

Maharaja Agrasen Institute of Management Studies

(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001:2015 Certified Institution

Sector- 22, Rohini, Delhi- 110086, India



CRITERION 4



4.1 PHYSICAL FACILITIES

Metric 4.1.1



Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi – 110086, INDIA www.maims.ac.in

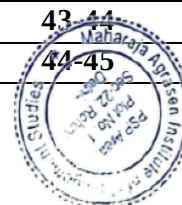
Criteria 4 – Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

4.1.1 Infrastructure and other Facilities

S. No.	Facility	Page No.
1.	Total Land Built-up Area 13313.811 Sq. Mtrs. Declaration by Director	4
2.	Photos of MAIMS Building Infrastructure	
	MAIMS Building Outside View	5
	Administrative Block	5
	Auditorium	6-7
	Common Room Boys and Girls	8
	Library	9-11
	Boys Hostel	12-13
	Lifts	13
	Seminar Room	14-15
	Conference Room	15
	Class Rooms	16-17
	Computer Lab	18-20
	Audio – Video Labs	21
	Moot Court	22
	Staff/Faculty Room	23
	Director Room	24
	Director General Room	24-25
	HOD Room	25
3.	Photos of other facilities in the Campus	
	Gymnasium	26-27
	Sports Field, Stands, Lawn Tennis, Basket Ball Court	28-30
	Badminton Court	31
	Indoor Games	32
	Rest Rooms	33-34
	Union Bank of India Branch	35
	Xerox Shop	36
	Cafeteria	36-39
	Medical Room	40-41
	Parking Facility inside the Campus	42
	Main Lobby of Building	42
	CCTV Facility	43
	Server Room	43-44
	E-Charging Station inside the campus	44-45

Director
Maharaja Agrasen Institute
of Management Studies
Sector 22, Rohini, Delhi-86



	Crèche Facility	46
	MAIMS Wellness Centre / Yoga Centre	47
4.	List of Classrooms	48-49
5.	Photos of Smart Boards	50
6.	NCC Sanction Letter	51
7.	NSS Sanction Letter	52
8.	Red Cross Certificate	53
9.	List of clubs / Societies in MAIMS	54-58
10.	Purchase Policy of the Institute	59-60
11.	Sports Policy of the Institute	61
12.	Link to Institute Website displaying reports of various events conducted.	https://mains.ac.in/past-events/


Director
 Maharaja Agrasen Institute
 of Management Studies
 Sector 22, Rohini, Delhi-86



Type text here



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI)

ISO 9001:2015 Certified

21.12.2022

Ref No.

Date.....

BUILT UP AREA AVAILABLE IN MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

Building/Block Details	Built up Area Available in Sq Mtrs.	Remarks (If Any)
Block-9	7239.869	
Block-7	1713.222	
Auditorium	209.720	
Block-11	4151.000	
TOTAL	<u>13313.811</u>	

Prof. (Dr.) Rajni Malhotra Dhingra
Director

Director
Maharaja Agrasen Institute
of Management Studies
Sector-22, Rohini, Delhi-86

RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.03.10
23:34:05 +05'30'

MAIMS BUILDING



ADMINISTRATIVE BLOCK



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25
13:44:05 +05'30'

AUDITORIUM



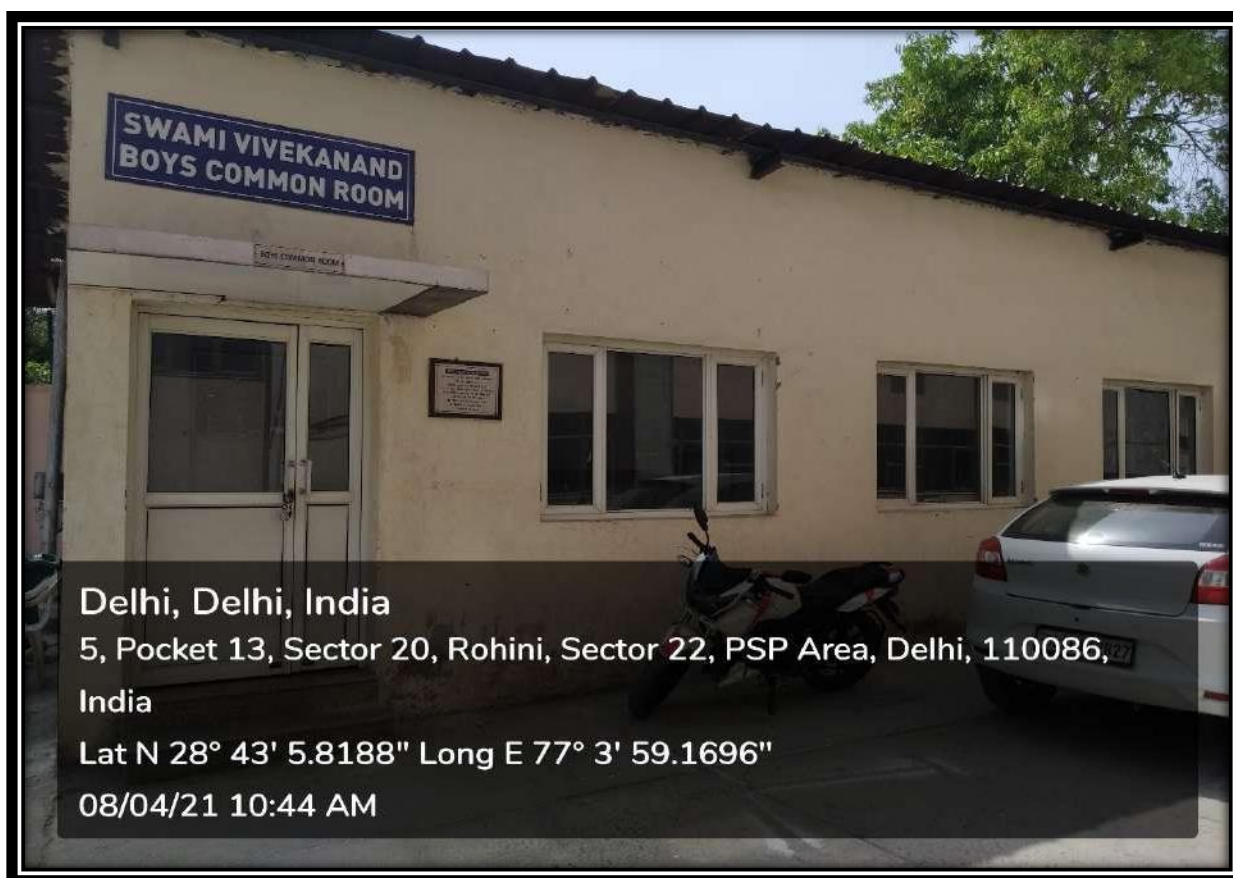
RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:44:48 +05'30'



**RAJNI
DHINGRA** Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:45:04 +05'30'

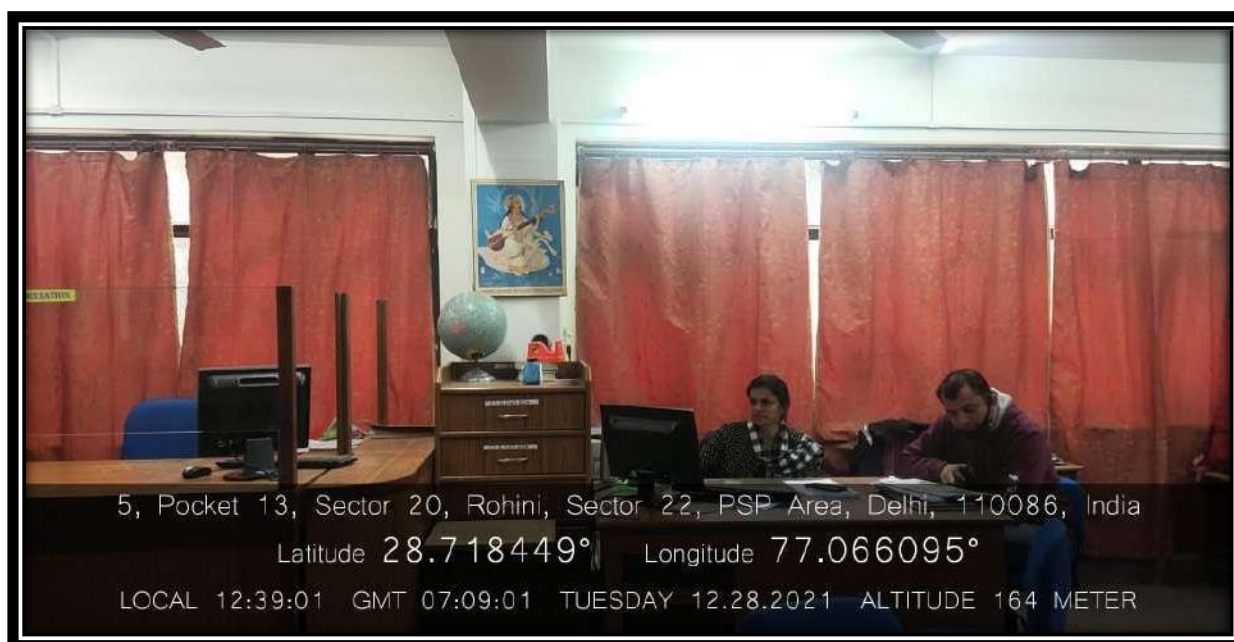
COMMON ROOM



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25
13:45:21 +05'30'

