



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES
A Unit of Maharaja Agrasen Technical Education Society
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Report
WEBINAR ON RESUME BUILDING
Date: October 30, 2021

On October 30, 2021; the Department of Commerce, Maharaja Institute of Management Studies, organized a webinar on Resume Building through the Google Meet platform. The webinar started at 10 am. The topic of the webinar was “Resume Building.” Total of 126 students of Department of Commerce, MAIMS participated in the event. The main objective of the event was to make students understand the content of a resume for availing good job opportunities in the corporate world.

The program started with a welcome address by Prof. (Dr.) Manju Gupta, Department of Commerce. Prof. (Dr.) Manju pointed out the importance of resumes for students and how resumes stand out among the crowds. She also focused on how a resume can be the best strategy for creating a first impression among the interviewers.

Ms. Rashmi Nityananda, Talent Acquisition Manager, FINOIT Technologies was the resource person for the event. She made students understand the difference between a CV and a resume. She elaborated on the four stages for an effective resume including SWOT analysis, skills set and the experiences the employers are looking for, resume content, and formats of resumes. Ms. Rashmi also provided tips to the participants for answering interview questions. The students participated in the event enthusiastically and cleared their doubts regarding the resume as well as Interviews.

The session ended with a thank you note from Dr. Kamal Gupta convener of the Webinar. The students were asked to fill out the feedback form seeking their views about the session and its delivery.



