

# Maharaja Agrasen Institute of Management Studies

(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001:2015 Certified Institution

Sector- 22, Rohini, Delhi- 110086, India



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## CRITERION 2



## 2.5 EVALUATION PROCESS AND LEARNING OUTCOMES

*Metric 2.5.1*



# Maharaja Agrasen Institute of Management Studies

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Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA; [www.maims.ac.in](http://www.maims.ac.in)

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## Criteria 2: Teaching Learning and Evaluation

### Key Indicator- 2.5 Evaluation Process and Reforms

**2.5.1. Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

#### Index

Particulars	Page No.
Sample documents related to transparent Internal/External Assessment	
Department of Economics	3-15
Department of Law	16-24

## Department of Economics (2021-22)



### MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

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Email: [hodeconomics@maims.ac.in](mailto:hodeconomics@maims.ac.in)

Ph: +91-9891822401

Dr. Gaurav Aggarwal

Head, Department of Economics

### DEPARTMENT OF ECONOMICS

Friday, July 01, 2022

#### VETTING MEETING MINUTES OF THE MEETING

The Meeting of the Question Paper Vetting Committee was held on July 01, 2022 at 1:00 PM in Room No. 992, Academic Block -9.

The primary agenda of the meeting was to review all the question papers of Minor Exam of Semester 2 (April 2022 – August 2022) of Batch 2021-24

The meeting was attended by the following:

1. Dr. Gaurav Aggarwal, Associate Professor
2. Ms. Kamna Vaid, Assistant Professor
3. Ms. Nikita Jain, Assistant Professor
4. Ms. Kshama Agarwal, Assistant Professor

Following matters were discussed and decisions taken in the meeting:

1. For reliable, accurate and quality assessment, question papers of the following subjects were vetted:

BAECO102	Principles of Macro Economics
BAECO104	Statistical Methods - II
BAECO106	Mathematics for Economics - II
BAECO108	Business English - II

2. All the faculty members participated in the review process of each paper.
3. Some changes were suggested for the respective question papers.
4. Final draft of all the question papers inclusive of all the suggested changes was directed to be sent to the HoD, Economics by July 02, 2022.

Dr. Gaurav Aggarwal



Director

Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





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Dr. Gaurav Aggarwal  
Head, Department of Economics

### DEPARTMENT OF ECONOMICS

June 08, 2022

#### DEPARTMENTAL MEETING

#### MINUTES OF THE MEETING

Meeting of faculty members of Department of Economics was held on June 08, 2022 at 12:15 pm in Room No. 99, Academic Block -9. The meeting was attended by the following:

1. Dr. Gaurav Aggarwal, Associate Professor and HoD
2. Ms. Kamna Vaid, Assistant Professor
3. Ms. Nikita Jain, Assistant Professor
4. Ms. Sakshi Goyal, Assistant Professor
5. Ms. Kshama Aggarwal, Assistant Professor
6. Ms. Richa Gupta, Assistant Professor

Following matters were discussed and decisions taken in the departmental meeting:

1. Discussions took place regarding requisitions of room number 992 and certain requirements like storage space, AC requirement, electric sockets were identified by all faculty members.
2. The requirements of NAAC for criteria 2, 5 and 6 were discussed and work allotment was further decided:  
Criteria 2 will be completed by Ms. Kshama Aggarwal and Ms. Kamna Vaid, data for Criteria 6 and 5 will be filled by each faculty.
3. All the course files of Semester 4 (Batch 2020-23) and Semester 6 (Batch 2019-22) needs to be completed and uploaded by class coordinators respectively.
4. Assignment 1 of Semester 2 (Batch 2021-24) to be prepared and uploaded by the respective subject teacher. Assignment 2 will be prepared and given to students by last week of June.
5. The vetting of Internal Question Papers for Minor Examination (Batch 2021-24) will be done online on 27 June, 2022 and the prepared question papers will be submitted by all the faculty members by 26 June, 2022.
6. Time table for Semester 2 will be updated for the summer vacations due to faculty holidays and will be prepared by Ms. Kshama Aggarwal.