LIBRARY FOR B.COM (H), BBA, BA (H) Eco., BA (JMC)



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 13:45:37 +05'30'

LIBRARY FOR BBA LLB & BA LLB



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:45:58 +05'30'

SPIRITUAL LIBRARY

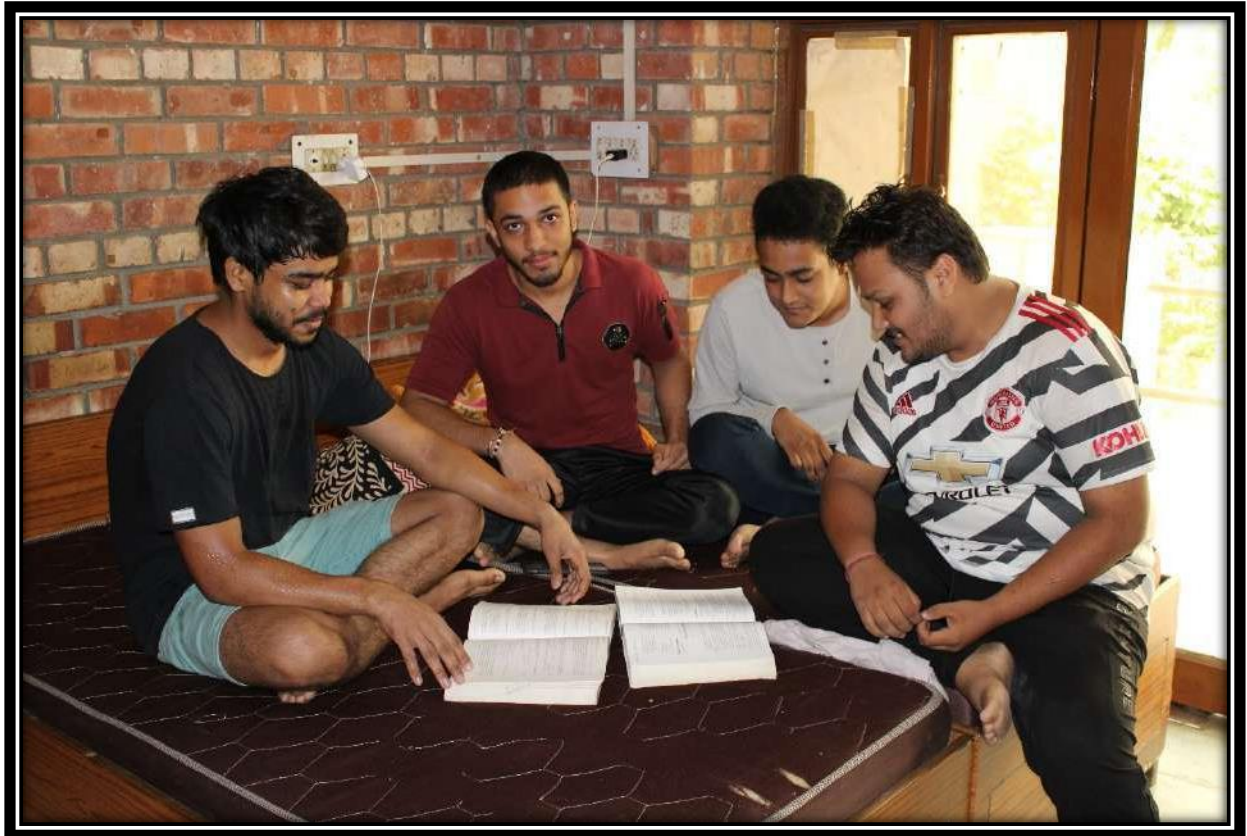


HOSTEL



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25
13:46:19 +05'30'



LIFTS



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:46:36 +05'30'

SEMINAR ROOM



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 13:46:57
+05'30'



CONFERENCE ROOM



**RAJNI
DHINGRA**

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 13:47:12
+05'30'

CLASSROOMS



CLASSROOMS



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:47:26 +05'30'

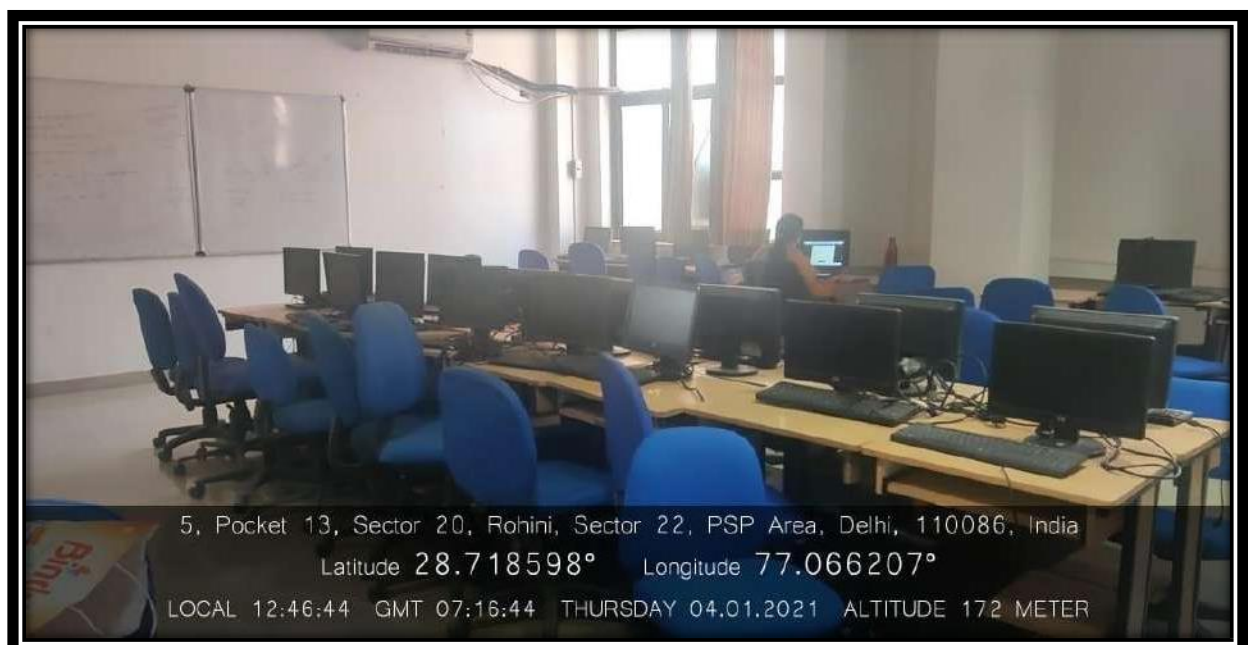
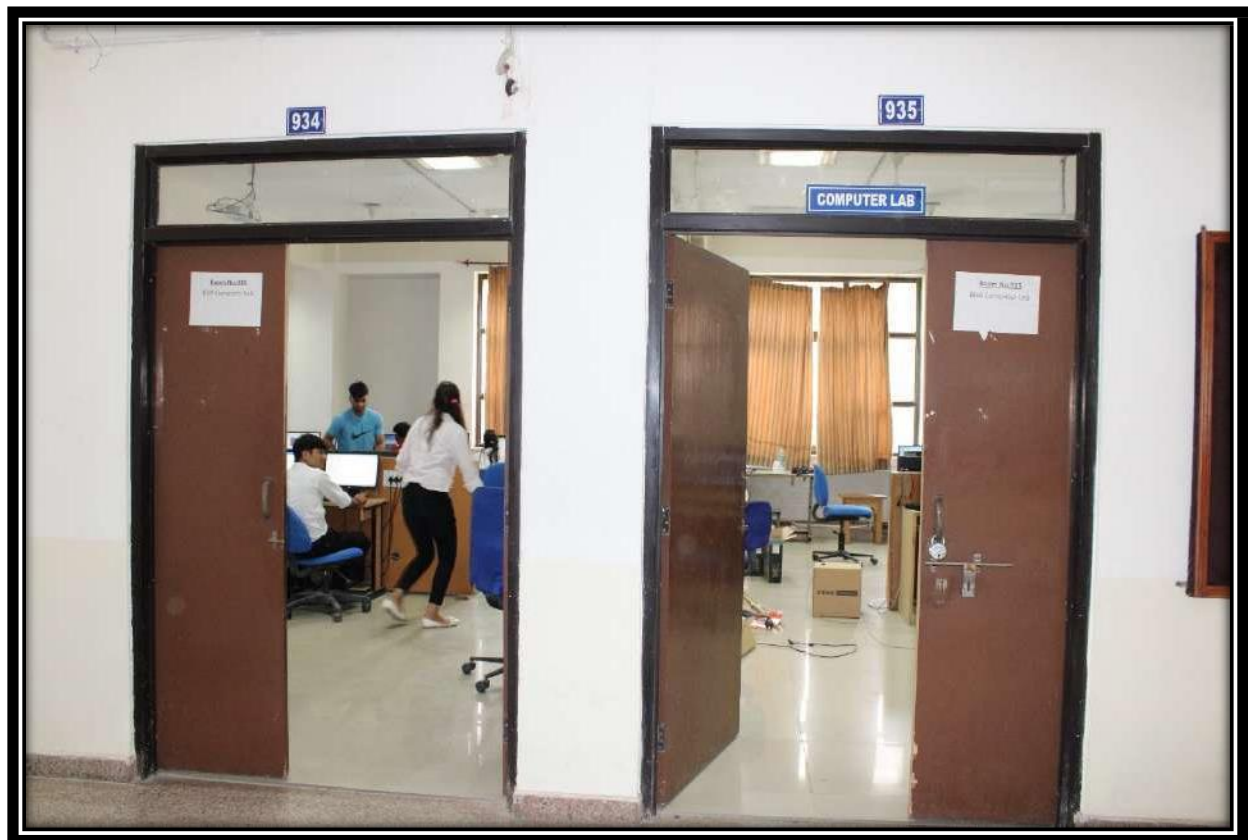


