



MAHARAJA AGRASEN INSTITUTE OF MANAGEMENT STUDIES
(A unit of Maharaja Agrasen Technical Education Society)

Affiliated to GGSIP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution
Maharaja Agrasen Chowk, Sector 22, Rohini, Delhi - 110086, INDIA
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DEPARTMENT OF COMMERCE

BRIDGE COURSE (2022-23): BRUSH UP YOUR BASICS

Department of Commerce, Maharaja Agrasen Institute of Management Studies, affiliated with GGSIP University planned the Bridge course with the theme “Brush up Your Basics” for the newly admitted first-year students Batch of 2022-2025 for duration 3rd October to 12th October 2022. The classes were conducted on Block-9, 8th Floor in Classroom No. 984, Room No. 985 & Room No. 986. The classes were conducted from Monday to Friday according to the allocated timetable. A minimum of 75% attendance is required to obtain the certificate. The resource persons of the course are Dr. Anil Kumar Goyal, Associate Professor; Dr. Rachna Jain, Associate Professor; Dr. Geetanjali Gupta, Assistant Professor; Ms. Meenakshi Gupta, Assistant Professor, Ms. Kamna Vaid, Assistant Professor, Ms. Sakshi Gupta, Assistant Professor, Ms. Divisha Gupta, Assistant Professor, Ms. Durga Aryal, Assistant Professor, Dr. Sheetal Badesra, Assistant Professor & Ms. Shreya Garg, Assistant Professor.

The bridge course was conducted before the commencement of the first-semester academic session classes. The main objective of the course is to bridge the gap between subjects studied at the Pre-University level and subjects they would be studying in B. Com (H). The syllabus of the course is framed in such a way that helps in gaining the basic knowledge on the subjects they would be learning through the graduation course. The Essential and fundamentals of 10+2 level subjects are necessary to understand the subjects at an ease. Therefore, the course is defined in such a way that it becomes part of the curriculum of B.COM (H) subjects.

This course provides a better transition phase to prepare themselves before the onset of the first-year academic session. Interactive and active learning classes make the students knowledgeable and confident. The students were able to revise their basic concepts of accounting, mathematics, economics, etc. as well as improve them for further academic learning.

Dr. Anil Kumar Goyal, Associate Professor, and Ms. Durga Aryal, Assistant Professor covered the basic concepts of accounting. He covered the general accounting principle, collection, and analysis of financial data, and presentation of financial statements to stakeholders like shareholders, auditors, suppliers, customers, unions, regulators, competitors, press, brokers or analysts, creditors, etc. He explained the application of financial data of different companies to make viable investment or financing decisions.

Dr. Rachna Jain, Associate Professor, covered the basic concepts of Mathematics. Arithmetic progression (A.P.) & Geometric Progression (G.P.) covering the series sequence, nth term, the sum of n terms, the sum of infinite series, mean, properties, etc. She has also revised the concepts of differentiation like basic formulas, chain rule, addition rule, subtraction rule, multiplication rule, quotient rule, second-order differentiation, etc. Further, she introduced Partial Differentiation which is a new concept for students.

Dr. Geetanjali Gupta, Ms. Meenakshi Gupta, Assistant Professor & Ms. Kamna Vaid, Assistant professor covered the basic concepts of Information Technology. Information technology involves a combination of hardware and software that is used to perform the essential tasks that people need and use on an everyday basis. The course covers the application of computers so that students can know the procedure of retrieving, transmitting, manipulating data, and sending information. The session also covers Information technology terminology, Input-output devices, Different types of memory, the Importance of software & their features, MS Excel & MS Access (data management system), MS



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PowerPoint and MS Word in different fields, and the Introduction of R-software. R-software is a programming language used for statistical computing, used by researchers from diverse disciplines.

Dr. Sheetal Badesra, Assistant Professor, has covered the basic concepts related to Micro Economics. She introduced the subject and gave an overview of the curriculum of microeconomics in B. Com (H). She has discussed the various aspects related to the economy like COVID-19 & its effect on the Indian Economy, the Russia-Ukraine crisis & its impact on India, etc. She has revised the basic concepts of economics like demand and supply concepts, the theory of production cost, the theory of marginal and ordinal utility, different types of competitive conditions of the market like monopoly, etc.

Ms. Divisha Gupta, Assistant Professor, covered the concepts of Basic Management. She has taken some concepts from the subject, Management Process, and Organizational Behavior. This helps the students to know the curriculum of B. Com (H) too. The activity was conducted related to SWOT Analysis in the classroom so that students were able to identify their strengths, weaknesses, opportunities, and threats. Further, the activity helps in identifying their weakness and how they work in the future to transform them into their strengths. To revise the basic principles of management Hitting the Target Game was played in which students were asked questions regarding basic management practices and processes management. They were asked to hit the target, if the student was able to hit the target, then only, they had a chance to answer. Students were encouraged to think out of the box and come up with new products and they were asked to pitch the product to their classmates.

Ms. Sakshi Gupta, Assistant Professor, has taken the session on Public Speaking guidance. The sessions gave insight to the students on how they can overcome their fear of public speaking and impress the audience as a beginner. This helps the students to think critically about the methods and techniques to improve in the area of spontaneous public speaking. She delivered the lecture on improvisation of personality traits, communication and writing skills, etc. Activities like role play, group discussions, debates, etc. were conducted in the classroom.

Ms. Shreya Garg, Assistant Professor, covered Logical Reasoning in her bridge course sessions. The concept of logical reasoning is an essential part of the curriculum of all types of competitive examinations. She has covered multiple topics: coding and decoding, family tree questions, Venn diagrams, directions questions, sequence questions, complex arrangements, logical puzzles, etc. The topics consisted of logical reasoning is the most interesting segment in entrance preparation and helps thinking more smartly and logically than crammed-up ways.

The entire bridge course was successfully conducted with students 'enthusiastic participation. The course was successfully ended with continuous support, motivation, supervision, and guidance from Prof. (Dr.) Manju Gupta, Head, Department of Commerce.