  
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Dr. Gaurav Aggarwal

Head, Department of Economics

### DEPARTMENT OF ECONOMICS

7. A new admission committee will be formed as soon as the confirmed admission schedule is released.
8. All the documents related to the Minor Examination of Semester 2, Batch 2021-24 will be prepared by Ms. Kshama Aggarwal including date sheet, seating plan, invigilation duty and other relevant documents.
9. CO-PO attainment to be completed by Ms. Richa Gupta, Ms. Kshama Aggarwal and Ms. Sakshi Gupta.
10. CO-PO attainment to be completed by Ms. Sakshi Gupta, Ms. Kshama Aggarwal and Ms. Richa Gupta.

*Gaurav*



*[Signature]*

Director

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Dr. Gaurav Aggarwal  
Head, Department of Economics

## DEPARTMENT OF ECONOMICS

Wednesday, June 29, 2022

### Date Sheet – Minor Exam

Academic Session : 2021 - 22  
Programme : B.A. (H) Economics  
Batch : 2021 -24  
Semester : II  
Venue : Room Number 991, 995  
Time : 10:00 AM – 12:00 PM

With reference to the directions from Director, MAIMS, and requirements of GGSIP University / NAAC, the schedule for Minor Exam for BA (H) Economics Semester – II is given below:

Test Date	Day	BA(H) Economics Semester II	
		Subject Code	Subject Name
July 4, 2022	Monday	BAECO 106	Mathematics for Economics II
July 5, 2022	Tuesday	BAECO 102	Principles of Macroeconomics
July 6, 2022	Wednesday	BAECO 108	Business English II
July 8, 2022	Friday	BAECO 104	Statistical Methods II

### Notes:

1. Duration of the Minor Exam shall be of 2 hours.
2. The Minor Exam shall cover the whole syllabus of each subject, covering all the COs.
3. There will be 6 questions in the exam covering each CO with internal choice.
4. Mode and process of examination will be offline.
5. Total marks of the exam is 42.

Head, Department of Economics  
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**Dr. Sanjay Kumar Mangla**  
Head, Department of Economics

**DEPARTMENT OF ECONOMICS**

Tuesday, April 12, 2022

**VETTING MEETING  
MINUTES OF THE MEETING**

The Meeting of the Question Paper Vetting Committee was held on April 12, 2022 at 3:15 pm in Room No. 993, Academic Block -9.

The primary agenda of the meeting was to review all the question papers of Minor Exam of Semester 4 and Semester 6 (January 22 – April 2022) of Batch 2020-23 and 2019-22.

The meeting was attended by the following:

1. Dr. Sanjay Kumar Mangla, Associate Professor and HoD
2. Dr. Gaurav Aggarwal, Associate Professor
3. Ms. Kamna Vaid, Assistant Professor
4. Ms. Nikita Jain, Assistant Professor (Online)
5. Ms. Sakshi Goyal, Assistant Professor
6. Ms. Richa Gupta, Assistant Professor
7. Ms. Kshama Agarwal, Assistant Professor

Following matters were discussed and decisions taken in the meeting:

1. For reliable, accurate and quality assessment, question papers of the following subjects were vetted:  
BAECO 202: Intermediate Micro Economics – II  
BAECO 204: Intermediate Macro Economics – II  
BAECO 206: Introduction to Development Economics  
BAECO 208: Monetary Economics  
BAECO 210: Functional Hindi – II  
BAECO 302: Introduction to Environmental Economics  
BAECO 304: Public Economics – II  
BAECO 306: Political and Economic Development of India – II  
BAECO 310: International Trade and Multilateral Trade Organisations  
BAECO 312: Introduction to Financial Economics
2. All the faculty members participated in the review process of each paper.
3. Some changes were suggested for the respective question papers.
4. Final draft of all the question papers inclusive of all the suggested changes was directed to be sent to the HoD, Economics by April 13, 2022.

**Dr. Sanjay Kumar Mangla**



**Director**  
**Maharaja Agrasen Institute**  
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Dr. Sanjay Kumar Mangla  
Head, Department of Economics

## DEPARTMENT OF ECONOMICS

Monday, April 11, 2022

### Date Sheet – Minor Exam APRIL 2022

Academic Year : 2021 -22  
Programme : B.A. (H) Economics  
Batch : 2020-23 & 2019-22  
Semester : IV & VI  
Time : 10:00 AM – 12:00 Noon

With reference to the directions from Director, MAIMS, and requirements of GGSIP University / NAAC, the schedule for Minor Exam for BA (H) Economics April 2022 is given below:

