-85



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sri 77 Rohini Delhi-85





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2009

Date: March 21, 2009

Mr. Deepak Dagar

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Mr. Deepak Dagar is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from March 21, 2009 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Deepak Dagar shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-85





..2..

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





Ref No. MAIMS/Appt/F/2010

Date: August 02, 2010

Ms. Ekta Dargan

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Ekta Dargan is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 02, 2010** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Ekta Dargan shall:

- be governed by all the laws and bye-laws of the Institute,
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini Delhi-65



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-68





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2008

Date: August 01, 2008

Mr. Gaurav Aggarwal

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Mr. Gaurav Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from August 01, 2008 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Gaurav Aggarwal shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-85





..2..

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2005

Date: July 25, 2005

**Ms. Geetanjali Gupta**

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Geetanjali Gupta is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from July 25, 2005 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Geetanjali Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GANG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
33 Rohini, Delhi-68





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2008

Date: December 14, 2008

**Dr. M.K. Bhat**

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. M.K. Bhat is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **December 14, 2008** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. M.K. Bhat** shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sat - 22 Rohini, Delhi-86





..2..

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2004

Date: August 16, 2004

Ms. Manju Gupta

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Manju Gupta is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from **August 16, 2004** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Manju Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-86




..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-65





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2003

Date: July 28, 2003

Mr. Manoj Verma

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Mr. Manoj Verma is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from July 28, 2003 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Manoj Verma shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-86





..2..

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86



Ref No. MAIMS/Appt/F/2011

Date: January 02, 2011

**Dr. Nidhi Chaudhry**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Dr. Nidhi Chaudhry is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **January 02, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Nidhi Chaudhry shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd. ....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-66



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
New 77, Anand, Delhi-66





Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

**Dr. Nisha Jindal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Nisha Jindal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Nisha Jindal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Cordal....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22 Rohini, Delhi-65



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-60



Ref No. MAIMS/Appt/F/2014

Date: January 08, 2014

Dr. Nisha Singh

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Dr. Nisha Singh is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **January 08, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Nisha Singh shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-68





..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-86



Ref No. MAIMS/App/F/2013

Date: July 29, 2013

**Ms. Preeti Bansal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Preeti Bansal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 29, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Preeti Bansal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
Management Studies  
19, Kirti, Delhi-66





Ref No. MAIMS/ Appt/F/2013

Date: July 25, 2013

**Dr. Rachna Jain**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Dr. Rachna Jain is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 25, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Rachna Jain shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Comd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-110086



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-60



Ref No. MAIMS/Appt/F/2009

Date: July 06, 2009

Dr. Sangeeta Malik

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Sangeeta Malik is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **July 06, 2009** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Sangeeta Malik shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-85






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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15-days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sec-22 Rohini Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2004

Date: August 02, 2004

Ms. Sangeeta Rawal

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Sangeeta Rawal is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from August 02, 2004 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Sangeeta Rawal shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-86



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
New Delhi-46







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2005

Date: August 04, 2005

Mr. Sanjeev Kumar

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Mr. Sanjeev Kumar is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from August 04, 2005 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Sanjeev Kumar shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85



..2..

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2009

Date: July 30, 2009

Ms. Shilpee Aggarwal

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Shilpee Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/- , with effect from July 30, 2009 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Shilpee Aggarwal shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 72, Rohini, Delhi-85





..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-66







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2004

Date: August 02, 2004

Ms. Sumedha Dutta

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Sumedha Dutta is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from **August 02, 2004** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sumedha Dutta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
6/1, 77 Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2009

Date: August 05, 2009

**Ms. Sushila Gupta**

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Sushila Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from August 05, 2009 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sushila Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-86





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
201, 11, Rohini, Delhi-68







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2011

Date: July 20, 2011

**Dr. Umesh Chandra Pathak**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Dr. Umesh Chandra Pathak is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 20, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Umesh Chandra Pathak shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2007

Date: August 06, 2007

Dr. Usha Nair

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Usha Nair is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 06, 2007** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Dr. Usha Nair shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
17, Ashoka, Delhi-68







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2012

Date: August 01, 2012

**Dr. Vijay Kumar Khurana**

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Vijay Kumar Khurana is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **August 01, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Vijay Kumar Khurana shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-86



Contd....

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



Ref No. MAIMS/Appt/F/2013

Date: July 18, 2013

**Dr. Vinita Gupta**

**Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Dr. Vinita Gupta is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from **July 18, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Vinita Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-110086





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
11, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2014

Date: August 06, 2014

**Mr. Bharat Banga**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Mr. Bharat Banga is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 06, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Bharat Banga shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-66



Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2014

Date: November 04, 2014

**Mr. Chandra Mohan**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Chandra Mohan is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **November 04, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Chandra Mohan shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-86





- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2014

Date: July 28, 2014

**Mr. Inderpal Singh**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Inderpal Singh is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 28, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Inderpal Singh shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2010

Date: September 09, 2010

Mr. Jitender Vig

## Sub: Appointment to the post of Assistant Professor

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Mr. Jitender Vig is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 09, 2010** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Jitender Vig shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Director

Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-66

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-66  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
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- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2007

Date: July 21, 2007

Mr. Manoj Sharma

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer In Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Manoj Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 21, 2007** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Manoj Sharma shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22 Rohini, Delhi-85





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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2011

Date: July 06, 2011

**Mr. Nakul Anand**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Nakul Anand is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 06, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Nakul Anand shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-60



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2012

Date: November 16, 2012

**Mr. Neeraj Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Neeraj Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **November 16, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Neeraj Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-110086



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
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- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2007

