



Maharaja Agrasen Institute of Management Studies
Affiliated to GGS IP University; Recognized u/s 2(f) of UGC
Recognized by Bar Council of India; ISO 9001: 2015 Certified Institution
Sector 22, Rohini, Delhi -110086, India; www.maims.ac.in

Value Added Course on Research Methodology and Soft Skills Development Course

Syllabus/ Sessions Detail

Faculty: Ms. Saumya Sharma

Objective: To develop communication competence and research know how in prospective Lawyers so that they are able to communicate information as well as their thoughts and ideas with clarity and precision. This course will also equip them with the basic skills required for a variety of practical applications of communication such as applying for a job, writing reports and proposals

SESSION 1

Introduction to Research Methodology

SESSION -2

Introduction to Legal Research

Meaning, objective, classification, purpose, nature and process.

SESSION – 3

Introduction to different methods of legal research like doctrinal research, empirical research, quantitative research, qualitative research, sample survey, case study etc.

Session - 4 and Session - 5

Basics of Research Methodology/ Steps in Research Process - Research Problem, Research Design & Hypothesis, proposal/synopsis, literature Review, Tools and techniques of data creation and analysis

SESSION - 6

Research Ethics

- Concept
- Ethical Research
- Plagiarism
- Upholding of Research ethics

SESSION - 7 and SESSION - 8

Formal Formatting: Arrangement of Formal Elements, Front Material Body, End Material—Citations, References and Bibliography, Appendix.



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SESSION – 9

Introduction to the basics of Technical Writing Process and skills and stages- Prewriting Stage, The Writing Stage and the Post writing

SESSION - 10 and SESSION - 11

Writing Skills: Descriptive, Narrative, Argumentative and Discursive, Reflective and Literary-Evaluative Writing.

SESSION – 12

Summarizing and Outlining, Visual Aids.

SESSION - 13

Lab Activities - Reading Activities -- Reading different types of texts for different purposes with focus on and Emphasis on correct pronunciation interpretation and inference.

SESSION - 14

Presentation Skills- Making oral presentations - Planning and preparing a model presentation; Organizing the presentation to suit the audience and context; Connecting with the audience during presentation; Projecting a positive image while speaking; Emphasis on effective body language.

SESSION - 15

Basic Writing Applications and formats: Memorandums and Informal Format, Formal Format,

SESSION - 16

Article Writing

SESSION - 17

Reports: Progress Reports, Analysis Reports Professional Communication,

SESSION - 18

Cover Letters and Job Applications Resume Building.

SESSION - 19

Mooting skills and Client Counselling.

SESSION - 20

. Legal Ethics and Court Craft



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Reference Material

1. Kothari c. R., research methodology: methods and techniques 1 (2004).
2. The Bluebook: A Uniform System of Citation (Columbia Law Review Ass'n et al. eds., 18th ed.2005).
3. Forsyth, Sandy and Lesley Hutchison, "Practical Composition", Edinburgh Oliver and Boyd, 1981.
4. Sides, Charles H., "How to Write and Present Technical Information", Cambridge, Cambridge University Press, 1999.