**RAJNI
DHINGRA**

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25
13:47:49 +05'30'

COMPUTER LABS

Computer Lab I & II



5, Pocket 13, Sector 20, Rohini, Sector 22, PSP Area, Delhi, 110086, India

Latitude 28.718598° Longitude 77.066207°

LOCAL 12:46:44 GMT 07:16:44 THURSDAY 04.01.2021 ALTITUDE 172 METER

**RAJNI
DHINGRA**

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:49:00 +05'30'

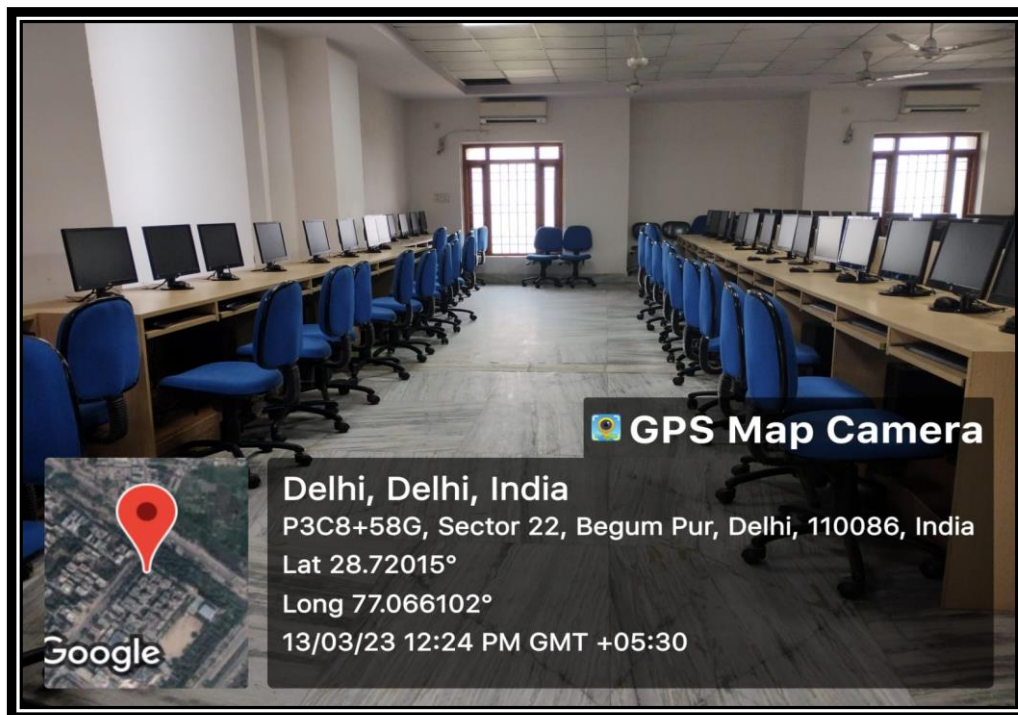
Computer Lab III



Computer Lab IV



Computer Lab V



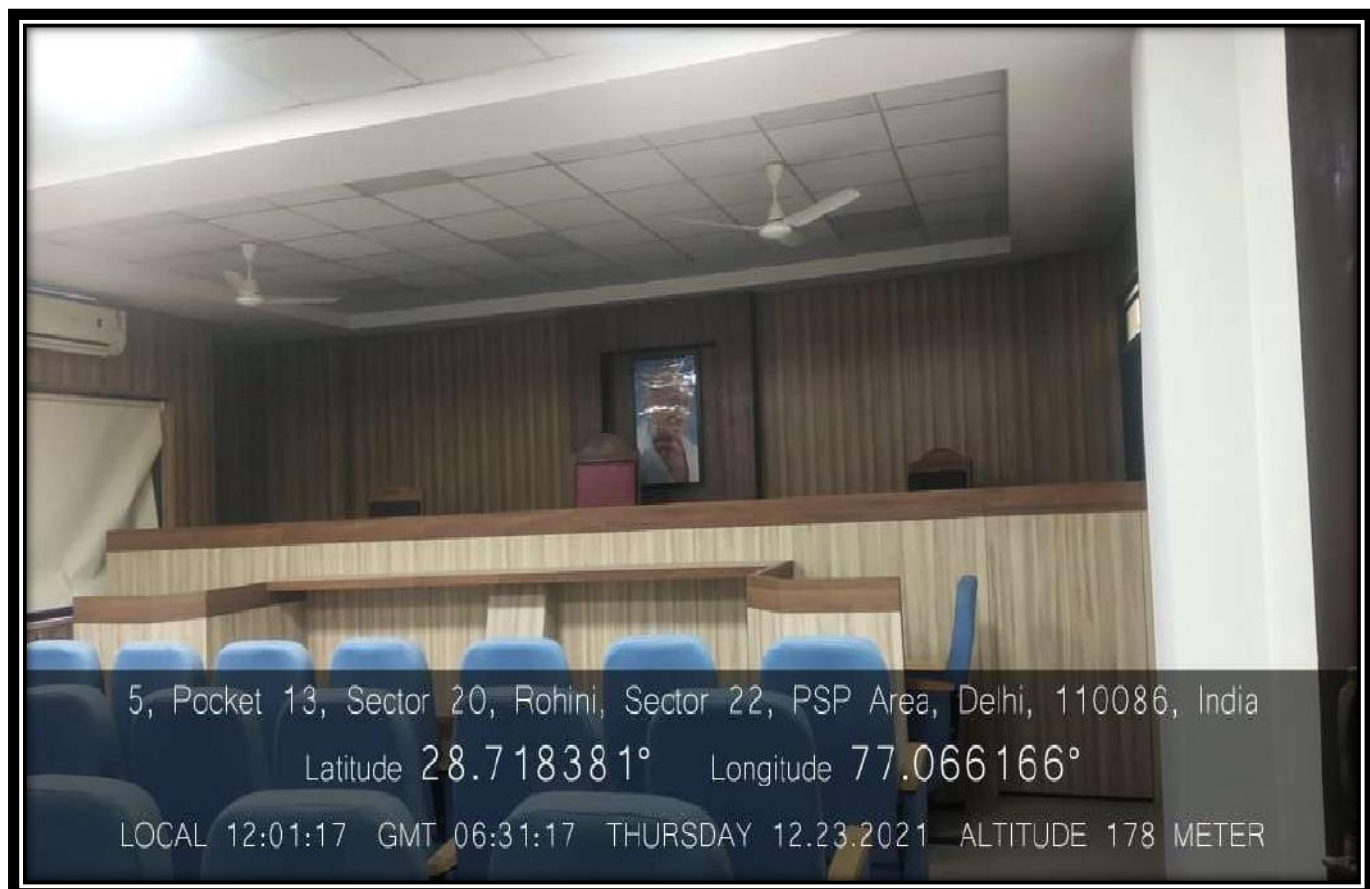
AUDIO-VIDEO LABS



**RAJNI
DHINGRA**

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 13:58:13
+05'30'