Date: January 04, 2007

Mr. Nitin Walla

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer In Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Nitin Walla is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from January 04, 2007 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Nitin Walla shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22 Rohini, Delhi-85





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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2009

Date: July 10, 2009

Mr. Praveen Kumar Singh

## Sub: Appointment to the post of Lecturer

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Mr. Praveen Kumar Singh is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from July 10, 2009 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Praveen Kumar Singh shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

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Director  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22, Rohini, Delhi-85



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- e) be regular and punctual in his duty at here
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2012

Date: August 01, 2012

**Mr. Rajiv Jain**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Mr. Rajiv Jain is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Rajiv Jain shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-68



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2010

Date: August 09, 2010

Mr. Sachin Kumar Garg

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Sachin Kumar Garg is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 09, 2010** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Sachin Kumar Garg shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi-110086, INDIA  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: August 01, 2017

**Mr. Shridul Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Shridul Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Shridul Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2011

Date: August 01, 2011

**Mr. Vijay Pal Singh**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Mr. Vijay Pal Singh is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Vijay Pal Singh shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Rohini, Delhi-86

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 72 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2010

Date: July 16, 2010

Mr. Vipin Kumar

## Sub: Appointment to the post of Assistant Professor

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Mr. Vipin Kumar is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 16, 2010** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Mr. Vipin Kumar shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86



Ref No. MAIMS/ Appt/F/2011

Date: August 08, 2011

Ms. Arpita Manchanda

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Arpita Manchanda is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 08, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Arpita Manchanda shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
S-11 Rohini Delhi-65







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2011

Date: August 08, 2011

Ms. Kalpana Sharma

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Kalpana Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 08, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Kalpana Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-85



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
11, Rishina, Dhepu-EE



Ref No. MAIMS/Adpt/F/2013

Date: August 01, 2013

Ms. Neetu Agarwal

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Neetu Agarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Neetu Agarwal shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-65





- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
17 Rohini, Delhi-66



Ref No. MAIMS/Agpt/F/2012

Date: July 25, 2012

Ms. Anu Goyal

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Anu Goyal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 25, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Anu Goyal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Cc: Mail

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
17, Rohas, Delhi-60





Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

**Ms. Diksha Goel**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Diksha Goel is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Diksha Goel shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Covered.....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
11 Rohini, Delhi-60



Ref No. MAIMS/Appt/F/2010

Date: August 02, 2010

Ms. Kamna Vaid

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Kamna Vaid is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 02, 2010** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Kamna Vaid shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86






- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
82, 73, Ring Road, Delhi-66



  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

Ref No. MAIMS/Appt/F/2011

Date: August 01, 2011

**Ms. Mansi Sachdeva**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Mansi Sachdeva is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Mansi Sachdeva shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
50-77 Rohini, Delhi-65







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2009

Date: January 07, 2009

Ms. Priyanka Garg

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Priyanka Garg is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from January 07, 2009 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Priyanka Garg shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22 Rohini, Delhi-85



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-65.



  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

Ms. Purnima Gupta

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Purnima Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Purnima Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

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Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S- 77, Rohini, Delhi-86





- c) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Box 77 Rohini, Delhi-60



Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

**Ms. Rachita Aggarwal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Rachita Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Rachita Aggarwal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-65



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
B-73 Rohini, Delhi-68





Ref No. MAIMS/App/F/2013

Date: July 30, 2013

**Ms. Rashi Aggarwal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Rashi Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 30, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Rashi Aggarwal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Comd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-66



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2004

Date: August 02, 2004

Ms. Riya Sharma

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer In Department of Business Administration**, MAIMS and subsequent interview held in the institution, Ms. Riya Sharma is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from August 02, 2004 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Riya Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22 Rohini, Delhi-85





- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Jawahar 22, Pitambara, Delhi-65





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2007

Date: January 02, 2007

Ms. Sanam Sharma

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer In Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Sanam Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from January 02, 2007 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sanam Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22 Rohini, Delhi-85



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
27 Rohini, Delhi-66



  
**(NAND KISHORE GARG)**  
**CHAIRMAN**





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2003

Date: July 28, 2003

Ms. Sarita Garg

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Sarita Garg is hereby appointed to the said post in the pay scale of Rs. 8,000-275-13,500, with effect from July 28, 2003 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sarita Garg shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Plot - 22 Rohini, Delhi-85



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
50/19 Rohini Delhi-110



Ref No. MAIMS/Appt/F/2012

Date: August 01, 2012

Ms. Shifali Ahuja

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Ms. Shifali Ahuja is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Shifali Ahuja shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

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**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-60



Ref No. MAIMS/Appt/F/2013

Date: August 01, 2013

**Ms. Shikha Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Shikha Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Shikha Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

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**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-22, Rohini, Delhi-66



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
72, Rohtas, Delhi-68





Ref No. MAIMS/Appt/F/2014

Date: August 01, 2014

Ms. Shilpa Bsl

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Shilpa Bsl is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Shilpa Bsl shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
New Delhi-110028



Ref No. MAIMS/Appt/F/2010

Date: August 02, 2010

Ms. Shruti Sharma

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of Assistant Professor in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Shruti Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 02, 2010** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Shruti Sharma shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-85





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE BARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
New Delhi-66





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2008

Date: July 23, 2008

Ms. Shweta Rastogi

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Shweta Rastogi is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from July 23, 2008 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Shweta Rastogi shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-66





Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

Ms. Sumati Kohli

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Sumati Kohli is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with ACP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sumati Kohli shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Could...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Plot 11, Rohini, Delhi-68



Ref No. MAIMS/Appt/F/2014

Date: August 01, 2014

**Ms. Taranpreet Kaur**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Taranpreet Kaur is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Taranpreet Kaur shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
No. 73, Rohini, Delhi-68



