

CRITERIONS

(A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University; Recognized u/s 2(f) of UGC Recognized by Bar Council of India; ISO 9001:2015 Certified Institution Sector- 22, Rohini, Delhi- 110086, India



1

Metric 5.1.4



Affiliated to GGSIP University; Recognized u/s 2(f) of UGC Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi – 110086, INDIA <u>www.maims.ac.in</u>

### Criteria 5 – Student Support and Progression Key Indicator – 5.1 Student Support

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organization wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

## Proof for implementation of guidelines of statutory/regulatory bodies

S.No.	Proof	Page No.
1.	Constitution of Anti-ragging committee	3-7
2.	Constitution of Internal Complaints Committee	8-12
3.	Undertaking form- Anti-ragging is filled by the students at the time of admission	13

#### Index



(A unit of Maharaja Agrasen Technical Education Society)
Affiliated to GGSIP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001:2015 Certified Institution
Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, India
Phone Office: 8448186947, 8448186950 Website: www.maims.ac.in
Director-Prof. (Dr.) Ravi Kumar Gupta, Mobile No-9355629130 Email-director@maims.

July 22, 2021

### Office Order

## <u>Subject: Constitution of Anti - Ragging Committee for the Academic Session 2021-22</u> and 2022-23

Reference to guidelines of the Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1998, DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, to prohibit, prevent and eliminate the scourge of ragging from the Institute, the <u>Anti - Ragging</u> <u>Committee</u> for the Academic Session 2021 - 22 and 2022-23 is hereby constituted as per the details below

S No.	Faculty	Post
	Mr. Inderpal Singh, Asstt. Prof. (Buss.	Convenor
-	Admin.)	
2	Dr Geetanjali Gupta, Asstt. Prof. (Commerce)	Co-Convenor
3	Dr. Nirdosh Kumar, Asstt. Prof. (Law)	Member
	Ms. Kamna Vaid, Asstt. Prof. (Economics)	Member
5	Dr. Nisha Singh, Asstt. Prof. (Journalism)	Member

The Committee is required to ensure compliance with the provisions of these Regulations / Guidelines as well as the provisions of any law for the time being in force concerning ragging. The Committee should take adequate measures for prevention of ragging and submit a detailed operate at will now It undersigned. the complaint to any of report antiraggingcommittee@maims.ac.in.

Director

opy to -	Office/Authority	S.No	Office/Authority
S.No	Founder & Chief Advisor	6	Director General, MAIMS
1	Chairman	7	Advisor, MATES
2	Executive Chairman	8	Principal/All HoDs/IQAC Coordinator
5	General Secretary	9	All concerned
5	Secretary	10	Guard File



 (A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001:2015 Certified Institution Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, India Phone Office: 8448186947, 8448186950 Website: <u>www.maims.ac.in</u>
Director-Prof. (Dr.) Ravi Kumar Gupta, Mobile No-9355629130 Email-director@maims.

June 28, 2020

## **Office Order**

## Subject: Constitution of Anti - Ragging Committee for the Academic Session 2020-21

Reference to guidelines of the Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1998, DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, to prohibit, prevent and eliminate the scourge of ragging from the Institute, the <u>Anti - Ragging</u> <u>Committee</u> for the Academic Session 2020-2021 is hereby constituted as per the details below

S No	Faculty	Post
1	Dr. Deepak Dagar, Asstt. Prof. (Buss. Admin.)	Convenor
2	Dr. Rachna Jain, Asstt. Prof. (Commerce)	Co-Convenor
		Member
3	Dr. Nirdosh Kumar, Asstt. Prof. (Law)	Member
4	Ms. Nikita Gupta, Asstt. Prof. (Economics)	Member
5	Dr. Nisha Singh, Asstt. Prof. (Journalism)	Member

The Committee is required to ensure compliance with the provisions of these Regulations / Guidelines as well as the provisions of any law for the time being in force concerning ragging. The Committee should take adequate measures for prevention of ragging and submit its Report to the undersigned.

