

Maharaja Agrasen Institute of Management Studies

(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001:2015 Certified Institution

Sector- 22, Rohini, Delhi- 110086, India



CRITERION 6



6.3 FACULTY EMPOWERMENT STRATEGIES

Metric 6.3.2



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

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Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA

Tel. Office: 8448186947, 8448186950 www.maims.ac.in

Criteria 6- Governance, Leadership and Management

Key Indicator- 6.3 Faculty Empowerment Strategies

Supporting Documents 6.3.2

Year 2021-2022

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Sample Letters of Financial Assistance and Certificates

2021-2022

To
Director
MAIMS

Date - 11/12/2021

Subject - Reimbursement Request

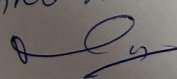
Respected Sir,

This is to request for reimbursement
of Seminar attended on Transpromisg
Business Through Uncertain Times of Era of
COVID-19 by Birla Institute of Tech Mgmt.

Reg fee	₹800
extra expense	₹220
	₹1020

Thank you
Yours sincerely
Dr. Deepak Dagar

Accounts Br

Allowed to Pay as per
Institute rule




Paytm

BT

**Birla Institute Of
Technology**

UCO Bank A/c XX 0989

₹ 800

05 Jul, 07:02 PM

UPI Ref. No: XX 3156

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To
The Director
Maharaja Agrasen Institute of Management Studies
Rohini

Respected Sir

Subject: Reimbursement of the registration fees
for International Conference at

Sir, I had presented a paper titled 'Self leadership-
Qualitative leadership research using deductive pattern
matching approach' in the INDAM Conference organized
by IIM-Rohtak (January 7-9, 2022).

The registration fees for the Conference was Rs 5,000.
Requesting you to reimburse the registration amount as
deemed fit.

Thanking you.
Yours faithfully

Sumedha

(Dr. Sumedha Dutta)
Associate Professor
Deptt. of Business Administration

Approved
[Signature]





name	Dr. Sumedha Dutta
email	sumedha.mains@gmail.com
mobile	9899297925
SubmissionNo	229 and232
PaperTitle	229: Self-Leadership: Qualitative leadership research using deductive pattern matching approach; 2COVID -1
Category	Academician or Researcher
Country	India
are_you_a_registered_member_of_IIMRohtak	No
Currency	INR
amount	5000
DateOfPayment	09-12-2021
payMode	DC
TransactionNumber	211209110444424
Status	Success

MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

1, PSP AREA, SECTOR-22, ROHINI,
NEW DELHI 110086

TEACHERS TRAINING & DEVELOPMENT EXPENSES

Ledger Account

1-Apr-21 to 31-Mar-22

					Page 1
Date	Particulars	Vch Type	Vch No.	Debit	Credit
21-Mar-22	Cr Cash <i>Being Amt paid to Mr. Rajesh for submitting confence registration paper to Sumedha Dutta, Sanam Sharma, Anu Bansal, Kajal Mittal, Rachna Jain for various conferences</i>	Payment	March29	3,100.00	
				3,100.00	
	Dr Closing Balance				3,100.00
				3,100.00	3,100.00

MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

1, PSP AREA, SECTOR-22, ROHINI,
NEW DELHI 110086

Conveyance to Teachers (for Training & Development)