**Ref No.** MAIMS/ Appt/ F/2019

**Date:** October 01, 2019

**Ms. Shruti Yadav**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Shruti Yadav is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 01, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Shruti Yadav shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
27 Rohini, Delhi-110







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2014

Date: August 01, 2014

**Mr. Surender Garg**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Surender Garg is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Surender Garg shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: August 09, 2017

**Mr. Mukesh Kalwani**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Mukesh Kalwani is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 09, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Mukesh Kalwani shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22 Rohini, Delhi-86





- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/ Appt/ F/ 2018

**Date:** September 01, 2018

**Mr. Madhav Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Madhav Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Madhav Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

Director

Maharaja Agrasen Institute

Maharaja Agrasen Chowk, Sector-22, Management Studies-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in Website : www.maims.ac.in



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 72 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2017

Date: March 19, 2017

**Mr. Deepak Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Deepak Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **March 19, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Deepak Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-110086



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



Ref No. MAIMS/Apppt/E/2017

Date: August 01, 2017

**Dr. Varuna Kharbanda**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Varuna Kharbanda is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Varuna Kharbanda shall:**

- a) be governed by all the laws and bye-laws of the Institute.
- b) observe the rules and regulations in force from time to time in the Institute.
- c) work with utmost sincerity to her profession and be loyal to the Institute.
- d) maintain cordial relationship with her superiors, colleagues and students.

Comd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-66





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
52, Anand, Delhi-65





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt F/2017

Date: June 08, 2017

Dr. Anitha G

**Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Anitha G is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from **June 08, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Anitha G shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

*[Signature]*  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
B-10, 79, Nehru, Delhi-66







Ref No. MAIMS/Appt/F/2017

Date: July 15, 2017

**Dr. Anuradha Asthana Singh**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Anuradha Asthana Singh is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 15, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Anuradha Asthana Singh shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

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**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-77, Rohini, Delhi-65



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: July 23, 2017

**Dr. Nirdosh Kumar**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Nirdosh Kumar is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 23, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Nirdosh Kumar shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086





- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



Ref No. MAIMS/ Appt/T/2017

Date: January 21, 2017

**Dr. Nisha Dhanraj Dewani**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Nisha Dhanraj Dewani is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **January 21, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Nisha Dhanraj Dewani shall:**

- a) be governed by all the laws and bye-laws of the Institute.
- b) observe the rules and regulations in force from time to time in the Institute.
- c) work with utmost sincerity to her profession and be loyal to the Institute.
- d) maintain cordial relationship with her superiors, colleagues and students.

Cordel....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
17, Rohini, Delhi-66







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

**Dr. Praveen Kumar Gupta**

**Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Praveen Kumar Gupta is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Praveen Kumar Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: February 01, 2017

**Dr. Ravi Kumar Gupta**

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Ravi Kumar Gupta is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **February 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Ravi Kumar Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-85





- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



Ref No. MAIMS/Appt/F/2017

Date: September 06, 2017

Dr. Shallu Aggarwal

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Shallu Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 06, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Shallu Aggarwal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-110086



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-06





Ref No. MAIMS/Appt/F/2014

Date: July 28, 2014

**Dr. Neeru Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Neeru Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 28, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Neeru Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Comd. ...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-68





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2007

Date: September 07, 2007

Ms. Anju Bharti

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of Lecturer in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Ms. Anju Bharti is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from September 07, 2007 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Anju Bharti shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-86





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
No. 15 Rohini, Delhi-16





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2011

Date: August 01, 2011

**Dr. Anoop Kumar Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Anoop Kumar Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2011** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Anoop Kumar Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-56



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2012

Date: July 23, 2012

**Mr. Vivek Kuchhal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Vivek Kuchhal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 23, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Vivek Kuchhal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
72 Rohini, Delhi-68



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: March 15, 2017

**Mr. Chirag Mittal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Chirag Mittal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **March 15, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Chirag Mittal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-22, Rohini, Delhi-85





- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2008

Date: January 23, 2008

Ms. Meenakshi Gupta

**Sub: Appointment to the post of Lecturer**

With reference to his/her application for the post of **Lecturer** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Meenakshi Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/- , with effect from **January 23, 2008** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Meenakshi Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2017

Date: September 01, 2017

**Dr. Sanjay Mangla**

**Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Dr. Sanjay Mangla is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from **September 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Sanjay Mangla shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



Ref No. MAIMS/App/F/2017

Date: August 16, 2017

**Dr. Monika Jain**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Monika Jain is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 16, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Monika Jain shall:**

- be governed by all the laws and bye-laws of the Institute;
- observe the rules and regulations in force from time to time in the Institute;
- work with utmost sincerity to her profession and be loyal to the Institute;
- maintain cordial relationship with her superiors, colleagues and students.

Credul....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-77, Rohini, Delhi-05





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
13, Barakhamba Road, Delhi-110 023



Ref No. MAIMS/Appt/F/2013

Date: March 15, 2013

**Dr. Bhavna Saigal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Bhavna Saigal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **March 15, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Bhavna Saigal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-110086



..2..

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
S-11, Rohini, Delhi-110







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2018

**Date:** July 16, 2018

**Mr. Ayush Goel**

## **Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Ayush Goel is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 16, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Ayush Goel shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi-110056, INDIA  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: September 06, 2017

**Dr. Tanu Aggarawal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Tanu Aggarawal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 06, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Tanu Aggarawal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Type text here

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-60



Contd....