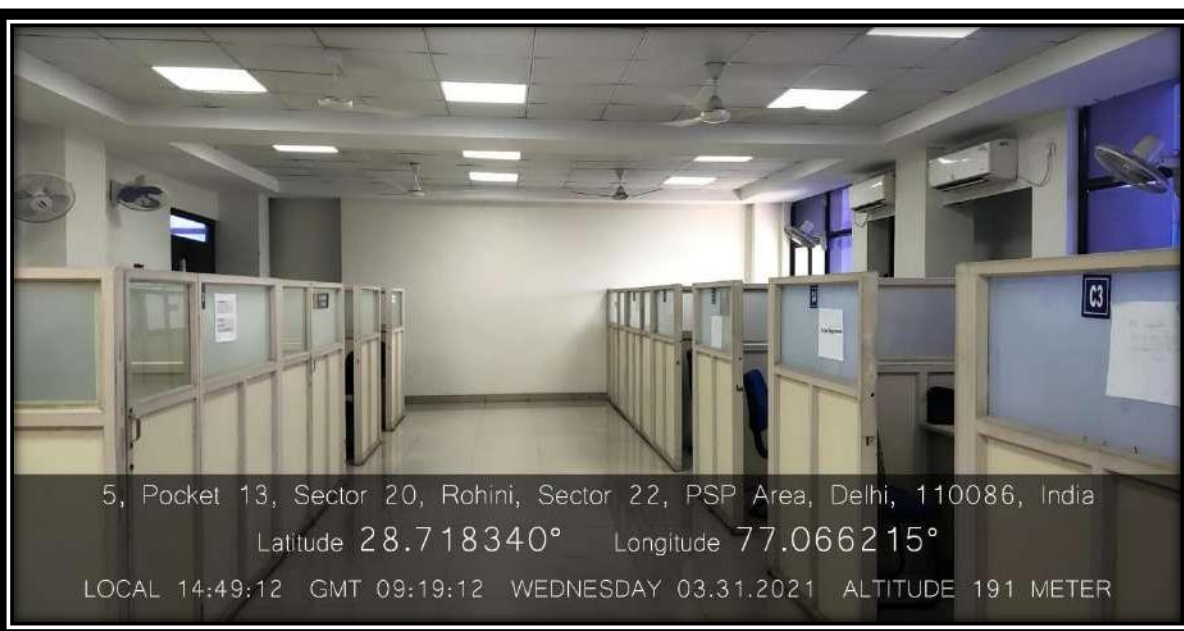
MOOT COURT



**RAJNI
DHINGRA**

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
13:58:25 +05'30'

STAFF ROOM



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 13:59:01
+05'30'

DIRECTOR ROOM



DIRECTOR GENERAL ROOM



**RAJNI
DHINGRA**

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 13:59:20
+05'30'



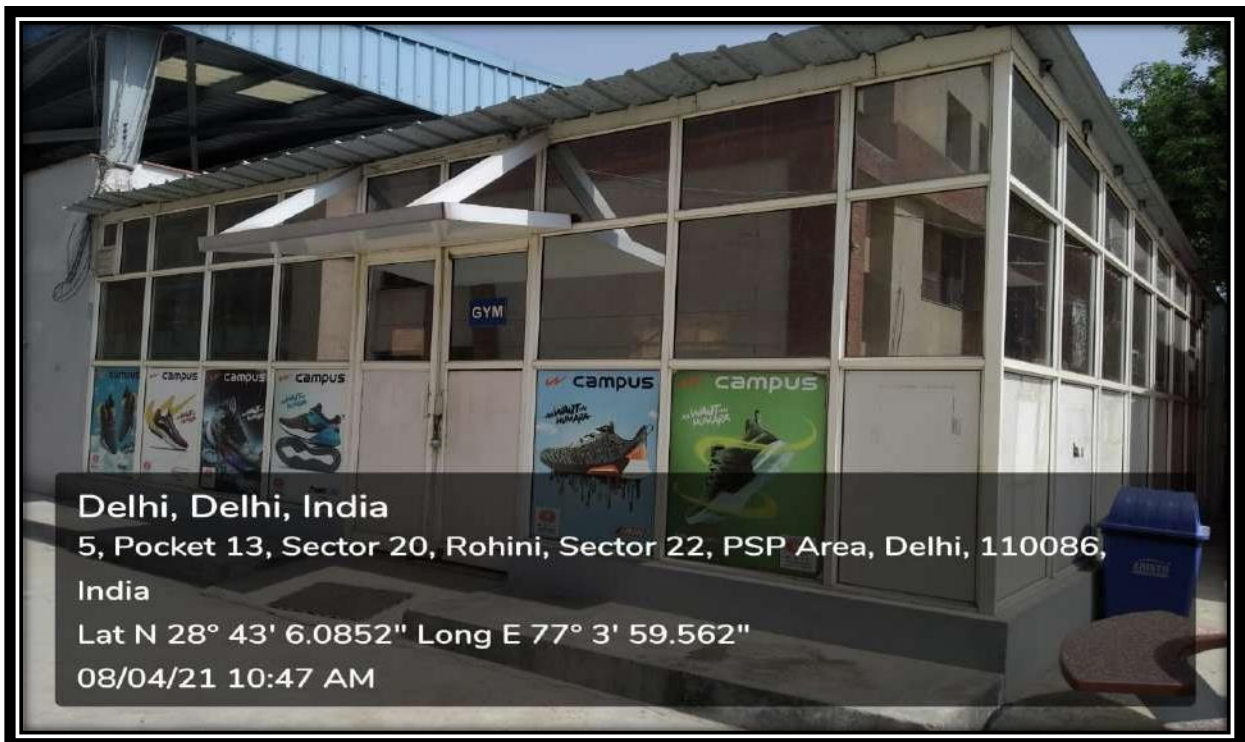
HEAD OF DEPARTMENT ROOM



**RAJNI
DHINGRA**

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25
13:59:46 +05'30'

GYMNASIUM



**RAJNI
DHINGRA**

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
14:00:37 +05'30'



RAJNI
DHINGRA

Digitally signed by
 RAJNI DHINGRA
 Date: 2023.02.25
 14:00:53 +05'30'

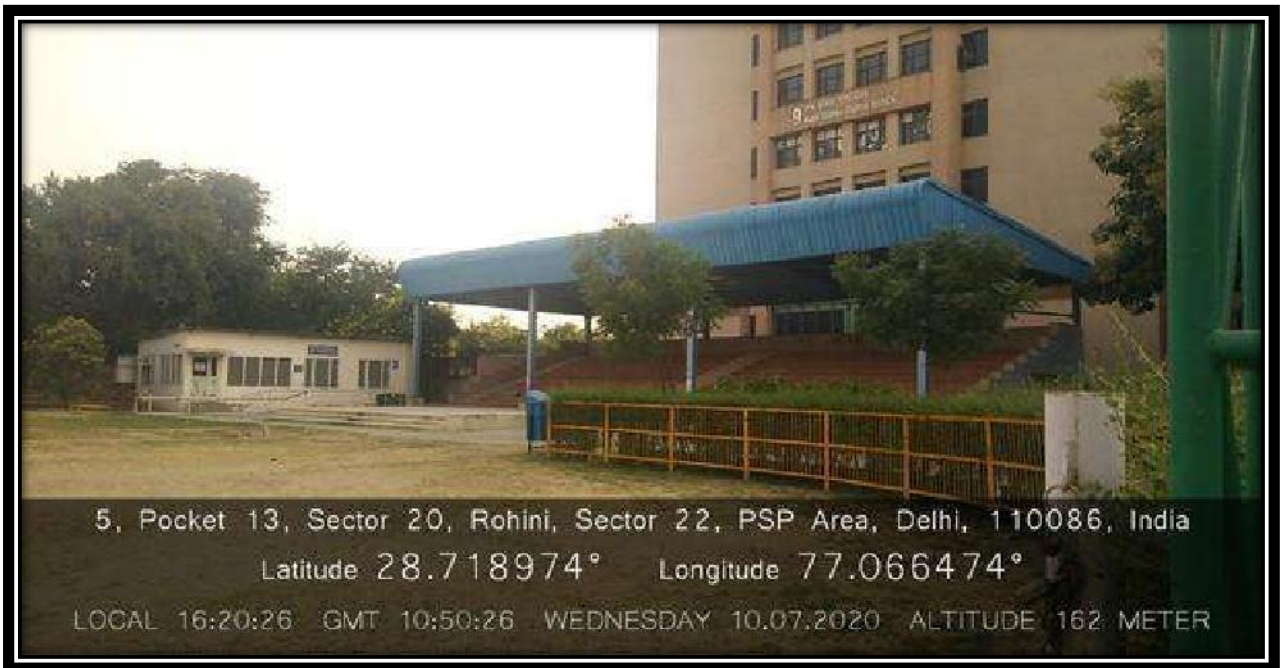
SPORTS FIELD



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
14:01:06 +05'30'

SPORTS GROUND STANDS



LAWN TENNIS



**RAJNI
DHINGRA**

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25 14:01:26
+05'30'

BASKETBALL COURT



Unnamed Road, Pocket 5, Sector 22, Rohini, Delhi, 110085, India

Latitude 28.719495° Longitude 77.066849°

LOCAL 16:21:45 GMT 10:51:45 WEDNESDAY 10.07.2020 ALTITUDE 162 METER



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.02.25
14:01:46 +05'30'