Director

Copy to -		S.No	Office/Authority
S.No	Office/Authority	6	Director General, MAIMS
1	Founder & Chief Advisor	7	Advisor, MATES
2	Chairman	8	Principal/All HoDs/IQAC Coordinator
3	Executive Chairman	9	All concerned
4	General Secretary	. 10	Guard File
5	Secretary		

## MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES



(A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University; Recognized u/s 2(f) of UGC Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA Tel. Office: 8448186947, 8448186950 www.maims.ac.in

May 19, 2019

#### Office Order

### Subject: Constitution of Anti - Ragging Committee for the Academic Session 2019-20

Reference to guidelines of the Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1998, DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, to prohibit, prevent and eliminate the scourge of ragging from the Institute, the <u>Anti - Ragging</u> <u>Committee</u> for the Academic Session 2019-2020 is hereby constituted as per the details below

S.No.	Faculty	Post
1	Dr. Manoj Verma, Assistant Professor	Convenor
2	Dr. Usha Nair, Assistant Professor	Co-Convenor
	Dr. Charu Mohla, Assistant Professor	Member
	Dr. Sushila Gupta, Assistant Professor	Member
4	Mr. Praveen Kr. Singh, Assistant Professor	Member
	Mr. Jitender Vig, Assistant Professor	Member
6	Mr. Jitender Vig, Assistant Professor	

The Committee is required to ensure compliance with the provisions of these Regulations / Guidelines as well as the provisions of any law for the time being in force concerning ragging. The Committee should take adequate measures for prevention of ragging and submit its Report to the undersigned.

Allashat

Director Copy to – All Concerned

## MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES (A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA



Tel. Office: 8448186947, 8448186950 www.maims.ac.in

May 14, 2018

## <u>Office Order</u>

# Subject: Constitution of Anti - Ragging Committee for the Academic Session 2018-19

Reference to guidelines of the Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1998, DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, to prohibit, prevent and eliminate the scourge of ragging from the Institute, the <u>Anti - Ragging</u> <u>Committee</u> for the Academic Session 2018-2019 is hereby constituted as per the details

below

		Post
S.No.	Faculty	Convenor
1	Dr. Manoj Verma, Assistant Professor	Co-Convenor
2	Ms. Sanampreet Kaur, Assistant Professor	Member
3	Dr. Charu Mohla, Assistant Professor	Member
4	Dr. Charu Monia, Assistant Professor Dr. Gaurav Aggarwal, Assistant Professor	Member
	P Singh Assistant re-	Member
6	Mr. Praveen Kl. Shighten Mr. Brighten Mr. Professor Ms. Taranpreet Kaur, Assistant Professor	

The Committee is required to ensure compliance with the provisions of these Regulations / Guidelines as well as the provisions of any law for the time being in force concerning ragging. The Committee should take adequate measures for prevention of ragging and submit its Report to the undersigned.

flitchert

Director Copy to – All Concerned



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES (A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA Tel. Office: 8448186947, 8448186950 www.maims.ac.in

#### Office Order

June 28, 2017

# Subject: Constitution of Anti - Ragging Committee for the Academic Session 2017-18

Reference to guidelines of the Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1998, DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, to prohibit, prevent and eliminate the scourge of ragging from the Institute, the Anti - Ragging Committee for the Academic Session 2017-2018 is hereby constituted as per the details

S.No	Faculty	
1		Post
2	Dr. Deepak Dagar, Assistant Professor	Convenor
2	Ms. Sanampreet Kaur, Assistant Professor	Co-Convenor
3	Dr. Charu Mohla, Assistant Professor	
4	Dr. Gaurav Aggarwal, Assistant Professor	Member
5	Mc Shuata Desta in A Solitant Professor	Member
	Ms. Shweta Rastogi, Assistant Professor	Member
6	Ms. Shilpee Aggarwal, Assistant Professor	Member

The Committee is required to ensure compliance with the provisions of these Regulations / Guidelines as well as the provisions of any law for the time being in force concerning ragging. The Committee should take adequate measures for prevention of ragging and submit its Report to the undersigned.