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2018

**Date:** August 01, 2018

**Mr. Nishant Gaur**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Nishant Gaur is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Nishant Gaur shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

*[Signature]*  
Director

Maharaja Agrasen Institute

of Management Studies, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



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- e) be regular and punctual in his duty.
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- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
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- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 72 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2018

**Date:** October 01, 2018

**Dr. Kamal Gupta**

## **Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Dr. Kamal Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 01, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Kamal Gupta** shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

*Director*

Maharaja Agrasen Institute  
of Management Studies

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : [director@maims.ac.in](mailto:director@maims.ac.in), Website : [www.maims.ac.in](http://www.maims.ac.in)



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- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2018

Date: September 26, 2018

**Dr. Gulshan Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Dr. Gulshan Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 26, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Gulshan Gupta** shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Director

Maharaja Agrasen Institute

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110028  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in





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- e) be regular and punctual in his duty.
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- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 72 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2018

**Date:** September 03, 2018

**Mr. Parveen Malik**

## **Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Parveen Malik is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 03, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Parveen Malik** shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**

Maharaja Agrasen Institute  
of Management Studies

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





Ref No. MAIMS/Appt/F/2018

Date: July 16, 2018

**Ms. Kshama Aggarwal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Kshama Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 16, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Kshama Aggarwal shall:**

- be governed by all the laws and bye-laws of the institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-77 Rohini Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
20, Rohini, Delhi-86



**Ref No. MAIMS/Appt/F/2018**

**Date: September 01, 2018**

**Ms. Apoorva Thakur**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Apoorva Thakur is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Apoorva Thakur shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-65





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
No. 17, Rohini, Delhi-65



**Ref No. MAIMS/ Appt/ F/2019**

**Date: August 19, 2019**

**Ms. Saumya Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Saumya Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 19, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Saumya Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-66



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
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- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
27, Rohini, Delhi-61







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/ F/ 2019

Date: July 15, 2019

**Dr. Shaveta Gagneja**

**Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Shaveta Gagneja is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from **July 15, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Shaveta Gagneja shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
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- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sec-13, Rohini, Delhi-60







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2019

**Date:** August 13, 2019

**Dr. Suresh Kumar Garg**

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Suresh Kumar Garg is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **August 13, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Suresh Kumar Garg** shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : [director@maims.ac.in](mailto:director@maims.ac.in), Website : [www.maims.ac.in](http://www.maims.ac.in)



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2019

**Date:** August 01, 2019

**Mr. Ankur Ahuja**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Ankur Ahuja is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Ankur Ahuja shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-86





Ref No. MAIMS/ Appt/P/2019

Date: July 15, 2019

**Ms. Aarushi Agarwal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Aarushi Agarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 15, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Aarushi Agarwal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-110086



Contd. ....

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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

*[Signature]*  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
New Delhi-110



**Ref No.** MAIMS/Appt/F/2019

**Date:** August 19, 2019

**Ms. Kajal Mittal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Kajal Mittal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 19, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Kajal Mittal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86



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- c) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Box 77 Rohini, Delhi-60



**Ref No.** MAIMS/ Appt/F/2019

**Date:** September 01, 2019

**Ms. Kriti Johri**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Kriti Johri is hereby appointed to the said post in the pay scale of Rs. 13,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Kriti Johri shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

Director  
Maharaja Agrasen Institute  
of Management Studies  
20, Rohini, Delhi-65





Ref No. MAIMS/ Appt/ F/2019

Date: August 19, 2019

**Ms. Neelam Nanda Prabhat**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Ms. Neelam Nanda Prabhat is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 19, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Neelam Nanda Prabhat shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
72, Rohini, Delhi-56



Contd....

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
6/12, 22, Rohini, Delhi-85



**Ref No.** MAIMS/ Appt/ F/ 2019

**Date:** August 01, 2019

**Ms. Neha Bhagat**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Ms. Neha Bhagat is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Neha Bhagat shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Contd....

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
Sec-17 Rohini, Delhi-88



Ref No. MAIMS/ Appt/ F/2019

Date: July 15, 2019

**Ms. Nikita Jain**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Nikita Jain is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 15, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Nikita Jain shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec-22 Rohini, Delhi-110086



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
B-27, Rohini, Delhi-68





Ref No. MAIMS/ Appt/F/2019

Date: August 28, 2019

**Ms. Ritika Bhatia**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Ritika Bhatia is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 28, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Ritika Bhatia shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
57, Rohini, Delhi-66



**Ref No.** MAIMS/ Appt/F/2019

**Date:** August 22, 2019

**Ms. Sakshi Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Sakshi Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 22, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sakshi Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
22 Rohini, Delhi-86



Contd. ...



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
27, Nehru, Delhi-86



Ref No. MAIMS/ Appt/ F/ 2019

Date: August 09, 2019

**Ms. Arunima Bansal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Arunima Bansal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 09, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Arunima Bansal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-85



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
No. 22, Rohini, Delhi-60





**Ref No.** MAIMS/ Appt./F/2019

**Date:** August 09, 2019

**Ms. Aastha Narula**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Aastha Narula is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 09, 2019** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Aastha Narula shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-73 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
P.O. - 110086, Delhi-86



**Ref No.** MAIMS/App/I/F/2020

**Date:** October 01, 2020

**Ms. Durga Aryal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Durga Aryal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 5000/-, with effect from **October 01, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Durga Aryal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini Delhi-68



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 13, Rohini, Delhi-68



**Ref No.** MAIMS/Appt/F/2020

**Date:** September 01, 2020

**Ms. Akanksha Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Akanksha Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Akanksha Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-88



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S- 32 Rohini, Delhi-86





**Ref No.** MAIMS/ Appt/ F/ 2020

**Date:** December 17, 2020

**Ms. Divisha Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Divisha Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 17, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Divisha Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
73 Rohini, Delhi-66



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
29, Rohini, Delhi-68



**Ref No. MAIMS/ Appt/ F/2020**

**Date: December 15, 2020**

**Ms. Lalita Raheja**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Lalita Raheja is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 8000/-, with effect from **December 15, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Lalita Raheja shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-88



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

Director  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2020

Date: September 01, 2020

**Ms. Prisha Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Prisha Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Prisha Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
73 Rohini, Delhi-85



Contd....

