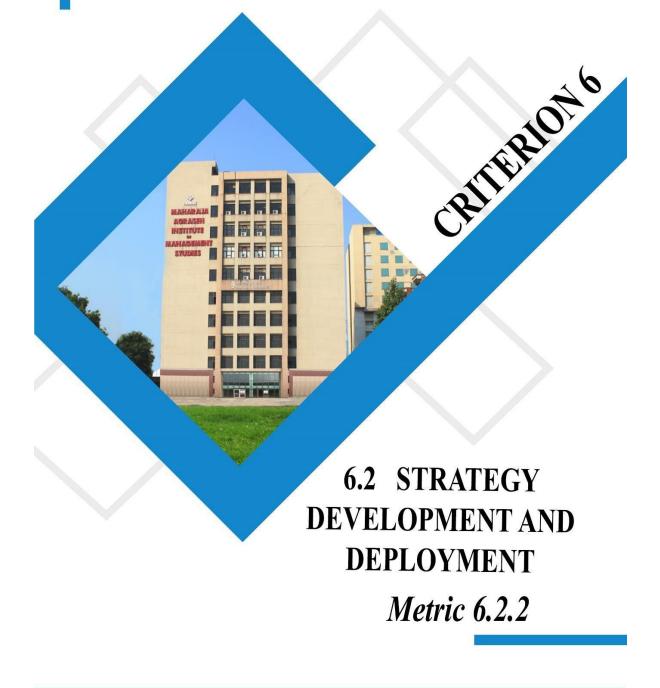
Maharaja Agrasen Institute of Management Studies



(A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University; Recognized u/s 2(f) of UGC Recognized by Bar Council of India; ISO 9001:2015 Certified Institution Sector- 22, Rohini, Delhi- 110086, India





MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University; Recognized u/s 2(f) of UGC Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA Tel. Office: 8448186947, 8448186950 www.maims.ac.in

Criteria 6- Governance, Leadership and Management

Key Indicator- 6.2 Strategy Development and Deployment

Supporting Documents 6.2.2

Screenshots of User Interfaces

S. No.	Content	Page no.
1.	Administration	3
2.	Finance and Accounts	8
3.	Student Admission and Support	10
4.	Examination	11

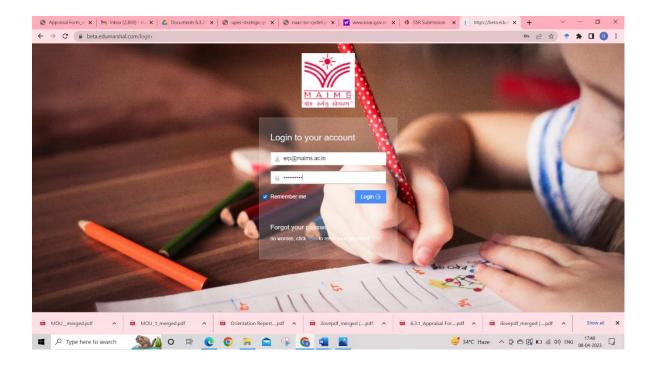
E-Governance at MAIMS

E-Governance in the field of the educational sector has changed the way of administration. With the data and processes model of an educational Institution, makes the process easy, well-organized and error free. This is designed to make the system user-friendly, time saving and cost saving also. It helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and public service in all the aspects of education. Over the years, many initiatives have been undertaken by the institute to usher in an era of e-Governance. Sustained efforts have been made at multiple levels to improve the processes in institute.

The institute has implemented e-governance through ERP modules by Edumarshal in all aspects of functioning like student admission, examination, and administration. The institute also has automated library processes through DELNET.

Administration:

The employee and students' data are completely administered and managed through Employees module of Edumarshal ERP solution. Library services are administered through automation system in the year 2021 with DELPLUS 2.0.