BADMINTON COURT



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.25
14:02:01 +05'30'

INDOOR GAMES



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.03.10
23:54:41 +0530

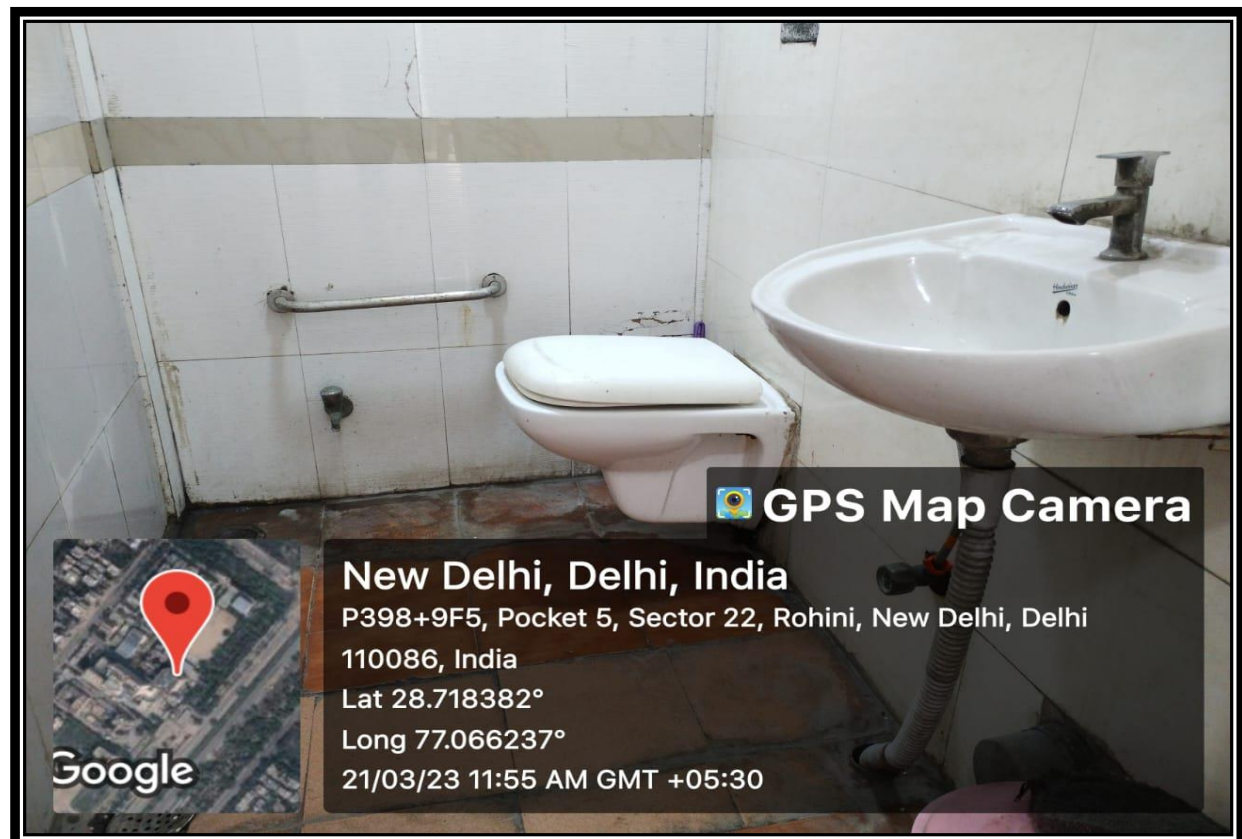
REST ROOMS



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.26 20:42:12
+05'30'

REST ROOMS (Disable Friendly)



BANK



RAJNI DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.26 20:43:18 +05'30

XEROX SHOP



5, Pocket 13, Sector 20, Rohini, Sector 22, PSP Area, Delhi, 110086, India
Latitude 28.718533° Longitude 77.065662°
LOCAL 12:18:48 GMT 06:48:48 THURSDAY 04.01.2021 ALTITUDE 169 METER