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sec- 77 Rohini, Delhi-66





Ref No. MAIMS/Appt/F/2020

Date: December 15, 2020

**Ms. Sakshi Goel Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Sakshi Goel Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 15, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sakshi Goel Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec-22, Rohini, Delhi-86



Contd...

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : [director@maims.ac.in](mailto:director@maims.ac.in), Website : [www.maims.ac.in](http://www.maims.ac.in)

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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
73, Rohini, Delhi-60



Ref No. MAIMS/Appt/F/2020

Date: December 15, 2020

**Ms. Seema Saini**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Seema Saini is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 15, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Seema Saini shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-110086



Contd....




- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
8/11, Rohini, Delhi-60



**Ref No.** MAIMS/ Appt/P/2020

**Date:** September 01, 2020

**Ms. Sunidhi Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Sunidhi Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Sunidhi Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-85



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
85-11 Rohini, Delhi-85





Ref No. MAIMS/ Appt/ E/2020

Date: December 13, 2020

**Dr. Monica Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Monica Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 13, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Monica Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Raj- 71 Rohini, Delhi-68



  
(NAND KISHORE GARG)  
CHAIRMAN

**Ref No.** MAIMS/ Appt/ F/ 2020

**Date:** September 01, 2020

**Dr. Rajni Malhotra Dhingra**

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Rajni Malhotra Dhingra is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **September 01, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities; counseling of students, assisting the college-administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Rajni Malhotra Dhingra** shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S- 22, Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-11, Rohini, Delhi-85



Ref No. MAIMS/Appt./F/2020

Date: December 08, 2020

Ms. Mansi Juneja

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Ms. Mansi Juneja is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 08, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Mansi Juneja shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-68



Contd....

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : [director@maims.ac.in](mailto:director@maims.ac.in), Website : [www.maims.ac.in](http://www.maims.ac.in)

- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
17, Rohini, Delhi-61







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2020

**Date:** December 12, 2020

**Mr. Alok Sharma**

## **Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Mr. Alok Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 12, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Alok Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies



Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86





**Ref No.** MAIMS/Appt/F/2021

**Date:** September 05, 2021

**Ms. Shreya Garg**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Ms. Shreya Garg is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 05, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Shreya Garg shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-17 Rohini, Delhi-60



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**(NAND KISHORE GARG)**  
**CHAIRMAN**

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
30/12 Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2021

**Date:** September 01, 2021

**Mr. Amit Sharma**

## **Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Mr. Amit Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 01, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Amit Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

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Director

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110085  
Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, director@maims.ac.in



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-86





**Ref No.** MAIMS/ Appt/ F/2021

**Date:** September 06, 2021

**Dr. Swati Bajaj Seth**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Swati Bajaj Seth is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-. with effect from **September 06, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Swati Bajaj Seth shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-10, 75 Rohini, Delhi-110



  
**(NAND KISHORE GARG)**  
**CHAIRMAN**





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2021

**Date:** October 17, 2021

**Mr. Surya Saxena**

## **Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Surya Saxena is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 17, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Surya Saxena shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86



**Ref No.** MAIMS/ Appt./F/2021

**Date:** September 05, 2021

**Ms. Ananya Dutt**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Ananya Dutt is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AOP of Rs. 6000/-, with effect from **September 05, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Ananya Dutt shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-68



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
57, Mohan, Delhi-66





**Ref No.** MAIMS/Appt/F/2021

**Date:** September 05, 2021

**Ms. Bharti Chauhan**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Bharti Chauhan is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 05, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Bharti Chauhan shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

*[Signature]*  
Director  
Maharaja Agrasen Institute  
of Management Studies  
22 Rohini, Delhi-66



**Ref No.** MAIMS/ Appt/F/2021

**Date:** July 24, 2021

**Ms. Deepti**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Deepti is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **July 24, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Deepti shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

*[Signature]*  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 15 Rohini, Delhi-85



Ref No. MAIMS/ Appt/F/2021

Date: August 19, 2021

**Ms. Madhura Mohan Nikalje**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Madhura Mohan Nikalje is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 19, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Madhura Mohan Nikalje shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-77 Rohini, Delhi-80



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
S-17, Kirti Vihar, Delhi-66





Ref No. MAIMS/ Appt/ F/2021

Date: August 09, 2021

**Ms. Nirati Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Nirati Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 09, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Nirati Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini Delhi-66



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

**(NAND KISHORE GARG)**  
**CHAIRMAN**

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
New Delhi-65



Ref No. MAIMS/ Appt/F/2021

Date: September 05, 2021

**Ms. Preeti Goel**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Preeti Goel is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 05, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Preeti Goel shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



Contd....



- c) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
S. 73, Rohini, Delhi-26



Ref No. MAIMS/Appt/F/2021

Date: October 10, 2021

**Ms. Priyanka Tyagi**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Ms. Priyanka Tyagi is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 10, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Priyanka Tyagi shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec-22, Rohini, Delhi-60



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
85-11, Rohini, Delhi-69





Ref No. MAIMS/Appt/F/2021

Date: October 03, 2021

**Ms. Rajneet Bhatia**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Rajneet Bhatia is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 03, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Rajneet Bhatia shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-60



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

*[Signature]*  
Director  
Maharaja Agrasen Institute  
of Management Studies  
20, 22 Rohini, Delhi-60



**Ref No.** MAIMS/Agpt/F/2021

**Date:** December 01, 2021

**Ms. Richa Gupta**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Richa Gupta is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 01, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Richa Gupta shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-22, Rohini, Delhi-66





- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
S-17, Ashok, Delhi-66



**Ref No.** MAIMS/ Appt/F/2021

**Date:** October 11, 2021

**Ms. Smriti Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Smriti Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 11, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Smriti Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
S-27, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
2nd Floor, 79, Rohini, Delhi-66





**Ref No.** MAIMS/ Appt/F/2021

**Date:** August 09, 2021

**Ms. Tanvi Gera**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Tanvi Gera is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 09, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Tanvi Gera shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.