Exam Date	BA(H) Economics Semester IV		BA(H) Economics Semester VI	
	Subject Code	Subject Name	Subject Code	Subject Name
April 18, 2022 (Monday)	BAECO 206	Introduction to Development Economics		
April 19, 2022 (Tuesday)	BAECO 208	Monetary Economics	BAECO 302	Introduction to Environmental Economics
April 20, 2022 (Wednesday)	BAECO 210	Functional Hindi II	BAECO 304	Public Economics II
April 25, 2022 (Monday)	BAECO 202	Intermediate Microeconomics II	BAECO 306	Political and Economic Development of India II
April 26, 2022 (Tuesday)	BAECO 204	Intermediate Macroeconomics II	BAECO 310/ BAECO 312	International Trade and Multilateral Trade Organizations/ Introduction to Financial Economics

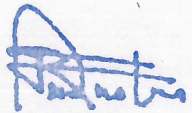
Notes:

1. Duration of the Minor Examinations shall be 02 Hours.
2. The Minor Examinations shall cover the whole syllabus of each subject, covering all the COs.
3. There will be 6 questions in the exam covering each CO with internal choice.
4. Mode of examination will be offline.
5. Total marks of the exam is 42.

Head, Department of Economics

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Director  
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Dr. Sanjay Kumar Mangla  
Head, Department of Economics

## DEPARTMENT OF ECONOMICS

Wednesday, March 2, 2022

### Date Sheet – Minor Exam

Academic Session : 2021 - 22  
Programme : B.A. (H) Economics  
Batch : 2021 -24  
Semester : I  
Venue : Room Number 991 (Seminar Hall)  
Time : 10:00 AM – 12:00 PM

With reference to the directions from Director, MAIMS, and requirements of GGSIP University / NAAC, the schedule for Minor Exam for BA (H) Economics Semester – I is given below:

Test Date	Day	BA(H) Economics Semester I	
		Subject Code	Subject Name
March 10, 2022	Thursday	BAECO 101	Principles of Microeconomics
March 11, 2022	Friday	BAECO 107	Business English I
March 14, 2022	Monday	BAECO 103	Statistical Methods I
March 15, 2022	Tuesday	BAECO 105	Mathematics for Economics I

#### Notes:

1. Duration of the Minor Exam shall be of 2 hours.
2. The Minor Exam shall cover the whole syllabus of each subject, covering all the COs.
3. There will be 6 questions in the exam covering each CO with internal choice.
4. Mode and process of examination will be offline.
5. Total marks of the exam is 42.

Head, Department of Economics

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Dr. Sanjay Kumar Mangla  
Head, Department of Economics

## DEPARTMENT OF ECONOMICS

February 28, 2021

### DEPARTMENTAL MEETING

Meeting of Faculty Members of the Department of Economics was held on February 28, 2022 at 3:15 pm in Room No. 993, Academic Block -9. The meeting was attended by the followings:

1. Dr. Sanjay Kumar Mangla, Associate Professor and HoD
2. Dr. Gaurav Aggarwal, Associate Professor
3. Ms. Kamna Vaid, Assistant Professor
4. Ms. Nikita Jain, Assistant Professor
5. Ms. Sakshi Goyal, Assistant Professor
6. Ms. Kshama Agarwal, Assistant Professor
7. Ms. Richa Gupta, Assistant Professor

Following matters were discussed and decisions taken in the meeting:

#### Course Files and Syllabus Review (Semester I Batch 2021-24)

1. Course Files of all subjects of Semester I, Batch 2021-24, are to be completed and submit by the respective subject teachers by 25<sup>th</sup> March, 2022.
2. Attendance Form of all subjects of Semester I is to be completely filled by all the respective subject teachers with minimum 50 classes by 6<sup>th</sup> March, 2022 and the compiled attendance are to be shared with students by 8<sup>th</sup> March, 2022 by class coordinators.

#### Internal Examinations (Semester I Batch 2021-24)

3. Internal Examination Committee of the Department is formed as Dr. Gaurav Aggarwal (Convener), Ms. Kshama Aggarwal (Member) and Ms. Richa Gupta (Member).
4. Internal Exams of Semester I are scheduled during March 09-15, 2022. Time of Exam is 10 am-12 Noon. Datesheet are BAECO101 – 10<sup>th</sup> March; BAECO107 – 11<sup>th</sup> March; BAECO103 – 14<sup>th</sup> March and BAECO105 – 15<sup>th</sup> March.
5. Format of Question Paper is as follows:
  - 100% syllabus and all COs are to be covered.
  - The question paper will be of 42 marks consisting of 6 questions pertaining to 6 CO's. Each question will carry 7 Marks with internal choice. Format of question is Font size: 12, Font type: Times New Roman, and any supporting material should be given with question paper like Log tables etc.