CAFETERIA

AMUL SHOP





NESCAFÉ





5, Pocket 13, Sector 20, Rohini, Sector
22, PSP Area, Delhi, 110086, India

Latitude

28.718401°

Longitude

77.066398°

LOCAL 15:26:42

GMT 09:56:42

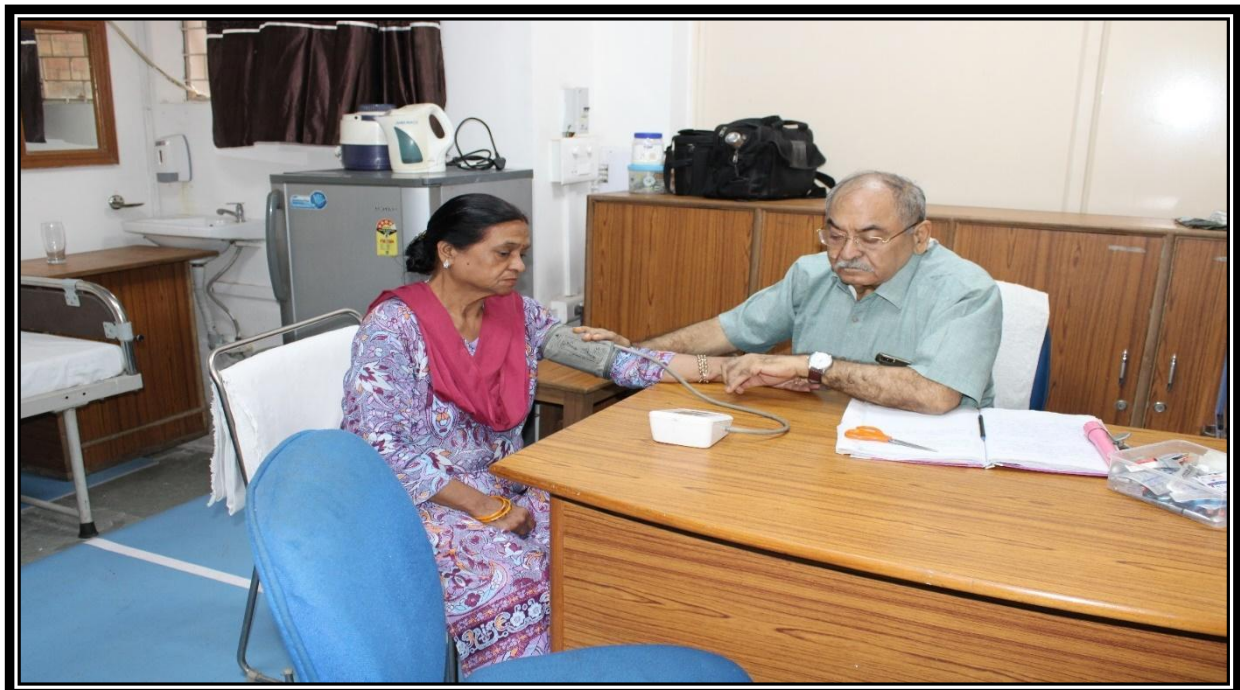
WEDNESDAY 03.31.2021

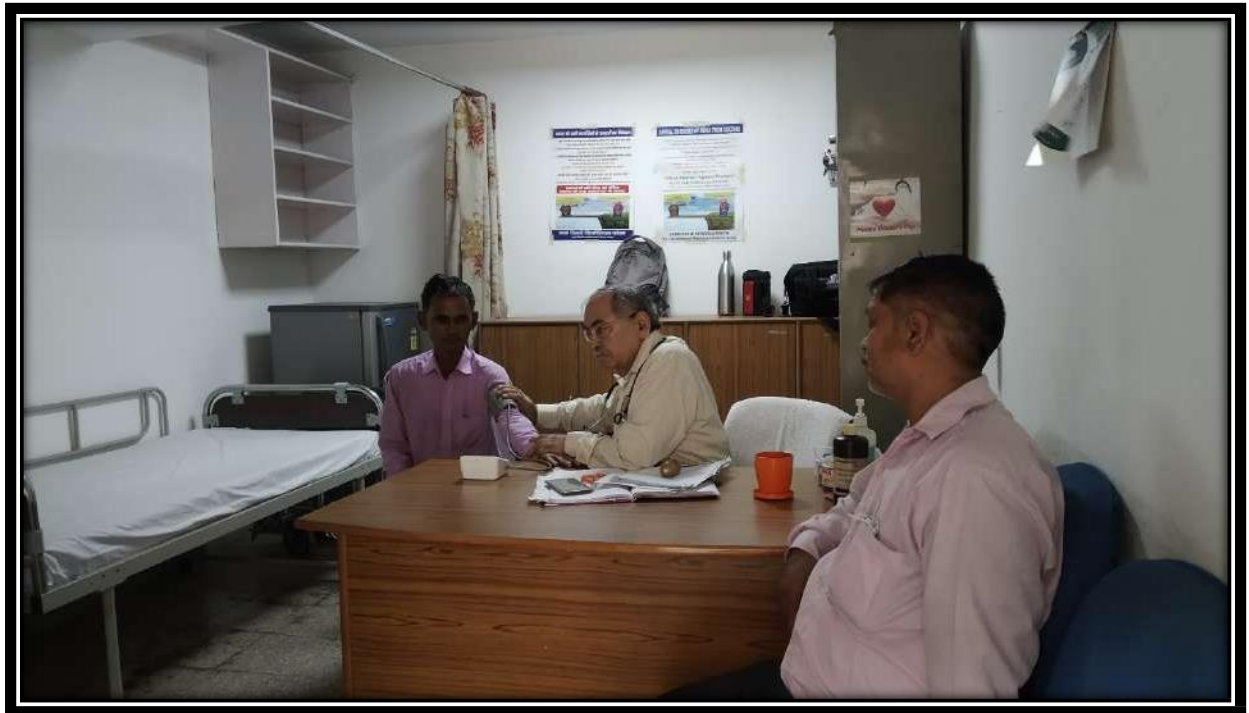
ALTITUDE 172 METER

CANTEEN / CANDY SHOP



MEDICAL ROOM





INTERNAL PARKING



MAIN LOBBY



RAJNI DHINGRA Digitally signed by RAJNI DHINGRA
Date: 2023.02.26 20:44:49 +0530

CCTV SECURITY



SERVER ROOM





E-CHARGING STATION



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.26 20:45:17
+05'30



RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.02.26 20:45:32
+05'30'

CRECHE FACILITY



MAIMS WELLNESS CENTER



RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.03.11
16:14:38 +05'30'

LIST OF CLASSROOMS DETAILS

S.NO	Room number	Type	Capacity
1	911	Classroom	60
2	912	Classroom	60
3	914	Classroom	60
4	915	Classroom	60
5	916	Classroom	60
6	921	Classroom	60
7	922	Classroom	60
8	924	Classroom	60
9	925	Classroom	60
10	926	Classroom	60
11	927	Classroom	90
12	931	Classroom	60
13	932	Classroom	60
14	934	Computer Lab 1	60
15	935	Computer Lab 2	60
16	936	Computer Lab 3	60
17	937	Classroom	90
18	941	Classroom	60
19	942	Moot Court	60
20	944	Classroom	60
21	945	Classroom	60
22	946	Classroom	60
23	947	Classroom	90
24	951	Classroom	60
25	954	Classroom	60
26	955	Classroom	60
27	956	Classroom	60
28	957	Classroom	90
29	961	Classroom	60
30	962	Classroom	60
31	964	Classroom	60
32	965	Classroom	60
33	966	Classroom	60
34	971	Classroom	60
35	972	Classroom	60
36	976	Classroom	60
37	977	Classroom	90
38	981	Classroom	60
39	982	Classroom	60
40	984	Classroom	60

41	985	Classroom	60
42	986	Classroom	60
43	987	Computer Lab 4	60
44	995	Classroom	60
45	996	Classroom	60
46	997	Classroom	60
47	713	Classroom	60
48	712	Classroom	60
49	732	Classroom	60
50	734	Classroom	60
51	735	Classroom	60
52	741	Classroom	60
53	742	Classroom	60
54	743	Classroom	60
55	744	Computer Lab 5	60
56	751	Classroom	60
57	752	Classroom	60
58	753	Radio Lab	60
59	754	Video Lab	60
60	755	Classroom	60

RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.03.11 16:35:07
+05'30'

SMART INTERACTIVE BOARDS





GGSIU NATIONAL CADET CORPS (NCC) CELL
Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi – 110078
Ph. No.011-25302703, Email Id: ncccell@ipu.ac.in



F. No. GGSIPU/NCC/2021/503

Dated: 24th June, 2021

NOTIFICATION

With reference to the notice uploaded on the University website vide no. GGSIPU/NSSCELL/NCC/10612, Dated: 12.10.2020, inviting applications from faculty of the University regarding appointment of 02 NCC officers known as Associate NCC Officers (ANOs) (one male and one female) and further shortlisting and interview conducted by NCC GP HQ, Rohini, New Delhi, the following are selected for the post of ANOs for a period of one year from the date of issue:

S. No.	Name of the officer	Alloted NCC Enrol. no.	Designation	Name of Unit	Date of Appointment
1.	Lt. Dr. Anitha G. Associate Professor	NCC/14310112	Care Taker Officer (CTO)/ ANO Lieutenant)	4 Delhi Girls BN NCC (4DGBN-NCC)	01.01.2021
2.	Lt. Dr. Suhail Ahtesham Assistant Professor	NCC/04110043	Associate NCC Officer (ANO) (Lieutenant)	2 Delhi Arty Bty NCC (2DAB-NCC)	09.01.2021

The officers shall receive honorarium, perks and privileges as per the office order issued time to time.

This issues with the approval of the Competent Authority.

(Prof. B.V. Ramana Reddy)
Professor, USIC&T
Programme Coordinator, NSS/NCC, GGSIPU

Copy forwarded to the following for information:

1. A.R. to VC Secretariat, GGSIP University (for information please)
2. A.R. to Registrar, GGSIP University (for information please)
3. Controller of Finance, GGSIP University (for information please)
4. Joint Registrar (Personnel), GGSIP University
5. Concerned officers (appointed ANOs) of GGSIP University
6. Head, UITS with the request to please upload on the University website.
7. Guard file

RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.03.10 23:13:32
+05'30'

F.No.14/1/NSS/RDD/2022-23/04
Government of India
Ministry of Youth Affairs and Sports
Regional Directorate of NSS
Ground Floor, Shivaji Stadium Annexe Building
New Delhi: 110001

Dated:- 04/04/2022

To

Prof. Varun Joshi,
Programme Coordinator NSS,
Guru Gobind Singh Indraprastha University,

Sub: Grant of NSS Self-Financing Units (SFUs) to 2 (Two) affiliated Colleges under GGSIPU, New Delhi - reg.

Sir,

I am to refer to the letter no. GGSIPU/NSSCELL/2022/619 dated 25/01/2022 on the subject above and to convey the approval of competent authority to grant NSS Self-Financing Units (SFUs) as given below.

Sl. No.	Name of Institution	No. of SFU granted	No. of NSS volunteers to be enrolled	Name of NSS Programme Officer
1	Maharaja Agrasen Institute of Management Studies, Maharaja Agrasen Chowk, Sector-22, Rohini, New Delhi, Delhi-110086	01	100	Dr. Umesh C. Pathak
2.	Bhavan's Leelavati Munshi College of Education, Bharatiya Vidya Bhawan Gate, Copernicus Lane, No-02, Kg Marg, New Delhi-110001	01	100	Mr. Garima Bali

The grant of NSS Self-Financing Units (SFUs) to the above institution is subject to the terms and conditions laid down under SFU Guidelines and NSS Manual issued by the Government of India and in case of any violation or under performance, the SFUs granted may be withdrawn.


(Jangir Singh)
Regional Director

Copy for information to:

1. Director, National Service Scheme, MoYAS, Shastri Bhawan, New Delhi: 110001.
2. State NSS Officer, Govt. of Delhi

RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.03.10 23:14:10
+05'30'



INDIAN RED CROSS SOCIETY

This is to certify that
MAHARAJA AGRASEN
M/s INSTITUTE OF MANAGEMENT STUDIES

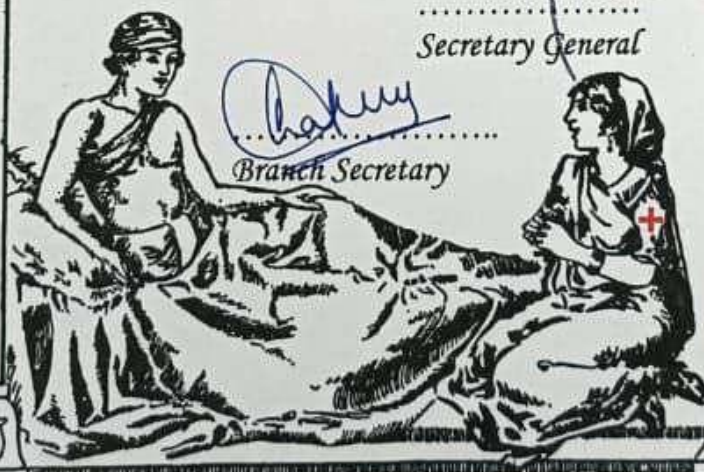
have been enrolled as **Institutional Member**

on 10th August 2022 through
Delhi D.C.T. Branch

and in testimony thereof this certificate is
signed and issued by us.