Director Copy to -All Concerned



(A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University; Recognized u/s 2(f) of UGC Recognized by Bar Council of India; ISO 9001:2015 Certified Institution Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, India Phone Office: 8448186947, 8448186950 Website: www.maims.ac.in

Director-Prof. (Dr.) Ravi Kumar Gupta, Mobile No-9355629130 Email-director@maims.

#### Office Order

July 22, 2021

## Subject: Constitution of Internal Complaints Committee Sexual Harassment (ICCSH) for the Academic Session 2021-22 and 2022-23

Reference to Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013 and guidelines of DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, the Internal Complaints Committee Sexual Harassment for the Academic Session 2021 - 22 and 2022-23 is hereby constituted to look into, and adjudicate matters relating to any kind of sexual harassment meted out to students or female employees in the Institute; The Internal Complaints Committee Sexual Harassment for the Academic Session 2021 - 22 and 2022-23 as per the details below

S.No. Faculty	D
1 Prof. (Dr.) Sangita Malik, Prof. (Buss. Admin.)	Post
2 Dr. Nisha Dhanraj Dewani, Asso. Prof. (Law)	Presiding Officer
3 Dr Lingsh C. Battely A. B. S. Prof. (Law)	Co-Convenor
3 Dr. Umesh C. Pathak, Asso. Prof. (Journalism) 4 Ms. Rachita Assoc. https://www.assoc.com/assoc.ass	Member
4 Ms. Rachita Aggarwal, Asstt. Prof. (Commerce)	Member
5 Dr. Nisha Singh, Asstt. Prof. (Journalism) 6 Ms. Shilpa DS1, Acrt D. (S. D.	Member
(Buss Admin)	Member
7 Ms. Diksha Goel, Asstt. Prof. (Economics) 8 NGO Representative (E. J. 1997)	Member
8 NGO Representative (External)	Member

The Committee is required to implement guidelines / norms for policies against sexual harassment. The Committee will deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized and timely submit the report of any complaint to the undersigned. It will operate at iccsh@maims.ac.in.

Director Copy to --

S.No	Office/Authority	S.No	065
	Founder & Chief Advisor	6	Office/Authority
	Chairman	7	Director General, MAIMS
	Executive Chairman	1	Advisor, MATES
	General Secretary	0	Principal/All HoDs/IQAC Coordinator
and the second	Secretary	10	All concerned Guard File

8



(A unit of Maharaja Agrasen Technical Education Society)
Affiliated to GGSIP University; Recognized ws 2(f) of UGC
Recognized by Bar Council of India; ISO 9001:2015 Certified Institution
Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, India
Phone Office: 8448186947, 8448186950 Website: <u>www.maims.ac.in</u>
Director-Prof. (Dr.) Ravi Kumar Gupta, Mobile No-9355629130 Email-director@maims.

June 22, 2020

## Office Order

## Subject: Constitution of Internal Complaints Committee Sexual Harassment (ICCSH) for the Academic Session 2020-21

Reference to Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013 and guidelines of DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, the Internal Complaints Committee Sexual Harassment for the Academic Session 2020-21 is hereby constituted to look into, and adjudicate matters relating to any kind of sexual harassment meted out to students or female employees in the Institute; The Internal Complaints Committee Sexual Harassment for the Academic Session 2020-21 as per the details below

S.No.	Faculty	Post
1	Prof. (Dr.) Sangita Malik, Prof. (Buss. Admin.)	Presiding Officer
2	Ms. Purnima Gupta, Assistant. Prof. (Law)	Co-Convenor
3	Dr. Umesh C. Pathak, Asso. Prof. (Journalism)	Member
4	Ms. Shweta Rastogi, Asstt. Prof. (Buss. Admin.))	Member
5	Dr. Nisha Singh, Asstt. Prof. (Journalism)	Member
6	Ms. Shilpa BSL, Asst. Prof. (Buss. Admin.)	Member
7	Ms. Nidhi Chaudhary, Asstt. Prof. (Journalism)	Member
8	NGO Representative (External)	Member

The Committee will deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized and timely submit the report to the undersigned.