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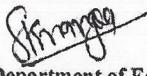
Dr. Sanjay Kumar Mangla  
Head, Department of Economics

### DEPARTMENT OF ECONOMICS

6. All the question papers should be submitted to HOD by 4<sup>th</sup> March 2022 via email.
7. A "Question Paper Vetting Committee" of the Department is formed under Chairmanship of HOD with all faculty being the members of the committee. The committee will be responsible for approving all the question papers and providing any suggestions. The meeting of the said committee is scheduled on 4<sup>th</sup> March, 2022 at 3:30 pm in Office of the HOD.

#### Internal Evaluation (Even Semesters VI and III Batch 2019-22 and 2021-24)

8. Dates for submission of Assignment 1 and 2 are 25<sup>th</sup> March, 2022 and 25<sup>th</sup> April, 2022 respectively.
9. The internal exams of semester 4 and 6 will be conducted during 18-23 April, 2022.

  
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Department of Economics  
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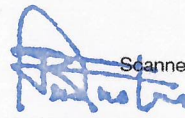


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Dr. Sanjay Kumar Mangla  
Head, Department of Economics

### DEPARTMENT OF ECONOMICS

Tuesday, November 09, 2021

#### Date Sheet – Minor Exam

Academic Session : 2021 -22  
Programme : B.A. (H) Economics  
Batch : 2019-22  
Semester : V  
Time : 10:30 AM – 12:30 PM

With reference to the directions from Director, MAIMS, and requirements of GGSIP University / NAAC, the schedule for Minor Exam for BA (H) Economics Semester – V is given below:

Exam Date	Day	BA(H) Economics Semester V	
		Subject Code	Subject Name
November 16, 2021	Tuesday	BAECO 301	International Trade and Balance of Payment
November 17, 2021	Wednesday	BAECO 303	Public Economics I
November 18, 2021	Thursday	BAECO 305	Political and Economic Development of India I
November 22, 2021	Monday	BAECO 309/ BAECO 311	Applied Econometrics/ Economics of Micro Finance

#### Notes:

1. Duration of the Minor Examinations shall be 2 Hours.
2. The Minor Examinations shall cover Units 1, 2 and 3 of each subject, covering atleast 4 COs.
3. Total marks of exam are 75 and students are required to attempt 3 questions of 25 marks each with internal choice from each unit.
4. Mode of examination will be offline.

  
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Maharaja Agrasen Institute of Management Studies  
Dr. Sanjay Kumar Mangla, Sector 22, Rohini, Delhi-86

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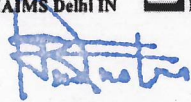


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## DEPARTMENT OF ECONOMICS

April 28, 2021

### DEPARTMENTAL MEETING


#### MINUTES OF MEETING

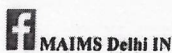
Meeting of following faculty members of Department of Economics was held on April 28, 2021 at 3:00 pm in Faculty Room 993, Block-9.

1. Dr. Sanjay Kumar Mangla, HoD & Associate Professor, Economics
2. Dr. Gaurav Aggarwal, Assistant Professor
3. Ms. Nikita Jain, Assistant Professor
4. Ms. Diksha Goel, Assistant Professor

Following matters were discussed and decisions taken in the departmental meeting:

1. Every faculty was well appreciated for their hard work and efforts for successful International Conference on "Drivers of Global Economic Recovery" held on April 23, 2021.
2. Every faculty should prepare their lesson plan for the upcoming semester.
3. Conduct of classes were discussed.
4. Discussion was held on how to follow Covid protocols strictly in the department.
5. Examination committee consisting of Dr. Gaurav Aggarwal and Ms. Nikita Jain will continue as members.
6. It is decided that 2 MCQ test and a minor exam will be conducted in the month of July and August.

