

Maharaja Agrasen Institute of Management Studies

(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001:2015 Certified Institution

Sector- 22, Rohini, Delhi- 110086, India



CRITERION 1



1.2 ACADEMIC FLEXIBILITY

Metric 1.2.1



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Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA

Tel. Office: 8448186947, 8448186950 www.maims.ac.in

Academic Year 2017-2018

Sample Certificate

**Skill Enhancement Certificate Course On Basics of MS Excel
August- October 2017**



**Skill Enhancement Certificate Course On Intermediate Level Excel
November 2017- January 2018**



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**Skill Enhancement Certificate Course on “Advanced Excel”
(February-April 2018)**



**Skill Enhancement Certificate Course “Business Applications of MS Word”
November 2017 – January 2018**



**Skill Enhancement Certificate Course “Work smarter with MS Powerpoint”
September 2017 – November 2017**



**Skill Enhancement Certificate Course on “Data Analytics”
August 2017-October 2017**



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Skill-Enhancement Course on “Basics of Indian Contract Act, 1872”

1st September 2017- 5th December 2017



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