**Director**  
Maharaja Agrasen Institute  
of Management Studies  
75 Rohini, Delhi-86



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
17 Rohini, Delhi-65





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2021

**Date:** October 01, 2021

**Dr. Anil Kumar Goyal**

**Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** in **Department of Commerce**, MAIMS and subsequent interview held in the Institution, Dr. Anil Kumar Goyal is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **October 01, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Anil Kumar Goyal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

*Director*

Maharaja Agrasen Institute  
of Management Studies



Maharaja Agrasen Chowk, Sector-28, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : [director@maims.ac.in](mailto:director@maims.ac.in), Website : [www.maims.ac.in](http://www.maims.ac.in)



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/ Appt/F/2021

**Date:** October 01, 2021

**Dr. Ankit Goel**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Ankit Goel is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from **October 01, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Ankit Goel shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

**Director**

Maharaja Agrasen Institute  
of Management Studies

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in



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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86





**Ref No.** MAIMS/Appl/F/2021

**Date:** October 11, 2021

**Dr. Reema Aggarwal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Law**, MAIMS and subsequent interview held in the Institution, Dr. Reema Aggarwal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **October 11, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Reema Aggarwal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
11, Acharya, Delhi-66



Ref No. MAIMS/ Appt/F/2021

Date: September 21, 2021

**Dr. Sheetal Badesra**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of commerce**, MAIMS and subsequent interview held in the Institution, Dr. Sheetal Badesra is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **September 21, 2021** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Sheetal Badesra shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-85



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2008

Date: August 22, 2008

Dr. Lokesh Jindal

## Sub: Appointment to the post of Reader

With reference to his/her application for the post of Reader in Department of Business Administration, MAIMS and subsequent interview held in the Institution, Dr. Lokesh Jindal is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-, with effect from August 22, 2008 as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Dr. Lokesh Jindal shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd...

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





Ref No. MAIMS/Appt/F/2017

Date: August 01, 2017

**Dr. Parul Kumar**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Parul Kumar is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Parul Kumar shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Copy: ...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
S-17, Preeti, Delhi-66





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2007

Date: August 27, 2007

Ms. Sunita Tank

**Sub: Appointment to the post of Sr. Lecturer**

With reference to his/her application for the post of **Sr. Lecturer** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Ms. Sunita Tank is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 27, 2007** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

Ms. Sunita Tank shall:

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
C-77, Rohini, Delhi-85





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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
22, Rohini, Delhi-60





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt F/2012

Date: January 07, 2012

**Mr. Ashok Kumar Bagrial**

**Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor in Department of Commerce**, MAIMS and subsequent interview held in the Institution, Mr. Ashok Kumar Bagrial is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/- with effect from **January 07, 2012** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Ashok Kumar Bagrial shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22 Rohini, Delhi-80



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 72, Rohini, Delhi-86



Ref No. MAIMS/ Appt/E/2014

Date: August 01, 2014





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2017

Date: August 01, 2017

**Mr. Mayank Tyagi**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Mayank Tyagi is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Mayank Tyagi shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
73 Rohini, Delhi-68



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86



Ref No. MAIMS/Apppt/F/2014

Date: August 01, 2014

**Ms. Nitika Sharma**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Nitika Sharma is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Nitika Sharma shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

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**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-86





- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
B-11, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2017

Date: January 21, 2017

**Mr. Varun Bansal**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Law**, MAIMS and subsequent interview held in the Institution, Mr. Varun Bansal is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **January 21, 2017** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Varun Bansal shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
77 Rohini, Delhi-68



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/Appt/F/2018

Date: August 01, 2018

**Ms. Shalini Agnihotri**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Ms. Shalini Agnihotri is hereby appointed to the said post in the pay scale of Rs. 15,500-39,100 with AGP of Rs. 5000/-, with effect from **August 01, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Shalini Agnihotri shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-85



Contd.....

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
85-77 Rohini, Delhi-65



**Ref No.** MAIMS/ Appt/ F/ 2020

**Date:** December 12, 2020

**Ms. Kriti Goel**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor in Department of Economics**, MAIMS and subsequent interview held in the Institution, Ms. Kriti Goel is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **December 12, 2020** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Ms. Kriti Goel shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to her profession and be loyal to the Institute.
- maintain cordial relationship with her superiors, colleagues and students.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22 Rohini, Delhi-68



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- e) be regular and punctual in her duty.
- f) not resign from her job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case she decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

Director  
Maharaja Agrasen Institute  
of Management Studies  
8-11, Rohini, Delhi-85





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

**Ref No.** MAIMS/Appt/F/2018

**Date:** November 01, 2018

**Dr. Munish Kumar**

## **Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Dr. Munish Kumar is hereby appointed to the said post in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-, with effect from **November 01, 2018** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Munish Kumar shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
Rohini, Delhi-66



Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA

Ph : 8448186947, 8448186950 E-mail : director@maims.ac.in, Website : www.maims.ac.in

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- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22 Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2013

Date: January 09, 2013

Mr. Ravi Jain

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Business Administration**, MAIMS and subsequent interview held in the Institution, Mr. Ravi Jain is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **January 09, 2013** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Mr. Ravi Jain shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

Contd....