  
Head  
Dr. Sanjay Kr. Mangla, Department of Economics  
HOD, Economics Maharaja Agrasen Institute of Management Studies  
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## Department of Economics (2020-21)



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Dr. Sanjay Kumar Mangla  
Head, Department of Economics

### DEPARTMENT OF ECONOMICS

Friday, July 31, 2021

#### Invigilator Duties – Minor Exam

Academic Session : 2020 -21  
Programme : B.A. (H) Economics  
Batch : 2020 -23  
Semester : II  
Time : 10:00 AM – 12:00 PM

With reference to the directions from Director, MAIMS, and requirements of GGSIP University / NAAC, the schedule for Minor Exam for BA (H) Economics Semester – II is given below:

Exam Date	Day	BA(H) Economics Semester II		
		Subject Code	Subject Name	Invigilator
August 09, 2021	Monday	BAECO 102	Principles of Macroeconomics	Dr. Gaurav Aggarwal
August 10, 2021	Tuesday	BAECO 104	Statistical Methods II	Ms. Diksha Goel
August 11, 2021	Wednesday	BAECO 106	Mathematics for Economics II	Ms. Nikita Jain
August 12, 2021	Thursday	BAECO 108	Business English II	Ms. Prisha Gupta

Notes:

1. Duration of the Minor Examinations shall be 02 Hours.
2. The Minor Examinations shall cover all the Units of each subject, covering all COs.
3. There will be 8 questions of 25 marks each. Students have to attend any 3 questions.
4. Mode and process of examination will be online.

*Dr. Sanjay Kumar Mangla*

Dr. Sanjay Kumar Mangla

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*Dr. Sanjay Kumar Mangla*

Director  
Maharaja Agrasen Institute  
of Management Studies  
Sector-22, Rohini, Delhi-86





# MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES

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Sector 22, Rohini, Delhi -110086, India [www.maims.ac.in](http://www.maims.ac.in)

Email: [hodeconomics@maims.ac.in](mailto:hodeconomics@maims.ac.in)  
Ph: +91-9868774864

Dr. Sanjay Kumar Mangla  
Head, Department of Economics

## DEPARTMENT OF ECONOMICS

Friday, July 31, 2021

### Date Sheet – Minor Exam

Academic Session : 2020 -21  
Programme : B.A. (H) Economics  
Batch : 2020 -23  
Semester : II  
Time : 10:00 AM – 12:00 PM

With reference to the directions from Director, MAIMS, and requirements of GGSIP University / NAAC, the schedule for Minor Exam for BA (H) Economics Semester – II is given below:

Exam Date	Day	BA(H) Economics Semester II	
		Subject Code	Subject Name
August 09, 2021	Monday	BAECO 102	Principles of Macroeconomics
August 10, 2021	Tuesday	BAECO 104	Statistical Methods II
August 11, 2021	Wednesday	BAECO 106	Mathematics for Economics II
August 12, 2021	Thursday	BAECO 108	Business English II

Notes:

1. Duration of the Minor Examinations shall be 02 Hours.
2. The Minor Examinations shall cover all the Units of each subject, covering all COs.
3. There will be 8 questions of 25 marks each. Students have to attend any 3 questions.
4. Mode and process of examination will be online.

*Sanjay*

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*Sanjay*

Director

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## Department of Law (2021-22)



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Tel. Office: 8448186947, 8448186950 [www.maims.ac.in](http://www.maims.ac.in)

#### Department of Law

Dated: 18<sup>th</sup> May 2022

#### Minutes of the Examination Committee Meeting

A meeting of Examination Committee, Department of Law was held on Wednesday, 18th May, 2022, in Room Number 963, 6th floor (9th block) MAIMS from 3.00 PM onwards.

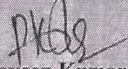
#### LIST OF ATTENDEES:

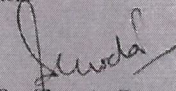
Following Faculty members were present in the meeting:

1. Dr. Praveen Kumar Gupta (HOD and Chair)
2. Dr. Shaveta Gagneja (Convenor, Examination Committee)
3. Ms. Nirati Gupta (Member)
4. Ms. Kriti Johri (Member)
5. Mr. Parveen Mallik (Member)

The meeting opened by the Chair with all committee members present in the meeting and discussed following points.