Director

Conv to -

S.No	Office/Authority	S.No	Office/Authority
1	Founder & Chief Advisor	6	Director General, MAIMS
2	Chairman	7	Advisor, MATES
3	Executive Chairman	8	Principal/All HoDs/IQAC Coordinator
4	General Secretary	9	All concerned
5	Secretary	10	Guard File

### MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES



(A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA

Tel. Office: 8448186947, 8448186950 www.maims.ac.in

June 28, 2019

#### Office Order

## Subject: Constitution of Internal Complaints Committee Sexual Harassment (ICCSH) for the Academic Session 2019-2020

Reference to Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013 and guidelines of DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, the Internal Complaints Committee Sexual Harassment for the Academic Session 2019-20 is hereby constituted to look into, and adjudicate matters relating to any kind of sexual harassment meted out to students or female employees in the Institute; The Internal Complaints Committee Sexual Harassment for the Academic Session 2019-20 as per the details below

S.No.	Faculty	Post	
1	Prof. (Dr.) Sangita Malik, Prof. (Buss. Admin.)	Presiding Officer	
2	Ms. Riya Sharma, Asstt. Prof. (Buss. Admin.))	Co-Convenor	
3	Dr. Umesh C. Pathak, Asso. Prof. (Journalism)	Member	
4	Ms. Shweta Rastogi, Asstt. Prof. (Buss. Admin.))	Member	
5	Dr. Nisha Singh, Asstt. Prof. (Journalism)	Member	
6	Ms. Shilpa BSL, Asst. Prof. (Buss. Admin.)	Member	
7	Ms. Nidhi Chaudhary, Asstt. Prof. (Journalism)	Member	
8	NGO Representative (External)	Member	

The Committee will deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized and timely submit the report to the undersigned.

Director All Bhat Copy to

All concerned

# MAIMS atr atra time?

## MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES (A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA

Tel. Office: 8448186947, 8448186950 www.maims.ac.in

June 18, 2018

#### Office Order

## Subject: Constitution of Internal Complaints Committee Sexual Harassment (ICCSH) for the Academic Session 2018-2019

Reference to Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013 and guidelines of DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, the **Internal Complaints Committee Sexual Harassment** for the Academic Session 2018-19 is hereby constituted to look into, and adjudicate matters relating to any kind of sexual harassment meted out to students or female employees in the Institute; The **Internal Complaints Committee Sexual Harassment** for the Academic Session 2018-19 as per the details below

S No	Faculty	Post
5.110.	Prof. (Dr.) Sangita Malik, Professor	Presiding Officer
2	Ms. Sumedha Dutta, Assistant Professor	Co-Convenor
2 3	Dr. Umesh C. Pathak, Associate Professor	Member
	Ms. Rashi Kansal, Assistant Professor	Member
4	Dr. Nisha Singh, Assistant Professor	Member
5	Ms. Shilpa BSL, Assistant Professor	Member
7	Ms. Mansi Sachdeva, Assistant Professor	Member
8	NGO Representative (External)	Member

The Committee will deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized and timely submit the report to the undersigned.

