



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution

Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA

Tel. Office: 8448186947, 8448186950 www.maims.ac.in

FACULTY ORIENTATION

August 16-September 6, 2021

An effective faculty orientation program is the first and most important step in laying the foundation for increased faculty satisfaction, success, and retention. MAIMS organised 21 days on-campus Faculty Orientation Programme where the new faculty was oriented with the MAIMS fraternity, Employment Rules & Regulations and Teaching Pedagogy. This orientation helped the new faculty to build community and engage in discussions about teaching practice and increase their engagement with professional development opportunities.

Objectives:

- Welcome new faculty to MAIMS
- Engage new faculty in discussions about teaching excellence
- Provide new faculty with information about campus policies and service rules
- Inform new faculty about campus services

Orientation Schedule:

Date	Time	Agenda
16 th August, 2021	9:30 am-2:30pm	Introduction of mentors assigned for understanding of the joining formalities to new faculties
17 th August, 2021 (1 st Session)	9:00 am-12:00pm	Visit to Central facilities – Library, Computer Lab, Spiritual Library, Wellness Centre by new faculty
17 th August, 2021(2 nd Session)	1:00 pm-3:30pm	Presentation of Service rules, Welfare measures to new faculty
18 th August, 2021 (1 st Session)	9:30 am-2:30pm	New faculty meeting with HOD's of their Respective Department
18 th August, 2021 (2 nd Session)	1:00 pm-3:30pm	Attending live classes of senior faculty
19 th August, 2021	9:30 am-2:30pm	Attending live classes to understand teaching learning pedagogy
20 th August, 2021	9:30 am-2:30pm	Interaction with senior faculty and HOD's for subject allocation
21 st -29 th August, 2021	_____	Preparation of lesson plan & lectures by New Faculty

30 th August, 2021	9:30 am-2:30pm	Presentation of lesson plan & lectures in front of senior professor
31 st August-2 nd September, 2021	9:30 am-2:30pm	Changes done in the lesson plan & lectures as per the suggestions given by senior faculty
3 rd - 4 th September,2021	9:30 am-2:30pm	Presentation of improvements done in lesson plan & lectures by new faculty
6 th September,2021	9:30 am-4:00pm	Introduction to the classes