- Internal Examination of 2<sup>nd</sup> semester BA LLB & BBA LLB 2021-2022 Batch was proposed to be conducted and after discussion, the same was scheduled from 30/05/2022 to 3/06/2022.
- It was decided that the said examination shall be conducted in pen and paper mode only.
- Guidelines to be followed by students were duly finalised along with other issues like faculty duty chart, seating arrangement, unfair means practices, duration of examination, maximum marks, number of questions, syllabus etc.
- Suspension of classes during the said examination period of the concerned students was also decided.
- Upon the said decision, concerned faculties were advised to submit question papers by 23/05/2022 to be examination committee @ [lawoffices2@maims.ac.in](mailto:lawoffices2@maims.ac.in).
- The chair approved logistical requirements of the committee for conducting the examination.
- As informed by the Chair, Online proctored external examination of the said batch were scheduled in the month of June 2022. Therefore, the Committee advised concerned faculty members to guide the students accordingly for the upcoming external examination.

  
Dr. Praveen Kumar Gupta  
HOD

  
Dr. Shaveta Gagneja  
Convenor, Examination Committee

Cc: Principal, Department of Law  
All Concerned Faculty members



  
Director  
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Sector-22, Rohini, Delhi-86





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Email: [hodlaw@mains.ac.in](mailto:hodlaw@mains.ac.in)  
Ph: 9215242428

Dr. Praveen Kumar Gupta  
Head, Department of Law

**DEPARTMENT OF LAW**

Date: 20<sup>th</sup> May 2022

**DATE SHEET – END-TERM INTERNAL EXAM, 2<sup>nd</sup> SEMESTER**

DATE	TIME	BA LLB	BBA LLB
30.05.22	10AM-12PM	Law of Contract-II	Law of Contract-II
31.05.22	10AM-12PM	Law of Torts & Consumer Protection	Law of Torts & Consumer Protection
01.06.22	10AM-12PM	History-II	Financial Management
02.06.22	10AM-12PM	Sociology-II	Organizational Behaviour
03.06.22	10AM-12PM	Political Science-I	Principles of Management

Dr. Shaveta Gagneja  
Convener, Examination Cell

Dr. Praveen Kumar Gupta  
Head, Department of Law



Director  
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### Department of Law

Dated: 18<sup>th</sup> May 2022

#### Minutes of the Examination Committee Meeting

A meeting of Examination Committee, Department of Law was held on Wednesday, 18<sup>th</sup> May, 2022, in Room Number 963, 6<sup>th</sup> floor (9<sup>th</sup> block) MAIMS from 3.00 PM onwards.

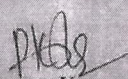
#### LIST OF ATTENDEES:

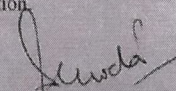
Following Faculty members were present in the meeting:

1. Dr. Praveen Kumar Gupta (HOD and Chair)
2. Dr. Shaveta Gagneja (Convenor, Examination Committee)
3. Ms. Nirati Gupta (Member)
4. Ms. Kriti Johri (Member)
5. Mr. Parveen Mallik (Member)

The meeting opened by the Chair with all committee members present in the meeting and discussed following points.

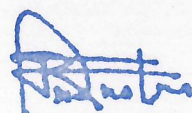
- Internal Examination of 2<sup>nd</sup> semester BA LLB & BBA LLB 2021-2022 Batch was proposed to be conducted and after discussion, the same was scheduled from 30/05/2022 to 3/06/2022.
- It was decided that the said examination shall be conducted in pen and paper mode only.
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Dr. Praveen Kumar Gupta  
HOD


  
Dr. Shaveta Gagneja  
Convenor, Examination Committee

Cc: Principal, Department of Law  
All Concerned Faculty members



  
Director  
Maharaja Agrasen Institute  
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 <p>MAIMS "शोमः कर्मसु कोशस्थः"</p>	<p><b>MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES</b>          (A unit of Maharaja Agrasen Technical Education Society)          Affiliated to GGSIP University, Recognized u/s 2(f) of UGC          Recognized by Bar Council of India ISO 9001: 2015 Certified Institution          Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi – 110086, India          Tel. Office: 8448186947, 8448186050 <a href="http://maims.ac.in">maims.ac.in</a></p>
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Email: [hodlaw@maims.ac.in](mailto:hodlaw@maims.ac.in)  
 Ph: 9215242428

**Dr. Praveen Kumar Gupta**  
 Head, Department of Law

Department of Law

Date:- 5<sup>th</sup> April 2022

**Notice –Internal Examinations, Session January- May, 2022, AY 2021-22**

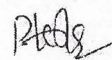
All concerned (Esteemed Faculty members and Students) are hereby notified that Internal Examination of BA LLB & BBA LLB 4<sup>th</sup>, 6<sup>th</sup> & 8<sup>th</sup> Semesters is scheduled to be conducted in pen and paper mode beginning from April 18<sup>th</sup> – April 22<sup>nd</sup> 2022, covering all four Units (all 6 COs) from 10:00 AM to 12:00 PM as per Date Sheet. Following are the guidelines for conducting Internal Examination.

