

Friday, 29<sup>th</sup> January 2021

## NOTICE

### Academic Session 2020 – 21

#### Lab/ Practical - Internal Test Schedule – BCOM(H) 1<sup>st</sup> Semester

Computer Applications Lab (BCOM111) carries overall **internal assessment of 40 marks**. In consultation Director, MAIMS and requirements of MAIMS/ GGSIPU/ NAAC, a mid-term Internal Test for CA Lab is being planned as under:

Test Date	Day	Time	BCOM(H) 1 <sup>st</sup> Semester		Mode
			Subject Code	Subject Name	
6 <sup>th</sup> February 2021	Saturday	04:15 pm onwards	BCOM111	Computer Applications Lab	Submission of all lab assignments/ practical of Unit & Unit II (Windows & MS Word) till date & its checking – 15 marks
8 <sup>th</sup> February 2021	Monday	04:15 pm onwards	BCOM111	Computer Applications Lab	MCQ Test of 30 questions covering 2_3 COs of 1 <sup>st</sup> & 2 <sup>nd</sup> Unit – 15 marks
9 <sup>th</sup> February 2021	Tuesday	04:15 pm onwards	BCOM111	Computer Applications Lab	Two Practical Assignment Problems/ exercises to be solved & uploaded by students – 10 marks

#### Guidelines for Students

- Attendance and participation is compulsory for all students.
- MCQ Test shall be done through a Quiz containing 30 Objective Type Questions (MCQs) covering 2\_3 COs of 1<sup>st</sup> & 2<sup>nd</sup> unit, and shall have minimum duration of 45 minutes.
- Students must join the Google meet floated by the Subject Teacher/ Online Invigilator at least ten (10) minutes before the commencement of Practical test. Late entry shall not be allowed
- During test duration, students shall keep their camera on, and mike/ audio off.

*Manju*

[Head, Department of Commerce]

- Copy to: Director, MAIMS, for information please