



# Maharaja Agrasen Institute of Management Studies

(Established by Maharaja Agrasen Technical Education Society) Affiliated to GGSIP University, Delhi

Recognized U/s 2(f) of UGC & Bar Council of India

ISO 9001:2015 Certified Institution

[www.maims.ac.in](http://www.maims.ac.in)

Campus: Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086 India

Courses offered: BBA, B.Com (H), B.A. Eco. (H), BA (JMC), BALLB



## Department of Economics

Under the Aegis of IQAC

## Skill Enhancement Course On “Business Analysis using MS-Excel”

(September' 2019 - October  
'2019)

### KEY HIGHLIGHTS:

- ✚ Hands on training for practical exposure to data analysis
- ✚ Fundamentals of Computer Applications in Economics
- ✚ Training on Google Tools, MS Excel, MS Word and MS PowerPoint
- ✚ Learn to visualize data in the form of charts and graphs
- ✚ Leverage on various methodologies of summarizing data
- ✚ Certification of Completion

**REGISTER NOW!!**

**Give names to your class  
coordinators**

Last date for registration: September 5,  
2109