



Maharaja Agrasen Institute of Management Studies

Affiliated to Guru Gobind Singh Indraprastha University, Delhi, INDIA

Maharaja Agrasen Chowk, Sector-22, Rohini, Delhi-110086, INDIA; www.maims.ac.in

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Prof. (Dr.) Vijay Kr. Khurana

Ph: 7988142771

Head, Department of Business Administration

Saturday, 4th September 2021

Notice

BBA 5th Semester: Academic Session 2021 – 22

Subject: Internal Evaluation Process for Summer Training Report – BBA 311

The Summer Training Report carries 100 marks, out of which for 50 marks it will be evaluated by external examiner and for rest 50 marks will be evaluated by internal examiner.

In consultation with the Director, MAIMS and as the requirements of GGS IP University, the internal evaluation process of Summer Training Report shall be conducted as under:

Schedule:

S. No.	Particulars	Key Date(s)
1	Submission of summer training details including name of the company and type/ title of training	15 th September 2021
2	Submission/ uploading of draft summer training report	11 th October 2021
3	Individual Power Point Presentation of 10_12 slides for 5_7 minutes carrying 25 marks of internal assessment to be decided by a panel of internal guides	16 th October 2021
4	Submission/ uploading of final summer training report	25 th October 2021
5	Individual Viva Voice of 5_7 minutes carrying 25 marks of internal assessment to be decided by a panel of internal guides	30 th October 2021

Internal Faculty Guides

Each Internal Faculty Guide shall recommend **at least three best students** under their guidance for the **Summer Training Report Competition Anveshan 3.0** planned to be held in the **first week of November 2021**. The list of internal faculty guides is as under:

S. No.	Class	Internal Faculty Guides
1	BBA 5A	Dr. Bharti Chaudhary, Ms. Riya Sharma, Ms. Sanam Sharma, Mr. Inderpal Singh
2	BBA 5B	Dr. Usha Nair, Ms. Shweta Rastogi, Dr. Ekta Dargan, Ms. Rashmi Aggarwal, Ms. Sarita Garg
3	BBA 5C	Ms. Shruti Sharma, Dr. Shilpee Aggarwal, Dr. Sumedha Dutta, Dr. Charu Mohla, Ms. Neetu Aggarwal



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4	BBA 5D	Ms. Shikha Sharma, Dr. Sangeeta Malik, Ms. Shilpa BSL, Dr. Deepak Dagar
5	BBA 5E	Ms. Anu Goyal, Dr. Anitha G, Dr. Manoj Verma, Dr. Sushila Gupta
6	BBA 5F	Mr. Nakul Anand, Dr. Monica Sharma, Ms. Preeti Bansal, Ms. Meenakshi Gupta

Guidelines and Format of Summer Training Report

- GGS IP University had also allowed students to pursue summer internship in online mode.
- The detailed guidelines and format of Summer Training Report are attached herewith.

Summer Training Report Competition - Anveshan 3.0

- The competition is being planned to be held around the first week of November 2021.
- **Five cash prizes totaling around Rs.5000/- shall be awarded to top five winners of Anveshan 3.0**
- Anveshan 3.0 will be conducted by following **organizing team members**:
 1. **Dr. Bharti Chaudhary, Associate Professor & Convener**
 2. **Mr. Nakul Anand, Assistant Professor & Co-Convener**
 3. Dr. Usha Nair, Associate Professor & Member
 4. Ms. Shruti Sharma, Assistant Professor & Member
 5. Ms. Shikha Sharma, Assistant Professor & Member
 6. Ms. Anu Goyal, Assistant Professor & Member

Vijay Khurana

[Head, Department of Business Administration]

Copy to: The Director, MAIMS, for information please