Kth Bhat

Director

Copy to -

All concerned



### MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES (A unit of Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA

Tel. Office: 8448186947, 8448186950 www.maims.ac.in

June 15, 2017

#### Office Order

## Subject: Constitution of Internal Complaints Committee Sexual Harassment (ICCSH) for the Academic Session 2017-2018

Reference to Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013 and guidelines of DHE, Delhi, UGC, BCI and Guru Gobind Singh Indraprastha University, the Internal Complaints Committee Sexual Harassment for the Academic Session 2017-18 is hereby constituted to look into, and adjudicate matters relating to any kind of sexual harassment meted out to students or female employees in the Institute; The Internal Complaints Committee Sexual Harassment for the Academic Session 2017-18 as per the details below

S.No.	Faculty	Post	
1	Dr. Manju Gupta, Associate Professor	Presiding Officer	
2	Ms. Shilpee Aggarwal, Assistant Professor	Co-Convenor	
3	Dr. Amit Gupta, Associate Professor	Member	
4	Dr. Geetanjali Gupta, Assistant Professor	Member	
5	Ms. Riya Sharma, Assistant Professor	Member	
6	Dr. Usha Nair, Assistant Professor	Member	
7	Dr. Charu Mohla, Assistant Professor	Member	
8	NGO Representative (External)	Member	

The Committee will deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized and timely submit the report to the undersigned.

Alibhat Director

Copy to -

All concerned

c) Undertaking form- Anti-ragging is filled by the students at the time of admission

	- * -	
	MAIMS *da = will there?*	
MAI	HARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES	
MA	(A unit of Maharaja Agrasen Technical Education Society)	
	Affiliated to GGSIP University, Recognized u/s2 (f)of UGC	
	& Bar Council of India; ISO 9001:2015 certified Institution.	
	MAHARAJA AGRASEN CHOWK, PLOT NO. 1, SECTOR-22,	
	ROHINI, NORTH-WEST DISTT., NEW DELHI-110086. (INDIA)	
	Institute' Phone No.: 8448186950	
	Email: director@maims.ac.in   Website: www.maims.ac.in	
	DECLARATION	
	I hereby solemnly and sincerely affirm as under:	
1.	That I have taken Admission in in Maharaja Agrasen Institute of	
0281	Management Studies (MAIMS).	
2.	That I fulfill the eligibility conditions prescribed by GGS Inraprastha University and that the statements	
	made and information furnished by me in my application/admission form are true and correct. Also, I have not withheld any information. If it is found that any information furnished by me is fraudulent,	
	incorrect or untrue in material particulars, I realize that I am liable to prosecution and that the	
	admission to the programme is liable to be cancelled.	
3.	That I agree to abide by all the rules and regulations as contained in the Maharaja Agrasen Institute of	
	Management Studies, Admission Bulletin and other provisions notified by the University.	
4.	That 1 will attend the class room sessions (online/offline) regularly failing which appropriate action be taken against me according to the rules of GGS Indraprastha University and MAIMS.	
5.	That the using of Cell Phones are banned during the classroom of the Institute.	
1000		
	the term of the Angle of the Summer Count of India in White	
Patiti	gging is Prohibited as per the decision of the Supreme Court of India in Writ on No. (C) 656/1998". If I am, at any stage during my entire programme in	
the I	astitute, found indulging in any act if ragging, appropriate action should be	
taken	as per the rules and regulation of the Government of India, UGC and GGSIP	
Unive	ersity/ Institute.	
65	and the second se	
	e of CandidateName of the Candidate	
Signature		
10.000	refully read and verified the information furnished by my son/daughter/ward and affirm that it is true	
10.20010	refully read and verified the information furnished by my son/daughter/ward and affirm that it is true set.	
I have ca		
I have ca and corre		
I have ca and corre	xet.	
I have ca and corre Signature	e of Parent/Guardian with date :	
I have ca and corre Signature Relations	e of Parent/Guardian with date :	
I have ca and corre Signature Relations (In case o	e of Parent/Guardian with date :	
I have ca and corre Signature Relations (In case o	e of Parent/Guardian with date :	
I have ca and corre Signature Relations (In case o	e of Parent/Guardian with date :	