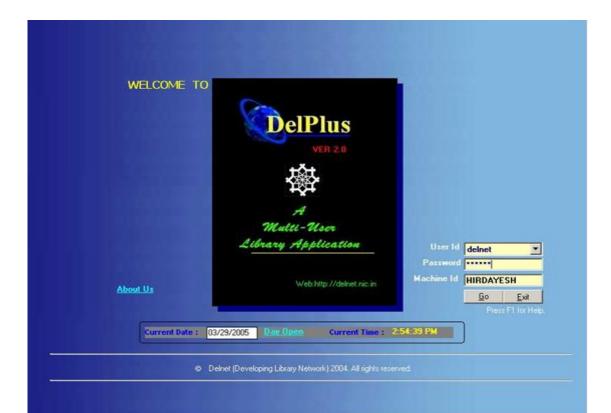
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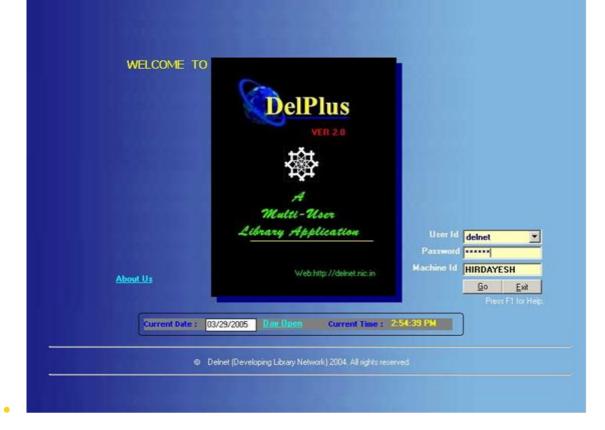
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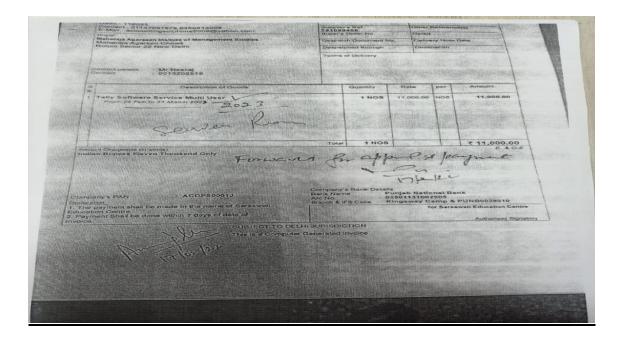
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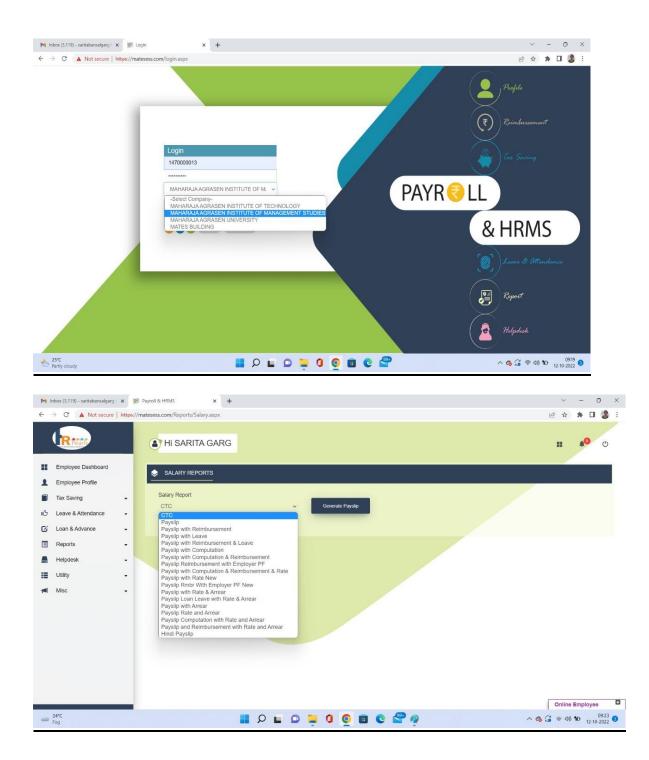
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Finance and Accounts:

The accounts office maintains its account on Tally. Latest versions of the software to be purchased and used by the institute. Advanced features help the staff to maintain financial records effectively and efficiently. All the salary details of every employee are maintained through ERP solution.

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Student Admission and Support

Being an affiliated institute, the admissions are managed through the GGSIP University. An open and transparent strategy, the admission process follows ethical practices and regulations. The Institute brings out its Brochure which is displayed on the website that has guidelines for the admission process. Students' admission records are maintained and supported through the Student Admission module of Edumarshal ERP solution.

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Examination

The Examination process is regulated by the University and thus e-governance policy of the University to be adopted in this regard. In addition to the University End term Examination the internal Examination are also conducted in physical/online mode. The internal examination records and assessment are maintained at the Examination module of Edumarshal ERP solution.

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