Ledger Account

1-Apr-21 to 31-Mar-22

Page 1

Date	Particulars	Vch Type	Vch No.	Debit	Credit
8-Apr-21	Cr Cash <i>Amt Paid for Conference to Purnima Gupta (Philosophy of Geeta and its embodiment in the Indial Constitution)</i>	Payment	Apr8	444.00	
12-Apr-21	Cr Cash <i>Amt Paid for Conference to Smriti Sharma (Mindpeers Program)</i>	Payment	Apr12	510.00	
16-Apr-21	Cr Cash <i>Amt Paid for Conference to Sarita Garg (MOODLE Learning Management System)</i>	Payment	Apr15	610.00	
15-Jun-21	Cr Cash <i>Amt Paid for Conference to Sakshi Gupta (Academic and research social media websites Covid19)</i>	Payment	June9	470.00	
30-Jun-21	Cr Cash <i>Amt Paid for Conference to Kshma Aggarwal, Anil Kr. Goyal, MK Bhat, Reema Aggarwal, Neeraj Sharma (Academic and Research Social Media Websites)</i>	Payment	June25	1,646.00	
	Cr Cash <i>Amt Paid for Conference to Dr. Kamal Gupta (Academic And Research Social Media Websites)</i>	Payment	June26	390.00	
8-Jul-21	Cr Cash <i>Amt Paid for Conference to Diksha Goel (Academic and Research Social Media Websites)</i>	Payment	July10	480.00	
16-Jul-21	Cr Cash <i>Amt Paid for Conference to Shallu Aggarwal (Academic and Research Social Media Websites)</i>	Payment	July22	470.00	
20-Jul-21	Cr Cash <i>Amt Paid for Conference to Rachna Jain (NPTEL Course)</i>	Payment	July26	990.00	
29-Jul-21	Cr Cash <i>Amt Paid for Conference to Ekta Dargon (Workshop on RM nad Data Analysis)</i>	Payment	July36	629.00	
2-Aug-21	Cr Cash <i>Amt Paid for FDP on Emerging new technologies to Kamna Vaid</i>	Payment	Aug1	897.00	
4-Aug-21	Cr Cash <i>Amt Paid for Conference to Sangeeta Malik (Research Methodology and Data Analysis))</i>	Payment	Aug11	500.00	

Carried Over

8,036.00

continued ...

MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

Conveyance to Teachers (for Training & Development) Ledger Account : 1-Apr-21 to 31-Mar-22

Page 2

Date	Particulars	Vch Type	Vch No.	Debit	Credit
	Brought Forward			8,036.00	
11-Aug-21	Cr Cash <i>Amt Paid for Conference to Shikha Sharma (FDP on Research Congress)</i>	Payment	Aug21	500.00	
18-Aug-21	Cr Cash <i>Amt Paid for Conference to Shweta Rastogi (Academic and Research Social Media Websites)</i>	Payment	Aug37	462.00	
26-Aug-21	Cr Cash <i>Amt Paid for Conference to Praveen kumar Singh (Academic and Research Social Media Websites)</i>	Payment	Aug48	462.00	
7-Sep-21	Cr Cash <i>Amt Paid for Conference to Aarushi Aggarwal (Research Methodology and Data Analysis)</i>	Payment	Sept8	500.00	
10-Sep-21	Cr Cash <i>Amt Paid for Conference to Anuradha Asthana Singh (Research Methodology and Data Analysis)</i>	Payment	Sept13	530.00	
15-Sep-21	Cr Cash <i>Amt Paid for Conference to Neelam Nanda Prabhat (Implementation of New Education Policy)</i>	Payment	Sept18	3,174.00	
29-Sep-21	Cr Cash <i>Amt Paid for Conference to Shridul Gupta (Changing Aspects of Law and Teaching)</i>	Payment	Sept30	850.00	
14-Oct-21	Cr Cash <i>Amt Paid for Conference to Gaurav Aggarwal (Transforming Business through uncertain times in the Era of Covid 19)</i>	Payment	Oct23	272.00	
26-Oct-21	Cr Cash <i>Amt Paid for Conference to Sushila Gupta (RM and Data Analysis)</i>	Payment	Oct34	510.00	
27-Oct-21	Cr Cash <i>Amt Paid for Conference to Vinita Gupta (Contem. Media Skills)</i>	Payment	Oct38	644.00	
28-Oct-21	Cr Cash <i>Amt Paid for Conference to Nirdosh Kumar (Psychological Assessment Tools)</i>	Payment	Oct39	795.00	
	Cr Cash <i>Amt Paid for Conference to Ritika Bhatia, Nirati Gupta, Madhura Mohan (Academic and Research Social Media Websites)</i>	Payment	Oct41	1,320.00	
8-Nov-21	Cr Cash <i>Amt Paid for Conference to Ankit Goel (FDP on Mobilising Academic Writing)</i>	Payment	Nov6	647.00	
9-Nov-21	Cr Cash <i>Amt Paid for Conference to Nidhi Chaudhary (Academic and research social media websites Covid19)</i>	Payment	Nov9	480.00	
	Carried Over			19,182.00	

continued ...

MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

Conveyance to Teachers (for Training & Development) Ledger Account : 1-Apr-21 to 31-Mar-22

Page 3

Date	Particulars	Vch Type	Vch No.	Debit	Credit
	Brought Forward			19,182.00	
16-Nov-21	Cr Cash <i>Amt Paid for Conference to Mukesh Kalwani (RM and Data Analysis)</i>	Payment	Nov22	510.00	
22-Nov-21	Cr Cash <i>Amt Paid for Conference to Swati Bajaj Seth Psychological assessment tools)</i>	Payment	Nov32	685.00	
23-Nov-21	Cr Cash <i>Amt Paid for Conference to Monika Jain (RM and Data Analysis)</i>	Payment	Nov33	510.00	
2-Dec-21	Cr Cash <i>Amt Paid for Conference to Shilpee aggarwal (RM and Data Analysis)</i>	Payment	Dec5	510.00	
6-Dec-21	Cr Cash <i>Amt Paid for Conference to Neetu Aggarwal (Application of Machine Learning)</i>	Payment	Dec11	540.00	
13-Dec-21	Cr Cash <i>Amt Paid for Conference to Neha Bhagat (Cinematic Communication)</i>	Payment	Dec28	1,598.00	
15-Dec-21	Cr Cash <i>Amt Paid for Conference to Rachita Aggarwal (RM and Data Analysis)</i>	Payment	Dec31	510.00	
17-Dec-21	Cr Cash <i>Amt Paid for Conference to Bharti Chaudhary (RM and Data Analysis)</i>	Payment	Dec35	510.00	
28-Dec-21	Cr Cash <i>Amt Paid for Conference to Charu Mohala (Psychological Assessment)</i>	Payment	Dec61	724.00	
29-Dec-21	Cr Cash <i>Amt Paid for Conference to Deepak Dagar (Transforming Business in Era of Covid)</i>	Payment	Dec63	510.00	
17-Jan-22	Cr Cash <i>Amt Paid for Conference to Manju Gupta (Transforming Business in era of Covid)</i>	Payment	Jan32	510.00	
20-Jan-22	Cr Cash <i>Amt Paid for Conference to Manoj Verma (Transforming business in era of covid)</i>	Payment	Jan34	510.00	
25-Jan-22	Cr Cash <i>Amt Paid for Conference to Nisha Jindal (Data Visualisation and Academic Writing)</i>	Payment	Jan39	191.00	
2-Feb-22	Cr Cash <i>Amt Paid for Conference to Nisha Singh (Transforming business in era of covid 19)</i>	Payment	Feb4	510.00	
14-Feb-22	Cr Cash <i>Amt Paid for Conference to Preeti Bansal (Transforming business in era of covid 19)</i>	Payment	Feb16	510.00	
17-Feb-22	Cr Cash <i>Amt Paid for Conference to Sangeeta Rawal (Disability and workplace accessibility)</i>	Payment	Feb26	796.00	
	Carried Over			28,816.00	

continued ...

MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

Conveyance to Teachers (for Training & Development) Ledger Account : 1-Apr-21 to 31-Mar-22

Page 4

Date	Particulars	Vch Type	Vch No.	Debit	Credit
	Brought Forward			28,816.00	
25-Feb-22	Cr Cash <i>Amt Paid for Conference to Sanjeev Kumar (RM and Data Analysis)</i>	Payment	Feb37	510.00	
2-Mar-22	Cr Cash <i>Amt Paid for Conference to Rashi Aggarwal (Transforming Business in the era of covid 19)</i>	Payment	March2	490.00	
	Cr Cash <i>Amt Paid for Conference to Nitin Walia (Socio Economic and Medico Legal Challenges)</i>	Payment	March4	660.00	
15-Mar-22	Cr Cash <i>Amt Paid for Conference to Vijay Pal Singh (Financial Modelling using Excel)</i>	Payment	March24	268.00	
23-Mar-22	Cr Cash <i>Amt Paid for Conference to Vipin Kumar (Transforming Business in the era of Covid 19)</i>	Payment	March37	510.00	
24-Mar-22	Cr Cash <i>Amt Paid for Conference to Anjali Goel (Transforming business in covid 19 era)</i>	Payment	March39	545.00	
	Cr Cash <i>Amt Paid for Conference to Shruti Yadav (Transforming business in the era of covid 19)</i>	Payment	March40	510.00	
31-Mar-22	Cr Cash <i>Amt Paid for Conference to VARuna Kharbanda (Transforming business in the era of covid 19)</i>	Payment	March55	510.00	
	Cr Cash <i>Amt Paid for Conference to Anitha G (RM and Data Analysis)</i>	Payment	March58	490.00	
				33,309.00	
Dr	Closing Balance				33,309.00
				33,309.00	33,309.00