.....
Secretary General

.....
Branch Secretary



Nº 003711 VALID FOR 12 MONTHS FROM THE DATE OF ENROLMENT

RAJNI
DHINGRA

Digitally signed by RAJNI
DHINGRA
Date: 2023.03.10 23:14:54
+05'30'

MAIMS Cultural Society

Email: macs@maims.ac.in

Dr. Sumedha Dutta
President

MAIMS Cultural Society Details of Clubs and Societies

S. No.	Club/Society – Name & Purpose	Faculty Coordinator	E-mail id
1	MAIMS Cultural Society		macs@maims.ac.in
		Dr. Sumedha Dutta	sumedhadutta.faculty@maims.ac.in
		Dr. Shallu Aggarwal	shalluaggarwal.faculty@maims.ac.in
		Ms. Riya Sharma	riyasharma.faculty@maims.ac.in
2	MAIMS Alumni Association		alumniassociation@maims.ac.in
		Dr. Shilpee Aggarwal	shilpeeaggarwal.faculty@maims.ac.in
		Dr. Nisha Singh	nishasingh.faculty@maims.ac.in
		Mr. Praveen Kr Singh	praveenkumarsingh.faculty@maims.ac.in
		Dr. Preeti Bansal	preetibansal.faculty@maims.ac.in
		Dr. Nisha D. Dewani	nishadhanrajdewani.faculty@maims.ac.in
		Ms. Kamna Vaid	kamnavaid.faculty@maims.ac.in
3	Advansop – Adventure & Sports Club		advansop@maims.ac.in
		Dr. Deepak Dagar	deepakdagar.faculty@maims.ac.in
		Dr. Usha Nair	ushanair.faculty@maims.ac.in
4	Arthanomics – the Economics Club		arthanomics@maims.ac.in
		Dr. Gaurav Aggarwal	gauravaggarwal.faculty@maims.ac.in
		Ms. Nikita Jain	nikitajain.faculty@maims.ac.in
		Ms. Diksha Goel	dikshagoel.faculty@maims.ac.in
5	Benevity - Ethics & CSR Club		benevity@maims.ac.in
		Ms Taranpreet Kaur	taranpreetkaur.faculty@maims.ac.in
		Ms. Divisha Gupta	divishagupta.faculty@maims.ac.in
		Ms. Sakshi Gupta	sakshigupta.faculty@maims.ac.in

6	Brand Wagon – Brand Pitching & Event Management Club		brandwagon@maims.ac.in
		Ms. Neha Bhagat	nehabhagat.faculty@maims.ac.in
		Dr. Nisha Singh	nishasingh.faculty@maims.ac.in
		Ms. Shifali Ahuja	shifaliahuja.faculty@maims.ac.in
		Dr. Nidhi Chaudhry	nidhichaudhry.faculty@maims.ac.in
7	Commpact – the Commerce Society		commpact@maims.ac.in
		Dr. Bharti Chaudhary	bhartichaudhary.faculty@maims.ac.in
		Dr. Ekta Dargan	ektadargan.faculty@maims.ac.in
		Ms. Rachita Aggarwal	rachitaaggarwal.faculty@maims.ac.in
		Ms. Kajal Mittal	kajalmittal.faculty@maims.ac.in
8	Cygnus – the Fashion Society		cygnus@maims.ac.in
		Ms. Sanam Sharma	sanamsharma.faculty@maims.ac.in
		Ms. Riya Sharma	riyasharma.faculty@maims.ac.in
		Ms. Shifali Ahuja	shifaliahuja.faculty@maims.ac.in
		Ms. Ritika Bhatia	ritikabhatia.faculty@maims.ac.in
9	E-cell Bizmind – Entrepreneurship Club		ecell@maims.ac.in
		Ms. Riya Sharma	riyasharma.faculty@maims.ac.in
		Ms. Shweta Rastogi	shwetarastogi.faculty@maims.ac.in
		Ms. Sanam Sharma	sanamsharma.faculty@maims.ac.in
		Dr. Charu Mohla	charumohla.faculty@maims.ac.in
10	Enactus – Social Entrepreneurship Club		enactus@maims.ac.in
		Ms. Riya Sharma	riyasharma.faculty@maims.ac.in
		Ms. Shweta Rastogi	shwetarastogi.faculty@maims.ac.in
11	Environment Sustainability Club		environmentsustainability@maims.ac.in
		Ms. Priyanka Garg	priyankagarg.faculty@maims.ac.in
		Dr. Sushila Gupta	sushilagupta.faculty@maims.ac.in
		Ms. Taranpreet Kaur	taranpreetkaur.faculty@maims.ac.in
12	Equal Opportunity & Promotion Club		
		Dr. Nisha Singh	nishasingh.faculty@maims.ac.in
		Ms. Purnima Gupta	purnimagupta.faculty@maims.ac.in

13	Finversion – the Finance Club		finversion@mains.ac.in
		Ms. Anu Goyal	anugoyal.faculty@mains.ac.in
		Ms. Sanam Sharma	sanamsharma.faculty@mains.ac.in
		Dr Tanu Aggarwal	Tanuaggarwal.faculty@mains.ac.in
14	Gender Sensitization and Equality Initiative Club		gendertsensitizationclub@mains.ac.in
		Dr. Shaveta Gagneja	shavetagagneja.faculty@mains.ac.in
		Ms. Neelam Nanda Prabhat	neelamnandaprabhat.faculty@mains.ac.in
		Ms. Shifali Ahuja	shifaliahuja.faculty@mains.ac.in
15	Goonj Committee	Dr. Kamal Gupta	kamalgupta.faculty@mains.ac.in
		Ms. Priyanka Garg	priyankagarg.faculty@mains.ac.in
		Dr. Preeti Bansal	preetibansal.faculty@mains.ac.in
16	Illuminate – the Learning Hub		illuminate@mains.ac.in
		Ms. Shikha Sharma	shikhasharma.faculty@mains.ac.in
		Ms. Shilpa BSL	shilpabsl.faculty@mains.ac.in
		Ms. Shruti Yadav	shrutiyaadav.faculty@mains.ac.in
17	Indak – the Dance Club		indak@maimc.ac.in
		Dr. Shilpee Aggarwal	shilpeeaggarwal.faculty@mains.ac.in
		Ms. Shweta Rastogi	shwetarastogi.faculty@mains.ac.in
18	India First Club – Patriotism Fervour		indiafirstclub@mains.ac.in
		Dr. Geetanjali Gupta	geetanjalogupta.faculty@mains.ac.in
		Ms. Neetu Agarwal	neetuagarwal.faculty@mains.ac.in
		Ms. Priyanka Garg	priyankagarg.faculty@mains.ac.in
		Mr. Inderpal Singh	inderpalsingh.faculty@mains.ac.in
19	Manthan – the Literary Club		manthan@mains.ac.in
		Ms. Shikha Sharma	shikhasharma.faculty@mains.ac.in
		Ms. Shilpa BSL	shilpabsl.faculty@mains.ac.in
		Ms. Shruti Yadav	shrutiyaadav.faculty@mains.ac.in
20	Maharaja Agrasen Forum		maharajaagrasenforum@mains.ac.in
		Dr. Nisha Jindal	nishajindal.faculty@mains.ac.in
		Ms. Neetu Agarwal	neetuagarwal.faculty@mains.ac.in
		Dr. Sushila Gupta	sushilagupta.faculty@mains.ac.in
21	Mock Trial Committee		mocktrial@mains.ac.in
		Dr. Swati Bajaj Seth	swatinajajseth.faculty@mains.ac.in
		Ms. Smriti Sharma	smritisharma.faculty@mains.ac.in
		Ms. MadhuraM.Nikalje	madhuramohankikalje.faculty@mains.ac.in

		Ms. Tanvi Gera	tanvigera.faculty@mains.ac.in
22	Moot Court Society		mootcourtsociety@mains.ac.in
		Dr. Nisha D. Dewani	nishadhanrajdewani.faculty@mains.ac.in
		Ms. Aarushi Agarwal	aarushiagarwal.faculty@mains.ac.in
		Dr. Swati Bajaj Seth	swatinajajseth.faculty@mains.ac.in
		Ms Ritika Bhatia	ritikabhatia.faculty@mains.ac.in
		Ms. Sunidhi Gupta	sunidhigupta.faculty@mains.ac.in
		Ms. MadhuraM.Nikalje	madhuramohankikalje.faculty@mains.ac.in
23	National Cadet Corps (NCC)		ncc@mains.ac.in
		Dr. Anitha G.	anithagopal.faculty@mains.ac.in
		Ms. Kajal Mittal	kajalmittal.faculty@mains.ac.in
24	National Service Scheme (NSS)		nss@mains.ac.in
		Dr. Umesh C. Pathak	umeshcpathak.faculty@mains.ac.in
		Ms. Smriti Sharma	smritisharma.faculty@mains.ac.in
25	Samagra – the Theatre Club		samagra@mains.ac.in
		Dr. Bharti Chaudhary	bhartichaudhary.faculty@mains.ac.in
		Dr. Rachna Jain	rachnajain.faculty@mains.ac.in
26	Sancharika – the Communication Club		sancharika@mains.ac.in
		Dr. Nidhi Chaudhry	nidhichaudhry.faculty@mains.ac.in
		Dr. Umesh C. Pathak	umeshcpathak.faculty@mains.ac.in
		Ms. Neelam N. Prabhat	neelamnandaprabhat.faculty@mains.ac.in
27	Spectrum – Electronic Media & Graphics Club		spectrum@mains.ac.in
		Dr. Nisha Singh	nishasingh.faculty@mains.ac.in
		Mr. Vijay Pal Singh	vijaypalsingh.faculty@mains.ac.in
		Mr. Jitender Vig	jitendervig.faculty@mains.ac.in
28	SpicMacay – Promoting Indian Culture		spicmacay@mains.ac.in
		Ms. Shruti Sharma	shrutisharma.faculty@mains.ac.in
		Dr. Usha Nair	ushanair.faculty@mains.ac.in
29	Swaraag – the Musical Club		swaraag@mains.ac.in
		Dr. Charu Mohla	charumohla.faculty@mains.ac.in
		Dr. Geetanjali Gupta	geetanjalogupta.faculty@mains.ac.in
30	Srijana – the Fine Arts Club		srijana@mains.ac.in