**Guidelines for conducting Internal Examination:**

1. Exam shall be conducted on pen and paper mode
2. Students must report to their respective examination room as per the seating arrangement plan half hour before the commencement of examination.
3. Time duration for the exam is 2 hours - from 10:00 AM to 12:00 PM.
4. The examination shall be of 40 marks where the first question will be mandatory to attempt with 5 short notes from each unit (5 marks each), out of which only 4 shall be attempted. The other two questions shall be choice based, comprising of 10 marks each from different units.
5. Classes shall remain suspended during the Internal Examination.
6. Examination dates and Invigilation duties shall be as per the finalized schedule shared with all.



**Dr. Shaveta Gagneja**  
 Convener, Examination Cell



**Dr. Praveen Kumar Gupta**  
 Head, Department of Law

Cc: Director, MAIMS for necessary information pl.  
 Principal, Dept. of Law, for necessary information pl.



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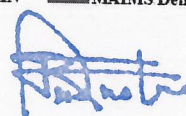
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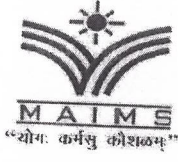
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### Department of Law

Dated: 14<sup>th</sup> December 2021

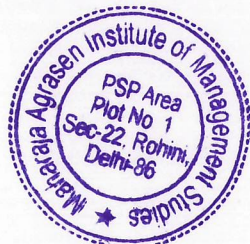
### Minutes of the Faculty Council Meeting

A Faculty Council Meeting of the Department of Law was held on Tuesday, 14<sup>th</sup> November, 2021, in the Moot Court Hall, 4<sup>th</sup> floor (9<sup>th</sup> block) MAIMS from 1.00 PM onwards.

LIST OF ATTENDEES: Following Faculty members were present in the meeting:

1. Prof. (Dr.) Rajni Malhotra Dhingra (Principal)
2. Dr. Praveen Kumar Gupta (HOD)
3. Dr. V. K. Bhatnagar
4. Dr. Nisha Dhanraj Dewani
5. Dr. Shaveta Gagneja
6. Ms. Purnima Gupta
7. Mr. Shridul Gupta
8. Dr. Nirdosh Kumar
9. Dr. Anuradha Asthana Singh
10. Ms. Aarushi Agrawal
11. Ms. Nirati Gupta
12. Dr. Swati Bajaj Seth
13. Ms. Ritika Bhatia
14. Mr. Mukesh Kalawani
15. Ms. Madhura
16. Ms. Tanvi Gera

1



Director  
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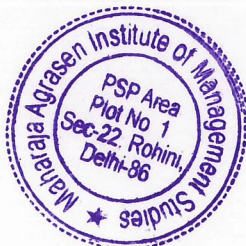
The meeting opened by Principal Ma'am with all faculty members present in the meeting and discussed following issues for implementation and improvement in the functioning of department of law:

- The decision of scrapping the MCQ exams and replacing it with an alternate mode for continuous evaluation of students was arrived at.
- The mode of preparation of the course files for academic year 2021-22 was discussed.
- The formation of following committees for the upcoming 2nd Justice ADRCC & NAVITAS Law Fest was decided :
  - Mediation committee
  - Negotiation committee
  - Arbitration committee
  - Client Counseling committee
  - Constitutional Law committee
  - Article Writing committee
  - Creative Writing committee
  - Extempore, Moot Court committee
  - Poster Making committee
  - Standup Comedy committee
  - Client Counseling committee
- The Student committee for coordination of these events were asked to be constituted.
- The review of successful completion of Para Legal Volunteer Training from 5th to 8th December, 2021 was taken.
- The dates for conducting internal examinations for 2nd semester were fixed as 24/1/2022 to 1/02/2022.



