



Maharaja Agrasen Institute of Management Studies

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC

Recognized by Bar Council of India; ISO 9001 : 2015 Certified Institution

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Prof. (Dr.) Vijay Kumar Khurana

IQAC Coordinator

Internal Quality Assurance Cell (IQAC)

August 20, 2020

Minutes of Meeting

An IQAC meeting was held on August 20, 2020 in online mode at 11:00 AM. Following members of IQAC were present in the meeting:

1. Prof. Dr. Ravi Kumar Gupta, Director - Chairman, IQAC
2. Mr. Rajnish Gupta, Secretary, MATES
3. Mr. Anand Gupta, Director – Indian Packways Pvt. Ltd.
4. Prof. (Dr.) S. K. Garg, Director General, Maharaja Agrasen Institute of Management Studies
5. Prof. (Dr.) G. P. Govil, Advisor, MATES
6. Prof. (Dr.) Vijay Kumar Khurana, IQAC Coordinator
7. Prof. (Dr.) Vinita Gupta, HoD, Journalism
8. Dr. Manju Gupta, HoD, Commerce
9. Dr. Praveen Kumar Gupta, HoD, Law
10. Ms. Sarita Bansal Garg, Assistant Professor, Business Administration
11. Dr. Manoj Verma, Assistant Professor, Business Administration
12. Dr. Lokesh Jindal, Associate Professor, Business Administration
13. Dr. Shaveta Gagneja, Assistant Professor, Law
14. Mr. Surender Garg, Administrative Officer
15. Mr. Sanjeev Garg, Alumni Representative

The agenda of the meeting were:

1. Online Platform for Classes in the current odd semester.

Institute has purchased the Institute domain (maims.ac.in) from Google Domain. So, from the forthcoming semester onwards, all the classes in online mode would held on Google Meet Platform. Institute will issue the official email ids to all the faculty, staff and students and from now onwards all will use these ids only for all the institute related work.

2. Assessing the possibility of shifting MAIMS building from Block 3, 5 & 7 to Block 9.

MAIMS requires four new classrooms to accommodate the increase intake of students in BALLB, BA Eco (H) and second shift of BAJMC courses. Proposal is to assess the possibility of shifting MAIMS building to Block 9 so that all the courses can be accommodated.

3. Starting Add-On Certificate Courses for making the students Industry ready.

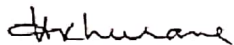
MAIMS always works for the benefit of its students. There is some gap between the curriculum of various courses and what Industry actually expects from the students. To bridge this gap, it is unanimously decided that every department will explore the industry requirements and design the Certificate Courses to be offered to students. Students from any programme can enroll for these courses and departments can open the enrollment to the students of other institutes also. The course must be of minimum 30 hours and must have proper assessment criteria. Looking at the current pandemic situation it is decided that the courses must be offered in online mode.

4. To start with the process of CO, PSO and PO attainment calculation.

To check for the success or failure of Outcome Based Education, it is necessary to check whether the students have attained the COs, PSOs and POs and work for the improvement of it. For this, it is instructed to all the HODs they must get the calculations done for the attainment of all the COs for the AY 2019-20 for all the programmes.

5. Assess the preparation of NAAC SSR.

It was assessed that the criteria leaders didn't get the sufficient resources and time to prepare for SSR because of lockdown imposed. So, all were requested to submit the preliminary report by the end of the year i.e. December 30, 2020.



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