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. MAIMS/ Appt/F/2014

Date: August 01, 2014

**Dr. Vipul Pratap**

**Sub: Appointment to the post of Assistant Professor**

With reference to his/her application for the post of **Assistant Professor** in **Department of Journalism and Mass Communication**, MAIMS and subsequent interview held in the Institution, Dr. Vipul Pratap is hereby appointed to the said post in the pay scale of Rs. 15,600-39,100 with AGP of Rs. 6000/-, with effect from **August 01, 2014** as per UGC's Pay Commission and allowances as per Institute's policy. He/She will be entitled to annual increment as per the Institute's Policy.

He/She will be on probation for a period of one year with effect from the date of his/her joining. The probation period may be extended or reduced at the discretion of the Management depending upon his/her performance and conduct.

Apart from teaching and evaluation, his/her job responsibility will include organizing co-curricular and extra-curricular activities, counseling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of this Institution.

He/She will be required to produce for verification, all the original certificates pertaining to date of birth, qualifications and experience as mentioned in his/her application form, along with self-attested photocopies of the same and three copies of recent passport size photograph at the time of joining.

**Dr. Vipul Pratap shall:**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his profession and be loyal to the Institute.
- maintain cordial relationship with his superiors, colleagues and students.

*Director*  
Maharaja Agrasen Institute  
of Management Studies  
Robini, Delhi-86



Contd....



- e) be regular and punctual in his duty.
- f) not resign from his job in the middle of the Semester.
- g) produce a Medical fitness certificate from Maharaja Agrasen Hospital, Punjabi Bagh, within 15 days of joining.
- h) have to obtain an NOC from MAIMS in case he decides to leave the Institution and take up an assignment with some other College/Institution.
- i) be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.
- j) not take any teaching/coaching work in any other organization outside MAIMS.

His/Her services can be terminated without notice during the probation period without assigning any reasons whatsoever and even after confirmation by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by his/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 72 Rohini, Delhi-86





## Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC  
Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution  
Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA [www.maims.ac.in](http://www.maims.ac.in)

### List and Transfer Order/Promotion Letter of teaching staff / full time teachers during the last five years (Without repeat count):

S.No.	Name of Faculty Members
1	Dr. Bharti Chaudhary
2	Dr. Charu Mohla
3	Dr. Deepak Dagar
4	Dr. Ekta Dargan
5	Dr. Gaurav Aggarwal
6	Dr. Geetanjali Gupta
7	Dr. Manju Gupta
8	Dr. Manoj Verma
9	Dr. Nidhi Chaudhry
10	Dr. Nisha Jindal
11	Dr. Nisha Singh
12	Dr. Rachna Jain
13	Dr. Sangeeta Rawal
14	Dr. Sumedha Dutta
15	Dr. Umesh Chandra Pathak
16	Dr. Usha Nair
17	Dr. Vinita Gupta
18	Mr. Praveen Kumar Singh
19	Mr. Rajiv Jain
20	Ms. Kamna Vaid
21	Ms. Riya Sharma
22	Ms. Sarita Garg
23	Dr. Anuradha Asthana Singh
24	Dr. Nirdosh Kumar
25	Dr. Nisha Dhanraj Dewani
26	Dr. Praveen Kumar Gupta
27	Dr. Anju Bharti
28	Mr. Vivek Kuchhal
29	Dr. Monika Jain
30	Dr. Kamal Gupta
31	Dr. Ashok Kumar Bagrial

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Bharti Chaudhary**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Bharti Chaudhary** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Bharti Chaudhary** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Charu Mohla**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Charu Mohla** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Charu Mohla** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Deepak Dagar**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Deepak Dagar** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Deepak Dagar** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Ekta Dargan**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Ekta Dargan** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Ekta Dargan** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



Contd...



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date **11-Jul-17**

**Dr. Gaurav Aggarwal**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Gaurav Aggarwal** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Gaurav Aggarwal** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

Contd...

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 24-Jul-17

## Office Order

Dr. Gaurav Aggarwal  
Associate Professor  
MAIMS

You are hereby transferred to Department of Economics with immediate effect. You are directed to report to Head of Department, Department of Economics.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Copy to :-

1. All concerned MAIMS/MATES



# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 22-Jul-13

## Office Order

Ms. Geetanjali Gupta  
Assistant Professor  
MAIMS

You are hereby transferred to Department of Commerce with immediate effect. You are directed to report to Head of Department, Department of Commerce.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

Copy to :-

1. All concerned MAIMS/MATES

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date **11-Jul-17**

**Dr. Geetanjali Gupta**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Geetanjali Gupta** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

### **Dr. Geetanjali Gupta shall :**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



Contd...



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 22-Jul-13

## Office Order

Dr. Manju Gupta  
Associate Professor  
MAIMS

You are hereby transferred to Department of Commerce with immediate effect. You are directed to report to Head of Department, Department of Commerce.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Copy to: -

1. All concerned MAIMS/MATES



# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2018**

Date **10-Jul-18**

**Dr. Manju Gupta**

## **Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** and subsequent interview, **Dr. Manju Gupta** is hereby appointed as **Professor** w.e.f. **01-Aug-18** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Manju Gupta** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



Contd...



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Manoj Verma**

## **Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** and subsequent interview, **Dr. Manoj Verma** is hereby appointed as **Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Manoj Verma** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-65



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Nidhi Chaudhry**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Nidhi Chaudhry** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Nidhi Chaudhry** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Nisha Jindal**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Nisha Jindal** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Nisha Jindal** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



Contd...