**Dr. Praveen Kumar Gupta**  
**HOD**

Cc: Principal, Department of Law  
All Concerned Faculty & SGRC members





**Director**  
**Maharaja Agrasen Institute**  
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### Department of Law

Dated: 12<sup>th</sup> November 2021


### Minutes of the Faculty Council Meeting

A Faculty Council Meeting of the Department of Law was held on Friday, 12<sup>th</sup> November, 2021, in the Moot Court Hall, 4<sup>th</sup> floor (9<sup>th</sup> block) MAIMS from 1.00 PM onwards

LIST OF ATTENDEES: Following Faculty members were present in the meeting:

1. Prof. (Dr.) Rajni Malhotra Dhingra (Principal)
2. Dr. Praveen Kumar Gupta (HOD)
3. Dr. V. K. Bhatnagar
4. Dr. Nisha Dhanraj Dewani
5. Dr. Shaveta Gagneja
6. Ms. Purnima Gupta
7. Mr. Shridul Gupta
8. Dr. Nirdosh Kumar
9. Dr. Anuradha Asthana Singh
10. Ms. Aarushi Agrawal
11. Ms. Nirati Gupta
12. Dr. Swati Bajaj Seth
13. Ms. Ritika Bhatia
14. Mr. Mukesh Kalawani
15. Ms. Madhura
16. Ms. Tanvi Gera

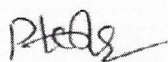


  
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**The meeting opened by Principal Ma'am with all faculty members present in the meeting and discussed following issues**


- Minutes of the previous Faculty Meeting were approved
- Discussion over the celebration of Constitution Day on 26<sup>th</sup> November, 2021 and inauguration of MAIMS 2<sup>nd</sup> National Moot Court Competition was held.
- A review over the arrangements for the forthcoming MAIMS 2<sup>nd</sup> National Moot Court Competition, November 2021 was done.
- The nuances of conducting internal examinations for 3rd, 5th, 7th, 9th semester from 15th to 20th November was discussed by the exam committee of the department.

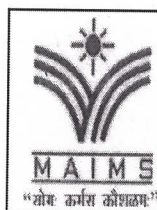


**Dr. Praveen Kumar Gupta**  
**HOD**

Cc: Principal, Department of Law  
All Concerned Faculty & SGRC members



  
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Email: [hodlaw@mains.ac.in](mailto:hodlaw@mains.ac.in)

Ph: 9215242428

Dr. Praveen Kumar Gupta

Head, Department of Law

8-11-2021

## **DATE SHEET & Invigilation Duty Chart – INTERNAL EXAMINATION BALLB/BBALLB (Except Sem - I)**

DATE	TIME	Subjects	3A	3B	BBA LLB 3	Subject	5A	5B
15.11.21	10-11 AM	Family Law-I	Ms Tanvi	Ms Akansha	Dr Anuradha	Environmental Law	Ms Aastha	Dr Nisha
16.11.21	10-11 AM	Constitutional Law-I	Dr Nisha	Dr Swati	Ms. Arunima	Law of Evidence	Ms Kriti	Dr Nirdosh
17.11.21	10-11 AM	Law of Crimes-I	Mr Shridul	Mr Parveen	Ms Aarushi	Corporate Law	Dr Nirdosh	Ms. Tanvi
18.11.21	10-11 AM	Economics-I / BE&EP	Ms Reema	Mr Shridul	Dr Monica	CPC	Ms Aarushi	Ms Nirati
20.11.21	10-11 AM	Political Science-II / HRM	Ms Madhura	Mr Shridul	Ms Smriti	ADR	Ms Purnima	Ms Aastha

DATE	TIME	Subjects	7A	7B	Subject	9A	9B
15.11.21	10-11 AM	Labour Law-I	Ms Sunidhi	Mr Parveen	Legal Ethics	Mr Mukesh	Ms Ritika
16.11.21	10-11 AM	Tax Law	Ms Purnima	Dr Anuradha	DPC	Ms Akansha	Ms Nirati
17.11.21	10-11 AM	Law & Emerging Tech	Ms Swati	Ms Madhura	Land Laws/SEO	Mr Mukesh	Dr Monica
18.11.21	10-11 AM	Human Rights	Dr Nirdosh	Ms Tanvi	IEL/LPD	Ms Arushi	Mr Mukesh
20.11.21	10-11 AM	Banking & Ins/ Women & Law / Criminology	Ms Arunima	Ms Sunidhi	SLDG/HCL	Mr Parveen	Ms Ritika

Dr. Shaveta Gagneja  
Convener, Examination Cell

Dr. Praveen Kumar Gupta  
Head, Dept. of Law, MAIMS



**Director**  
**Maharaja Agrasen Institute**  
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