		Ms. Rashmi Aggarwal	rashiaggarwal.faculty@mains.ac.in
		Ms. Mansi Sachdeva	mansisachdeva.faculty@mains.ac.in
31	ThinkTank		
		Dr. Bharti Chaudhary	bhartichaudhary.faculty@mains.ac.in
		Dr. Shilpee Aggarwal	shilpeeaggarwal.faculty@mains.ac.in
32	ThinkQuest- the Research Club		thinkquest@mains.ac.in
		Ms. Rachita Aggarwal	rachitaaggarwal.faculty@mains.ac.in
		Ms. Neha Bhagat	nehabhagat.faculty@mains.ac.in
33	Vidhi Mitra- the Legal Services Clinic		vidhi@mains.ac.in
		Dr. Praveen Kr. Gupta	praveenkr Gupta.faculty@mains.ac.in
		Ms. Purnima Gupta	purnimagupta.faculty@mains.ac.in
34	Virtuous – Moral Values Club		virtuous@mains.ac.in
		Dr. Ekta Dargan	ektadargan.faculty@mains.ac.in
		Dr. Sushila Gupta	sushilagupta.faculty@mains.ac.in
35	What a Click – the Photography Club		whataclick@mains.ac.in
		Dr. Umesh C. Pathak	umeshcpathak.faculty@mains.ac.in
		Ms. Shifali Ahuja	shifaliahuja.faculty@mains.ac.in
36	Youth Red Cross Society		
		Dr. Monica Sharma	monicasharma.faculty@mains.ac.in
		Dr. Ankit Goel	ankitgoel.faculty@mains.ac.in
		Ms. Divisha Gupta	divishagupta.faculty@mains.ac.in



Dr. Sumedha Dutta

**(Associate Professor, Department of Business Administration &
President, MAIMS Cultural Society)**

RAJNI DHINGRA Digitally signed by RAJNI DHINGRA
Date: 2023.03.10 13:15:59 +0530



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

(A unit of Maharaja Agrasen Technical Education Society)
Affiliated to GGSIP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution
PSP Area, Sector 22, Rohini, Delhi - 110086, INDIA
Tel. Office: 8448186947, 8448186950 - www.maims.ac.in

Purchase Policy

Maharaja Agrasen Institute of Management Studies is governed under the policies framed by the Maharaja Agrasen Technical Education Society (MATES) trust.

1. Before the start of Academic Session, Head of Departments (HODs) assess the different requirements of their respective departments and prepare a requisition in a specified format.
2. Head of Departments (HODs) submit the requisition to the Director for approval.
3. Director places the requisition of different departments before the technical purchase committee appointed by the Director.
4. Technical Purchase Committee examined the requisitions of different departments and submit their suggestions to the Director.
5. Director then gets the comprehensive requisition list prepared.
6. Requisition List submitted to the Purchase Committee formed by the Management for approval. The following are the members of purchase committee:

1	SHRI SUNDER LAL GOEL	CONVENER	9811124240	ROAD NO. 52, H.NO.40 (G.F.), WEST PUNJABI BAGH, NEW DELHI-110026
2	SHRI ANAND GUPTA	MEMBER	9910015888	4/5, JAIDEV PARK, EAST PUNJABI BAGH, NEW DELHI- 110026 (RES.)
3	SHRI RAM CHANDRA CHHARIA	MEMBER	9811156550	3/35, PUNJABI BAGH WEST, NEW DELHI-110026
4	SHRI GIAN CHAND AGGARWAL	MEMBER	9810058059	NIRMAL GIAN SADAN' A-1/43 PRASHANT VIHAR, DELHI-110085 (RES.) RAJDEEP AGRI PRODUCTS PVT LTD. 32229/1, RANJIT NAGAR, NEW DELHI-110008 (OFF.)
5	ER. T.R. GARG	MEMBER	9811082040	BP-7, WEST SHALIMAR BAGH, DELHI-110088, (RES.) GD GOENKA SCHOOL
6	SHRI RAJNISH KUMAR GUPTA	MEMBER	9560703453	344, NIMRI COLONY, ASHOK VIHAR, DELHI-110052

7. Quotations were raised from different vendors as per requirement.
8. Order placed with the vendor who meets all the requirements.

Maharaja Agrasen Technical
Education Society

Rajnish Gupta
Secretary

Director

Maharaja Agrasen Institute
of Management Studies
Sector-22, Rohini, Delhi-86

RAJNI
DHINGRA

Digitally signed by
RAJNI DHINGRA
Date: 2023.03.10
23:25:37 +05'30'



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES
(A unit of Maharaja Agrasen Technical Education Society)
Affiliated to GGSIP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution
Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA
Tel. Office: 8448186947, 8448186950 www.maims.ac.in

Purchase Requisition Form

Department

Academic Session

S. No.	Item	Description	Qty

Date Submitted On:

Signature of Head of Department

RAJNI
DHINGRA
Digitally signed by
RAJNI DHINGRA
Date: 2023.03.10
23:25:54 +05'30'



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES
(A unit of Maharaja Agrasen Technical Education Society)
Affiliated to GGSIP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution
Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA
Tel. Office: 8448186947, 8448186950 www.maims.ac.in

SPORTS POLICY

Maharaja Agrasen Institute of Management Studies believes in the holistic development of students and staff. Sport is an integral part of social development that needs to be encouraged.

PURPOSE:

To integrate sports into the institute's overall curriculum to a great degree.

SCOPE:

The sports facility is meant for students, teaching, and non-teaching staff of the MAIMS to promote good health, teamwork, and a spirit of friendly competition.

RESPONSIBLE:

Sports instructor has been responsible for the planning and execution of annual sport day events at the Institute level and for organizing, supervising, and administrating competitions held at the Institute and the University level.

ACQUISITION POLICY:

Sports instructor list the equipment and facilities requirements and submit to the Director, MAIMS. Then, The Director will forward the requirements to the respective management committee members. The members of the trust, Maharaja Agrasen Technical Education Society (MATES), have formulated committees of management bodies to take decisions related to the purchase of any sports equipment and facilities. The committee members will take the necessary actions. The following are the members of the sports committee:

1	SHRI AMAR NATH JINDAL	CONVENER	9811028385	19/26, EAST AVENUE ROAD, EAST PUNJABI BAGH, NEW DELHI-110026
2	SHRI UMESH KUMAR GUPTA	MEMBER	9810024057	21/39, SHAKTI NAGAR, DELHI-110007(RES,) M/S UKG SECURITITY P LTD 101/17 CC MEERA TOWER, WAZIRPUR INDUSTRIAL AREA, DELHI-110052 (OFF.)
3	SHRI ANIL ROSHAN LAL AGGARWAL	MEMBER	9810798400	ASSAM KUTIR, 14/43, WEST PUNJABI BAGH, NEW DELHI-110026
4	SHRI AJAY KUMAR GUPTA	MEMBER	9810030225	84, EAST AVENUE ROAD, PUNJABI BAGH, NEW DELHI-110026
5	SHRI VIVEK GARG	MEMBER	9811160866	'KESHAV KUNJ' 7/41, WEST PUNJABI BAGH, NEW DELHI-110026
6	SHRI SUDESH KR. GOEL	MEMBER	9810369800	BP-40, SHALIMAR BAGH, NEW DELHI-110088
7	SHRI ANKUR GUPTA	MEMBER	9811016251	2/4, JAIDEV PARKEAST PUNJABI BAGH, NEW DELHI-110026

Maharaja Agrasen Technical
Education Society


Rajnish Gupta
Secretary


Director
Maharaja Agrasen Institute
of Management Studies
Sector-22, Rohini, Delhi-88

RAJNI
DHINGRA
Digitally signed by
RAJNI DHINGRA
Date: 2023.03.10
23:25:05 +05