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Nisha Singh**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Nisha Singh** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Nisha Singh** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Rachna Jain**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Rachna Jain** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Rachna Jain** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Sangeeta Rawal**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Sangeeta Rawal** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Sangeeta Rawal** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...



...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Ms. Sumedha Dutta**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Ms. Sumedha Dutta** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Ms. Sumedha Dutta** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Umesh Chandra Pathak**

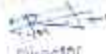
## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Umesh Chandra Pathak** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Umesh Chandra Pathak** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



Contd...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Usha Nair**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Usha Nair** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Usha Nair** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

Contd...

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80






...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Dr. Vinita Gupta**

## **Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** and subsequent interview, **Dr. Vinita Gupta** is hereby appointed as **Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Vinita Gupta** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 22-Jul-13

## Office Order

Mr. Praveen Kumar Singh  
Assistant Professor  
MAIMS

You are hereby transferred to Department of Commerce with immediate effect. You are directed to report to Head of Department, Department of Commerce.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Copy to: -

1. All concerned MAIMS/MATES



# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 22-Jul-13

## Office Order

Mr. Rajiv Jain  
Assistant Professor  
MAIMS

You are hereby transferred to Department of Commerce with immediate effect. You are directed to report to Head of Department, Department of Commerce.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

Copy to: -

1. All concerned MAIMS/MATES

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 24-Jul-17

## Office Order

Ms. Kamna Vaid  
Assistant Professor  
MAIMS

You are hereby transferred to Department of Economics with immediate effect. You are directed to report to Head of Department, Department of Economics.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

Copy to :-

1. All concerned MAIMS/MATES

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Ms. Riya Sharma**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Ms. Riya Sharma** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Ms. Riya Sharma** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Ms. Sarita Garg**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Ms. Sarita Garg** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Ms. Sarita Garg** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

Director  
Maharaja Agrasen Instt. of  
Management Studies  
Sector-22, Rohini, Delhi-80



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...2...

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The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Anuradha Asthana Singh**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Anuradha Asthana Singh** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Anuradha Asthana Singh** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Nirdosh Kumar**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Nirdosh Kumar** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Nirdosh Kumar** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-85



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2017**

Date: **11-Jul-17**

**Ms. Nisha Dhanraj Dewani**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Ms. Nisha Dhanraj Dewani** is hereby appointed as **Associate Professor** w.e.f. **01-Aug-17** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Ms. Nisha Dhanraj Dewani** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



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- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Praveen Kumar Gupta**

## **Sub: Appointment to the post of Professor**

With reference to his/her application for the post of **Professor** and subsequent interview, **Dr. Praveen Kumar Gupta** is hereby appointed as **Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 10000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Praveen Kumar Gupta** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-80



Contd...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 22-Jul-13

## Office Order

Ms. Anju Bharti  
Assistant Professor  
MAIMS

You are hereby transferred to Department of Commerce with immediate effect. You are directed to report to Head of Department, Department of Commerce.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86  
Director

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Copy to :-

1. All concerned MAIMS/MATES



# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date **14-Jul-20**

**Dr. Anju Bharti**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Anju Bharti** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Anju Bharti** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-88



Contd...

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- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

  
(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sec - 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Mr. Vivek Kuchhal**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Mr. Vivek Kuchhal** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

### **Mr. Vivek Kuchhal shall :**

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86



Contd...

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- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Monika Jain**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Monika Jain** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Monika Jain** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22 Rohini, Delhi-86



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...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. **MAIMS/Appt/F/2020**

Date: **14-Jul-20**

**Dr. Kamal Gupta**

## **Sub: Appointment to the post of Associate Professor**

With reference to his/her application for the post of **Associate Professor** and subsequent interview, **Dr. Kamal Gupta** is hereby appointed as **Associate Professor** w.e.f. **03-Aug-20** in Maharaja Agrasen Institute of Management Studies, in the pay scale of Rs. 37,400-67,000 with AGP of Rs. 9000/-. He/She would be entitled to annual increment as per Institution's Policy.

Apart from teaching and evaluation, his/her job responsibility will include organising co-curricular and extra-curricular activities, counselling of students, assisting the college administration in administrative work and any other duties assigned by the authorities of the Institution.

**Dr. Kamal Gupta** shall :

- be governed by all the laws and bye-laws of the Institute.
- observe the rules and regulations in force from time to time in the Institute.
- work with utmost sincerity to his/her profession and be loyal to the Institute.
- maintain cordial relationship with his/her superiors, colleagues and students.
- be regular and punctual in his/her duty.
- not resign from his/her job in the middle of the semester
- have to obtain an NOC from MAIMS in case he/she decides to leave the Institution and take up an assignment with some other College/Institution.
- be entitled to earned and casual-cum-sick leave as per the provision of the service conditions for such appointments of the Institute from time to time.

  
Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-110086



Contd...

...2...

- i) not take any teaching/coaching work in any other organisation outside MAIMS.

His/Her services can be terminated without notice without assigning any reasons whatsoever by giving one month's notice on either side or salary in lieu thereof.

The Management reserves the right to accept his/her resignation with effect from such date as it may deem fit even before the expiry of the period of notice given by him/her.

(NAND KISHORE GARG)  
CHAIRMAN

  
**Director**  
Maharaja Agrasen Institute  
of Management Studies  
Sector 22, Rohini, Delhi-86







# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

Ref No. ....

Date: 24-Jul-17

## Office Order

Mr. Ashok Kumar Bagri  
Associate Professor  
MAIMS

You are hereby transferred to Department of Law with immediate effect. You are directed to report to Head of Department, Department of Law.

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

Director

Copy to :-

1. All concerned MAIMS/MATES

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86

